

# RENDLESHAM PARISH COUNCIL

## GRANT APPLICATION

NAME OF ORGANISATION:

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NAME AND ADDRESS OF CONTACT:

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*I declare that the information given in this form is correct to the best of my knowledge and belief and complies with my organisation's governing document.*

SIGNED ON BEHALF OF THE ORGANISATION: \_\_\_\_\_

DATED: \_\_\_\_\_

Applications should be returned to the Clerk and will be considered by the Parish Council Finance Working Party who will make a recommendation to the full Council.

**PLEASE ENSURE YOU ENCLOSE A COPY OF YOUR ORGANISATION'S MOST RECENT ACCOUNTS (OR YOUR FIRST YEAR BUDGET IF YOU ARE A NEW ORGANISATION) AND A COPY OF YOUR CONSTITUTION OR GOVERNING DOCUMENT.**

PLEASE GIVE A DESCRIPTION OF THE WHAT THE GRANT WILL BE USED FOR:

*(Eg. To provide a range of play equipment for children in the village)*

Describe the location of where the money will be spent. <i>(Where will the grant be used eg Playscheme start up grant - Pavilion)</i>	
If the grant is for a capital project, has planning permission been given? <i>(If not applicable please put n/a)</i>	
<u>How will the grant benefit the village?</u>  <i>(Please give details of who and how many will benefit, as well as what will be achieved as a result of the grant. Eg a start up grant to the Playscheme would benefit 65 children through a week of activities and sport)</i>	
<u>Total cost of what the grant will be funding:</u> <i>(Please tell us what the <u>total</u> cost will be)</i> i) Purchase of Equipment  ii) Other Expenses  iii) Estimated total cost  iv) VAT  <b>TOTAL COST OF PROJECT</b>	£
Please give details of equipment to be purchased with the grant. <i>(Eg. Purchase of: 5 tables and 40 chairs)</i>	
Please state the amount of grant you are applying for from the Parish Council	£
If applicable please indicate how the remainder of the cost will be funded: <i>(If the amount of grant you are asking for is less than the total cost, we need to know how the remaining funds will be raised)</i>  i) Other organisations (eg Suffolk Coastal, EEDA)  ii) Local Fundraising  iii) Other Income (eg membership etc)	£

**PLEASE RETURN TO: MRS H HEELIS, PARISH CLERK  
Community Centre, Walnut Tree Avenue,**

**Rendlesham, Suffolk, IP12 2GG**