



Rendlesham

Parish Council

Members of the Council are hereby summoned to attend a Meeting of the Parish Council at 7pm on Monday 7th April 2025 in Room 16, Rendlesham Community Centre, Walnut Tree Avenue, Rendlesham Suffolk IP12 2GG for the purpose of transacting the following business set out on the agenda

THIS MEETING IS OPEN TO THE PUBLIC & MAY BE RECORDED

AGENDA

1. To receive and approve apologies for absence

2. Public Forum

There will be 15 minutes available for this session where members of the public may address the Council, including items for discussion on the agenda. A maximum of 3 minutes per speaker will be permitted

3. Declarations of Interest

To note the nature and type of declarations of interest in accordance with the Council's Code of Conduct (and section 106 of the Local Government Finance Act 1992) relating to items on this agenda.

4. Co-option of new councillors

To note that there are currently 2 vacant council seats due to recent resignations. These vacancies are available for co-option.

5. Minutes of the last meeting

To agree the minutes of the Full Council meeting held on 10th March 2025 as a true record of the meeting (previously circulated)

6. County and District Councillor Reports

To receive reports from County and District Councillors

7. Community Centre Committee Update

- a. To receive any updates or reports related to the committee's operations
- b. To consider a deed/lease to sign over control of the EVC to the community centre to manage its operation

8. Clerk's report

To receive the Clerk's report

9. Playground Safety Inspection

- a. To receive an update on the Jubilee Park, play area repairs

10. Funfair - June 2025

- a. To receive an update from the working party on the funfair arrangements with Stokes
- b. To approve the renewal of the music license which is essential for events (£569.85)

The Parish Office, Rendlesham Community Centre, Walnut Tree Avenue, Rendlesham, Suffolk, IP12 2GG

11. Youth Charity Working Group

To consider delegating authority to the youth group working party to administer their community centre provisions, assets and records.

12. Financial Report

- a. To receive an updated financial report from the Responsible Finance Officer

13. To approve the payments for April 2025

14. To consider options for the use of CIL (Community Infrastructure Levy) monies

To consider any CIL spending opportunities and approve the priority list of CIL projects which are automatically selected as monies expires

15. To review action items from the previous meeting

- a. To receive an update from Cllr D Moore regarding tractor repairs
- b. To receive an update from Cllr E Points regarding IT upgrade

16. Credit Cards

To consider options to obtain credit or debit cards for purchase of services (Office 365) where invoicing isn't an option

17. Emergency Spend

To approve the £2000 spend authorised by the Clerk and Chair to extend the previous agreed CIL monies as we were required to hand back £13000 if not spent by 1st April 2025. This spending was aligned with previously agreed full council decisions.

18. Any other business

To discuss any emergency or time-sensitive business which could not be included in the agenda

19. Exclusion of the Public and Press

To RESOLVE that in accordance with the Public Bodies (Admission to Meetings) Act 1960 that the public and press shall be excluded due to the confidential nature of the items to be discussed

20. Ongoing HR Matters

To receive an update from the working party and agree any necessary action

21. Clerk and RFO position

To receive an update with regards to recruitment from the working party and agree any necessary action

22. Any other confidential business

To discuss any emergency or time-sensitive confidential business which could not be included in the agenda