



Rendlesham

Parish Council

E: clerk@rendleshampc.org.uk
P: 01394 420207
www.rendlesham.suffolk.gov.uk

Members of the Council are hereby summoned to attend a Meeting of the Parish Council at 7pm on Monday 13th January 2025 in Room 16, Rendlesham Community Centre, Walnut Tree Avenue, Rendlesham Suffolk IP12 2GG for the purpose of transacting the following business set out on the agenda

Denise Humphris
Mrs D Humphris
Clerk to the Council
7 January 2025

THIS MEETING IS OPEN TO THE PUBLIC

AGENDA

- 1. To formally appoint a new Parish Council Chairman for the remainder of the municipal year (to May 2025)**
- 2. To receive and approve apologies for absence:**
Councillor J Bird; Councillor J Weller
- 3. Public Forum**
There will be 15 minutes available for this session where members of the public may address the Council, including items for discussion on the agenda. A maximum of 3 minutes per speaker will be permitted
- 4. Declarations of Interest**
To note the nature and type of declarations of interest in accordance with the Council's Code of Conduct (and section 106 of the Local Government Finance Act 1992) relating to items on this agenda.
- 5. Councillor Resignation**
To note the resignation of David Waring as a councillor with effect from 7 January 2025
- 6. Co-option of New Councillor**
To consider the co-option of Martin Eley-Kemp to the Council and if appointed to receive his Declaration of Acceptance of Office
- 7. Minutes of the last meeting**
To agree the minutes of the Full Council meeting held on 12th December 2024 as a true record of the meeting for signature by the Chairman of this meeting (previously circulated)
- 8. Committee Minutes and updates**
 - a) To receive the minutes of the Community Centre committee meeting held on 18th December 2024
 - b) To receive any updates/reports from the Community Centre Chairman
- 9. County and District Councillor Reports**
To receive reports from County and District Councillors

Rendlesham Parish Council

10. Clerk's report

To receive the Clerk's report (to be circulated)

11. New and Updated Policies

a) To consider adoption of the Persistent and vexatious complaints policy (to be circulated)

12. Financial Report

- a) To receive an updated financial report from the Responsible Finance Officer
- b) To approve the payments for January 2025

12. Budget/Precept 2025/2026

- a) To consider draft discussions from December 2024 and formally confirm the Council's Precept Requirement
- b) To consider transparent communication of decisions

13. Events 2025

- a) To formally confirm the situation with regards events for 2025
- b) To consider transparent communication of decisions

14. Exclusion of the Public and Press

To RESOLVE that in accordance with the Public Bodies (Admission to Meetings) Act 1960 that the public and press shall be excluded due to the confidential nature of the items to be discussed

15. FOI requests and correspondence

- a) To consider and confirm FOI response
- b) To consider and confirm a response to persistent correspondence/complaint (details circulated)
- c) To appoint a working party/committee to deal with ongoing correspondence on the same matter and all FOI requests.
- d) To appoint a working party/committee to deal with FOI internal review requests (need to be independent of (c) above

16. Ongoing HR Matters

- a) To receive an update with regards current HR matters
- b) To consider legal advice received and decide on preferred course of action (details to be circulated)
- c) To review ongoing SOS-HR and legal costs and confirm affordability.
- d) To appoint a working party/committee to deal with ongoing issues

17. Clerk and RFO position

- a) To confirm acceptance of the Clerk's resignation
- b) To appoint a working party/ committee to deal with recruitment

Denise Humphris
Mrs D Humphris
Clerk to the Council
7th January 2025