



Rendlesham

Parish Council

Minutes of the Meeting of the Parish Council at 12pm on Tuesday 22nd April 2025 in Room 1, Rendlesham Community Centre, Walnut Tree Avenue, Rendlesham Suffolk IP12 2GG.

THIS MEETING WAS OPEN TO THE PUBLIC

Present:

Cllrs. M Eley-Kemp (Chair), E. Points, J. Weller, M. Stevenson, D. Moore, Fanny Johnson, L Rayment (Clerk & RFO), Ellie Hutchinson (Events Coord), Tim Wilson (District Councillor)

1. Apologies for Absence

Apologies received from Cllrs J Bird, J. Carter and J. Oliver.

2. Public Forum

Cllr. Tim Wilson (District Councillor) gave an update on East Suffolk Council matters, including:

- Strategic priorities around devolution and local government reorganisation.
- Upcoming changes to recycling including Kerbside glass collection by March 2026.
- Support for local reuse and repair schemes in conjunction with changes to waste strategy. The Council welcomed his re-engagement.

3. Declarations of Interest

None declared. It was noted that Cllr. J. Oliver has shown informal interest in joining the Social Club Committee. The Council confirmed there was no current conflict of interest.

4. Co-option of New Councillors

It was noted that two seats remain vacant. Although interest had been expressed, no applicants were present. No action was taken at this meeting.

5. Minutes of the Last Meeting

RESOLVED: (unanimously) to approve the minutes of the Full Council meeting held on 7th April 2025 as a true and accurate record.

6. Funfair – June 2025

The Council received an update from Events Co-ordinator Ellie Hutchinson, including confirmed arrangements with Bloomfields Funfair, supplier quotes, and a revised structure designed to maintain affordability while scaling back from previous years.

RESOLVED:

Rendlesham Parish Council

1. To proceed with **Rendlesham Parish Council hosting the 2025 event**, following the return of the Events Co-ordinator, replacing the previously considered hire agreement model (as discussed in February).
2. To approve a total event budget of **£5,050** to cover essential infrastructure including toilets, staging, insurance, marketing, refuse collection, banners, and printing.
3. That the cost is expected to be recouped through income from funfair and vendor contributions, raffle, and sponsorship.
4. That surplus income be earmarked for future events, and any optional additions (e.g. face painting, entertainment) be supported through additional sponsorship income where available.

It was also agreed to trial donation-based fundraising during the event using QR codes and contactless payment devices.

7. **New Clerk – Finance & Banking**

RESOLVED:

- To approve a **debit or credit card with a £2,000 limit** for the Clerk (Louise Rayment).
- To approve a **debit or credit card with a £2,000 limit** for the Chair (Cllr. M. Eley-Kemp).
- To approve **Unity Trust Bank initiator access** for Louise Rayment and Kirsty Morgan.

8. **AOB - CIL Funding**

RESOLVED - (unanimously) To pre-approve list of community-beneficial projects that can be supported through the Community Infrastructure Levy (CIL), ensuring efficient allocation of funds and timely delivery of improvements that address local needs. To pre-approve 1-3 on list of projects totalling 18k.

9. **Exclusion of the Public and Press**

RESOLVED: (unanimously) that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded due to the confidential nature of the business to be discussed.