



Rendlesham

Parish Council

Members of the Council are hereby summoned to attend a Meeting of the Parish Council at 7pm on Monday 7th July 2025 in Room 16, Rendlesham Community Centre, Walnut Tree Avenue, Rendlesham Suffolk IP12 2GG for the purpose of transacting the following business set out on the agenda

THIS MEETING IS OPEN TO THE PUBLIC & MAY BE RECORDED

AGENDA

1. To receive and approve apologies for absence

2. Public Forum

There will be 15 minutes available for this session where members of the public may address the Council, including items for discussion on the agenda. A maximum of 3 minutes per speaker will be permitted

3. Declarations of Interest

To note the nature and type of declarations of interest in accordance with the Council's Code of Conduct (and section 106 of the Local Government Finance Act 1992) relating to items on this agenda.

4. Co-option of new councillors

To note that there is currently one vacant council seat. This vacancy is available for co-option.

5. Minutes of the last meeting

To agree the minutes of the Full Council meeting held on 9th June 2025 as a true record of the meeting.

6. County and District Councillor Reports

To receive reports from County and District Councillors

7. To review, agree, and approve the Internal Audit Report for submission as part of the Annual Governance and Accountability Return (AGAR) to the external auditor.

8. Jubilee Park Update

- a. To approve spending budget up to £500 with Clerk authority for Roger (Groundsman) at Jubilee Park.
- b. To approve removal and replacement of planters outside Pavilion. (CIL Spend)
- c. To approve purchase of three new Benches for Jubilee Park. (CIL Spend)
- d. To agree and approve maintenance contract for JP Mower.
- e. To approve purchase of Outdoor water filling station at Jubilee Park for public use. (CIL Spend)
- f. To discuss, agree and approve more CCTV at Jubilee Park
- g. Update of Oktoberfest research
- h. To receive update from Chair of JP Committee.

9. Community Centre Update

- a. To approve asset transfer of CCTV and IT equipment from RPC to RCC.

The Parish Office, Rendlesham Community Centre, Walnut Tree Avenue, Rendlesham, Suffolk, IP12 2GG

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- b. To approve a policy for IT management of CC equipment by RPC.
- c. To discuss, agree and approve adding Clerk/RFO onto RCC banking and programme administrator.
- d. To discuss and approve payment for Birkett solicitor's
- e. To receive update from Chairperson of RCC Committee.

10. To review two requests for donations from Katch and Rendlesham Parochial Churches.

11. Clerk update

To receive any updates from Clerk.

12. Financial Report

- a. To receive an updated financial report from the Responsible Finance Officer
- b. To approve the payments for June/July 2025
- c. To pre-approve any payments due in July and August, subject to the potential absence of a Full Council meeting in August
- d. To review Budget.

13. IT Update

- a. To approve CCTV Access Policy
- b. To approve one off budget increase for change of Cloud network.
- c. To receive update from Chairman of IT committee

14. CIL Funding update

- a. Update on where we are with current three CIL funded projects
- b. To agree and approve next set of CIL funded projects.
- c. To review current CIL preferences list.

15. Exclusion of the Public and Press

It was resolved (unanimously) to exclude public and press under the Public Bodies (Admission to Meetings) Act 1960.

16. To receive an update from the Personnel chair and review/ approve any recommendations received

Mrs Louise Rayment

Louise Rayment

Clerk to the Council and Responsible Finance Officer.
Rendlesham Parish Council