



Rendlesham

Parish Council

Members of the Community Centre sub-committee are hereby summoned to attend a meeting at 7 pm on 26th August 2025 in room 1, Rendlesham Community Centre, Walnut Tree Avenue, Rendlesham Suffolk IP12 2GG for the purpose of transacting the following business set out on the agenda

THIS MEETING IS OPEN TO THE PUBLIC & MAY BE RECORDED

AGENDA

1. To receive and approve apologies for absence

2. Public Forum

There will be 15 minutes available for this session where members of the public may address the Council, including items for discussion on the agenda. A maximum of 3 minutes per speaker will be permitted

3. Declarations of Interest

To note the nature and type of declarations of interest in accordance with the Council's Code of Conduct (and section 106 of the Local Government Finance Act 1992) relating to items on this agenda.

4. Minutes of the last meeting

- a. To agree the minutes of the Committee meeting held on 23rd July 2025 as a true record of the meeting (previously circulated)

5. Previous Actions

- a. Update on previously identified actions

6. H&S including fire

- a. Update on outstanding actions

7. Building works

- a. Update on current position including
 - i. Emergency work
 - ii. Remedial work
 - iii. Insurance
 - 1. RPC Buildings
 - 2. RCCC Other
 - iv. Any information required

8. Electricity update

- a. VAT position
- b. Reactivation of EVC

The Parish Office, Rendlesham Community Centre, Walnut Tree Avenue, Rendlesham, Suffolk, IP12 2GG

9. Internal and external work

- a. To receive update on Solar panels and Air con proposal
- b. Position regarding garden, including blackboard and playhouse
- c. To receive update on disabled access into the building proposal
- d. To receive update on new tables and chairs purchased through CIL funding by RPC
- e. Approve purchase of room partitions, to create storage space in room 11

10. Financial Report

- a. To approve the RPC Vice Chair as a bank signatory
- b. To approve any additional payments for August and those scheduled for September
- c. To review budget and update as required

11. Hirers

- a. Movement on existing bookings and any new regular hirers
- b. To receive update on outcome of meeting with RSC
- c. To receive update on position regarding Just42

12. Staff

- a. To approve the transfer of staff line management to Parish Clerk

Mrs Louise Rayment

Louise Rayment

Clerk to the Council and Responsible Finance Officer.
Rendlesham Parish Council