



Rendlesham

Parish Council

Draft Minutes of the Meeting of the Personnel Committee at 7pm on Thursday 3rd July 2025 in Room 16, Rendlesham Community Centre, Walnut Tree Avenue, Rendlesham Suffolk IP12 2GG.

THIS MEETING WAS OPEN TO THE PUBLIC

Present:

Cllrs. E. Points (Chair), D. Moore, M. Eley-Kemp
Louise Rayment (Clerk)

1. Apologies for absence

Apologies were received and accepted from Cllr. J Carter

2. Public Forum

No members of the public were in attendance.

3. Declarations of Interest

None declared

4. AGAR Update

Update received by the Clerk on the Annual Governance and Accountability Return (AGAR). The internal Audit has now been completed, and the report has been returned. This has been distributed to the Councillors to review ready for Full Council meeting.

5. Events Update

Update received by the Clerk about the recent Rendlesham Show. The events coordinator will shortly be going on Maternity leave for a year, and a working party will be used to support the running of the events.

6. Exclusion of the Public and Press

To RESOLVE that in accordance with the Public Bodies (Admission to Meetings) Act 1960 that the public and press shall be excluded due to the confidential nature of the items to be discussed

Mrs Louise Rayment

Louise Rayment

Clerk to the Council and Responsible Finance Officer.
Rendlesham Parish Council