



Rendlesham Parish Council

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24.03.01

Minutes of the Full Council Meeting held on Monday 8th July 2024

Present: Cllrs. David Waring (Chair), Nickie Delacamp (Vice-Chair), Gareth Moir, Dave Moore, Mike Parry, Mike Stephenson and Vickie Waring, the Locum Clerk and seven members of the public.

1. **The Chair** welcomed all to the meeting and gave formal notice about recording of the meeting.
2. **Apologies for absence** – Cllr. Routledge (another commitment - **APPROVED**). SCC Cllr. Nicoll also sent apologies.
Declarations of interest - NONE
Delegated Declarations of Interest Dispensation decisions or dispensation requests – NONE.
3. **Minutes of the last meeting**
APPROVED - the minutes of the Council meeting held on 15th January 2024 as a true and accurate record.
4. **Co-option – No applicants**
5. **Public Forum** – Questions raised included the status of funding for the Skate Park (Earmarked Reserves and CIL funding in place, awaiting completion and response to a Lottery funding application), a recent change of suppliers (detailed response given by email), overgrown brambles (contractor quotes being sought), unkempt parcels of land in the Village (different landowners – ESC, RPC and private – the Parish Council makes representations but cannot lawfully enforce/take any action). An enquiry was then made about the ‘non-resident’ status of the Locum Clerk (being a local resident is not a prerequisite for a position requiring specialist skills, experience and qualifications). Finally, a discussion took place about the alleged closure of the Social Club – it was explained that meetings were taking place to find an equitable solution to offsetting the substantially increased utility costs of maintaining the bar and cold store against room hire charges, otherwise the Club was receiving unintended subsidies from other users and the ratepayers. A formal notice of termination was required to avoid further slippage in the discussions.
6. **County, District and Parish Councillors’ Reports**
Cllr. Alexander Nicoll (Suffolk County Council) – A written report was **NOTED**
Cllr. Tim Wilson (East Suffolk District Council) was unable to send a report in time for technical reasons
Cllr. Stephenson attended the SALC AGM and would circulate the minutes when available.
Cllr. Delacamp spoke about increased Community Police patrols in response to the recent spate of vandalism, noting that parents of those suspected to be involved had been spoken to. Cllr Moore said episodes of vandalism could be reported on the Police 101 number was
7. **NOTED** - the (draft) minutes from Committee meetings held since the last Council meeting
8. **Planning and Development**
To **CONSIDER** any correspondence or planning applications - **NONE**
9. **Community Matters**
 - a. **An update on matters in the Parish.**
Cllr Delacamp advised that, after discussion, the area to the northeast of the Community Centre car park is due to be cut as part of a fortnightly maintenance regime.
 - b. **Footpath and Highways matters.** To assist identification of land ownership in the Parish, a readily available map will be published.
10. **Clerk’s Report**
 - a. **REVIEW** and **RESOLVE** on action points from previous meetings –
 - b. **Training** – A corporate SALC training session would be investigated for suitable dates in the early autumn.

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11. AGREED - CIL projects to be evaluated (including costs) for this financial year (delegated to Finance and Assets Committee)

1. Extend the 'patio' at the pavilion and add a Boule or Pétanque court. Circa £12K
2. If / when RPC takes ownership of the village centre park to revamp and/or develop a 2nd play area and to declare it a Village green. Add a maypole to form the basis of a new village event – Mayday. Circa £50K
3. Add solar panels and batteries to the Community Centre. Circa £50K
4. Add solar panels to the pavilion Circa £25K
5. A container with storage and toilets to the carpark at the pavilion to save future expenditure on hiring toilets in. Circa £15K
6. Tarmac the remainder of the car park at the pavilion. Circa £60K
7. Dropped kerbs at Redwall Road Circa £6-8k
8. Modernise and decorate the Community Centre toilets Circa £5-10k
9. Redesign the Council offices and install a new internal wall for greater lone-worker security.
10. Install an internal wall between Room 11 and 13.

12. RFO Report

- a. **NOTED** - a list of payments, the Bank Reconciliation and a Statement of Accounts.
- b. **Virements across Cost Codes and from Reserves – DEFERRED.**
- c. **RECEIVE and REVEIWED** the Internal Audit report and the recommendations therein – *delegated to the Clerk for the necessary action, overseen by the Finance and Assets Committee as part of their workplan.*
- d. **APPROVED** - partial refunds to 12 advertisers in the now defunct Parish Magazine

13. Agenda items for future meetings – None other than recorded above.

14. RESOLVED, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, to exclude the Public, including the Press, from the meeting so that any items containing exempt and confidential in the remainder of the agenda may be discussed and decided – **Staff matters.**

15. Staff Matters

RECEIVED - an update on all staff matters and agreement on the settlement of end of contract payments as recommended by the Council's HR Consultant.

CONSIDERED – A detailed paper on the future of the Community Centre Charity, in particular the benefits of taking the buildings back under the Parish Council's day-to-day responsibility. It was AGREED that specialist advice should be sought to inform any decision

APPROVED – the key terms and conditions to advertise for the appointment of a permanent Clerk (/RFO) for at least 30 hours a week, within a pay scale range (pro-rata) of up to SCP33 depending on qualifications and experience.

The Chair closed the meeting at 9.50 pm.