



Rendlesham Parish Council

Minutes of the Meeting of the Jubilee Park Committee at 7pm on Monday 21st July 2025 at The Pavilion, Jubilee Park, Rendlesham, Suffolk IP12 2GT.

THIS MEETING WAS OPEN TO THE PUBLIC

Present:

Cllr. E. Points, Cllr. D. Moore, Cllr. J. Carter, Cllr. J. Oliver, Cllr. F. Johnson

1. Apologies for Absence

Cllr. M. Eley-Kemp

2. Public Forum

No members of the public attended

3. Declarations of Interest

None declared.

4. Minutes of the last meeting -23rd June 2025.

The minutes were received.

5. Jubilee Park Sub-Committee Terms of Reference

A draft Terms of Reference was reviewed and agreed for recommendation to Full Council.

6. Actions from Previous Meetings

Updates were noted on progress with previously agreed works and CIL-funded projects.

7. Updates on CIL Projects

Patio extension & picnic benches – patio works have been completed and benches installed, improving the Pavilion area for community use.

Waste bin replacement – options for new dual bins were considered and the preferred style identified.

New benches – three benches funded by CIL will be installed shortly; suggested locations included near the play area and along main pathways.

Replacement flower planters – new planters have been purchased and will be positioned outside the Pavilion.

8. Boundary Fence Repair

Fencing repairs are scheduled to take place in early August.

9. Maintenance Contract for Machinery

The maintenance contract with Melton Mowers for the tractor and park equipment was noted. Members discussed the importance of keeping machinery servicing regular.

10. Car Park Issues

Disabled signage – the need for clearer signage was identified.

Resurfacing – resurfacing was recognised as a longer-term aspiration subject to funding opportunities.

Locking at night – several options were discussed regarding management and responsibility; no decision was reached.

11. Tennis Sessions on MUGA Court

The potential for organised tennis sessions was discussed, including engaging with local coaches and exploring grant funding to support a trial.

12. Financial Position and Budget

An update on the budget and current financial position for Jubilee Park was noted.

13. Additional Discussion

There was a discussion regarding electricity consumption at the Pavilion. It was agreed that the three separate phases would be monitored over the coming weeks, and individual items of equipment would also be tested to help identify usage patterns.

Mrs Louise Rayment

Louise Rayment

Clerk to the Council and Responsible Finance Officer.
Rendlesham Parish Council