



Rendlesham

Parish Council

Committee Membership Policy

1. Purpose

This policy sets out the automatic membership of the Chair and Vice-Chair on all Council committees and sub-committees.

2. Policy Statement

- The **Chair** and **Vice-Chair** of the Parish Council shall be *ex officio members* of all committees and sub-committees.
- They shall have **full voting rights** unless otherwise resolved by Council or defined differently in a committee's Terms of Reference.

3. Application

This policy shall apply to **all existing and future** committees and sub-committees, effective from the date of adoption.

4. Review

This policy shall be reviewed at the Annual Parish Council Meeting each May or as required by Council resolution.