



Rendlesham

Parish Council

Draft Minutes of the Meeting of the Parish Council at 7pm on Monday 9th June 2025 in Room 16, Rendlesham Community Centre, Walnut Tree Avenue, Rendlesham, Suffolk IP12 2GG.

THIS MEETING WAS OPEN TO THE PUBLIC

Present:

Cllr. M. Eley-Kemp (Chair), Cllr. E. Points (Vice-Chair), Cllr. J. Bird, Cllr. M. Stevenson, Cllr. D. Moore, Cllr. J. Weller, Cllr. J. Carter, Cllr. J. Oliver, One member of the public.

1. Apologies for Absence

County Councillor A Nicolls

2. Public Forum

Residents requested an update on the allotments at the Persimmon development. Councillor Moore reported that he is now in his third round of correspondence with Persimmon, referencing the Section 106 agreement they signed, which stipulates that ownership of the allotments would be transferred once 23 units had been sold. It was noted that over 47 units are currently occupied. The Council continues to pursue the matter to ensure the allotments are made available as agreed.

A question was raised regarding the CIL funding Wishlist item for dropped kerbs near Redwald Road. It was explained that funding could be used to install additional dropped kerbs to improve accessibility for wheelchair users and those with prams, enabling safer and easier access to footpaths.

3. Declarations of Interest

None declared.

4. Co-option of new councillors

Rebecca Piercy was co-opted onto the Council and signed the Declaration of Interest. No other applicants for one vacant position.

5. Minutes of the last meeting

RESOLVED: (unanimously) to approve the minutes of the Full Council meeting held on 22nd May 2025 as a true and accurate record.

6. County and District Councillor Reports

Apologies were received from County Councillor Alexander Nicoll.

District Councillor Tim Wilson addressed the meeting, noting that the current administration is now two years into its term. He shared several initiatives that have been funded during this period, expressing pride in the progress made. Tim also highlighted a live public poll from East Suffolk Council seeking residents' views on the potential formation of a unitary authority. The council has said that the public input is considered vital to shaping an outcome.

He further reported that a traffic survey is planned to assess the volume of HGV traffic travelling from Melton to Bentwaters. This will help determine whether the road requires significant upgrades and inform discussions around potential solutions for the Melton Crossroads. Additionally, he mentioned that Bentwaters is being considered as a possible alternative site for the recycling depot currently located in Ufford, though discussions are still ongoing.

Tim finished by saying that it was great to see so many councillors around the table and he acknowledged that it has been a challenging year, but said it was heartening to witness the solidarity and positive energy in the room.

7. Agree and approve a Formal response from the Parish Council to the Consultation on Proposed Residential Development North of Rendlesham.

RESOLVED: (unanimously) to approve the formal response drafted by Cllrs Stevenson and Carter. Clerk will submit response on behalf of Council to New homes for Rendlesham Consultation email.

Rendlesham Parish Council

8. Funfair - June 2025

Feedback on the weekend's show has been overwhelmingly positive. While the event ran at a slight financial loss, the council agreed that the priority this year was to successfully relaunch the show and re-establish its presence in the community.

RESOLVED: (unanimously) to approve the 2025 Fireworks for 2nd November 2026.

RESOLVED: (unanimously) to approve the 2026 Rendlesham Show for 5th & 6th June 2026.

RESOLVED: (unanimously) to approve looking into the possibility of holding an Oktoberfest event at Jubilee Park. Proposal to be submitted to next Full council in July.

9. RYG/Community Centre Asset Transfer

RESOLVED: (unanimously) to approve the principle of transferring the Assets within the community centre room 11 from RYG to Community Centre.

10. Community Centre TAR and Auditor report

RESOLVED: (unanimously) to approve Community Centre TAR and Auditor report

11. Community Centre 12-month Office hire agreement and payments for RPC staff offices

RESOLVED: (unanimously) to approve 12-month Office hire agreement and payments for RPC staff offices at RCC. Standing order will be set up for Monthly rental payments.

12. Skatepark update

a. RESOLVED: (unanimously) to approve cost for resubmission of planning application for Skatepark

b. RESOLVED: (unanimously) to approve moving forward with Working party and Mavericks updated quote.

13. Jubilee Park Report.

Fencing for damaged boundary to start early July.

Work on extending the Patio, outside the Pavilion starts 28th June 2025.

The three benches that were previously approved for CIL funding will be purchased next couple of weeks.

Access to the CCTV was discussed and the Clerk will need access so that all formal requests come through the clerk's email address.

14. Clerk update

a. AGAR internal audit with SALC taking place 9th-13th June 2025

b. RESOLVED: (unanimously) to approve Parish Council Clerk Awareness and Information Sharing Policy.

c. RESOLVED: (unanimously) to approve meeting for 23rd June 2025 to review Internal Audit report (If its back in time)

15. Financial Report

a. The council received an updated financial report from the Responsible Finance Officer.

b. RESOLVED: (unanimously) to approve payments for May/June 2025

16. Consider adoption of policies related to the governance of Council committees

a. RESOLVED: (unanimously) to approve updated Terms of Reference for all existing committees

b. RESOLVED: (unanimously) to approve new policy confirming committee membership rules including Chair/Vice-Chair status

17. CIL Funding update

a. Update given on current three CIL funded projects.

b. Current CIL preferences list reviewed and any new ideas to be submitted.

Rendlesham Parish Council

Mrs Louise Rayment

Louise Rayment

Clerk to the Council and Responsible Finance Officer.
Rendlesham Parish Council