



Rendlesham

Parish Council

Members of the Community Centre sub-committee are hereby summoned to attend a meeting at 6 pm on Wednesday 23rd July in Room 16, Rendlesham Community Centre, Walnut Tree Avenue, Rendlesham Suffolk IP12 2GG for the purpose of transacting the following business set out on the agenda

THIS MEETING IS OPEN TO THE PUBLIC & MAY BE RECORDED

AGENDA

1. To receive and approve apologies for absence

2. Public Forum

There will be 15 minutes available for this session where members of the public may address the Council, including items for discussion on the agenda. A maximum of 3 minutes per speaker will be permitted

3. Declarations of Interest

To note the nature and type of declarations of interest in accordance with the Council's Code of Conduct (and section 106 of the Local Government Finance Act 1992) relating to items on this agenda.

4. Minutes of the last meeting

- a. To agree the minutes of the Committee meeting held on 23rd June 2025 as a true record of the meeting (previously circulated)

5. Previous Actions

- a. Update on previously identified actions

6. H&S including fire

- a. Update on outstanding actions

7. Approval of Policies

- a. Review and approve Lone working policy
- b. Review and approve Annual leave policy

8. Electricity update

- a. Reactivation of EVC

9. To receive update on Internal and external work

- a. Update on area around the centre
- b. Position regarding garden
- c. Disabled access into the building
- d. Fitting of carpet tiles

The Parish Office, Rendlesham Community Centre, Walnut Tree Avenue, Rendlesham, Suffolk, IP12 2GG

10. Financial Report

- a. To approve any additional payments for July and those scheduled for August
- b. To review budget and update as required

11. Hirers

- a. To receive an update regarding Just42

Mrs Louise Rayment

Louise Rayment

Clerk to the Council and Responsible Finance Officer.
Rendlesham Parish Council