


Rendlesham Parish Council

Prepared by: 
 Name and Role (Clark/RFO etc)

Date: 13/1/25

Approved by: 
 Name and Role (RFO/Chair of Finance etc)

Date: _____

Bank Reconciliation at 12/01/2025		
	Cash in Hand 01/04/2024	243,575.48
	ADD Receipts 01/04/2024 - 12/01/2025	174,170.70
		417,746.18
	SUBTRACT Payments 01/04/2024 - 12/01/2025	195,748.24
A	Cash in Hand 12/01/2025 (per Cash Book)	221,997.94
	Cash in hand per Bank Statements	
	Petty Cash 01/04/2023	0.00
	Unity Trust - Current 12/01/2025	76,701.36
	Unity Trust - Savings 12/01/2025	145,266.58
	Barclays - Current 04/04/2024	30.00
	Barclaycard 12/01/2025	0.00
	Lloyds Bank (Unity) Card 12/01/2025	0.00
		221,997.94
	Less unrepresented payments	
		221,997.94
	Plus unrepresented receipts	
B	Adjusted Bank Balance	221,997.94
A = B Checks out OK		

PAYEE	GROSS	VAT	NET	DESCRIPTION
Bank Payments				
Jewsons	54.02		9	45.02 Jubilee Park Cable Ties Wire nails
Man Friday	53.33			53.33 Toilet Repairs Man Friday
Glenn Knights Electrical Services	52.5			52.5 Labour only checking Christmas Lights
Tudor Business	66.88		11.15	55.73 Printing Copies
Jewsons	27		4.5	22.5 Diesel for Tractor
Rendlesham Community Centre	3000			3000 Min 060/24 refers
Staff Costs	8604.06			8604.06 Staff costs
ESDC	50000			50000 Return of skatepark funding to ESDC
Direct Debits				
Ionos Cloud	6		1	5 Business Mail
Ionos Cloud	18		3	15 Website creator
Ionos Cloud	18		3	15 Community Radio Website
SOS HR	750		150	600 Outsourced HR monthly retainer
Ionos Cloud	16.74		2.79	13.95 Website business
Ionos Cloud	16.74		2.79	13.95 Rendlesham Good Neighbours Website
Ionos Cloud	33.6		5.6	28 Microsoft office monthly fee
TOTAL	62716.87		192.83	62524.04
Transfers between accounts				
From reserves to c/a	50000			50000 to cover ESDC skate park funding CIL repayment
From reserves to c/a	488.65			488.65 surplus funds (not ringfenced) return to general reserve

Rendlesham Parish Council
Reserves Balance
 2024-2025

Appendix B

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Capital					
1) Skate Park	78,112.20	(50,000.00 ESDC)			128,112.20
CIL Funds	87,157.34		1,590.78	4,065.43	89,631.99
Total Capital	165,269.54	50,000.00	1,590.78	4,065.43	217,744.19
Earmarked					
Rendlesham Comm. Food Garc	✓ 1,475.42				1,475.42
Rendlesham Allotments Assoc.	✓ 1,550.42				1,550.42
Elections * <i>Keep</i>	2,000.00				2,000.00
P B Fund	✓ 2,500.00				2,500.00
JP Maintenance	✓ 14,000.00				14,000.00
Gratuities	✓ 2,653.93				2,653.93
Car Park Maintenance	✓ 1,500.00				1,500.00
Speedwatch Grant	✓ 474.00				474.00
SOB Pledges	✓ 691.99				691.99
Mayhew Rd. Commuted Sum	✓ 1,730.81				1,730.81
Transition Streets / GMR	✓ 43.00				43.00
P B Scouts	5,000.00	-5,000.00			0.00
Community Infrastructure Levy					0.00
Total Earmarked	33,619.57	-5,000.00			28,619.57
TOTAL RESERVE	198,889.11	45,000.00	1,590.78	4,065.43	246,363.76
GENERAL FUND					-5,964.11
TOTAL FUNDS					240,399.65

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Appendix 4

Budget P1

<u>COST CENTRE/ CODE</u>	<u>23/24 ACTUAL</u>	<u>24/25 BUDGET</u>	<u>PROJECTED YEAR END</u>	<u>DRAFT BUDGET</u>
B.ADMIN				
Post/stationery	25	250	1800	30
Phone/Internet	1360	1700		1700
Photocopier	574	0	500	500
IT Expenditure	3049	0	2400	1000
Photocopier lease	906	1300	750	1000
Website and email	832	1500	2750	1500
Office supplies	716	1000	300	100
Specialist Printing costs	17	0	641	0
RCCC supplies	541	0	98	0
Councillor IT Support	0	500	0	0
Office IT support	0	1400	1400	1000
AUDIT/ACCTS				
Internal Audit	400	400	476	750
Accounting software	1487	800	800	850
External Audit	630	1200	630	1200
ADMIN ASSETS				
Car Park Maintenance	192	500	0	0
CCTV	0	300	463	0
GRANTS				
Grants and donations	350	500	5150	0
S137	0	100	100	0
RYG support	9000	10000	0	0
EACAT	0	500	0	0
ADMIN OTHER				
Insurance	3255	3256	2931	4800

Appendix 4

Budget P2

Room Hire (includes backdated unpaid)	508	1000	6500	6500
Bank Charges	198	200	200	220
Legal Costs	1528	7000	18000	10000
Subscriptions	843	1000	881	1000
Parish Magazine	3620	0	1500	1500
Election Expenses	68	500	0	500
Other fees	961	1000	35	0
Cleaning and Waste Services	434	750	750	750
FC COMMUNITY				
Waste Disposal	48	0	500	500
Remembrance Wreath	0	0	75	100
Asset Maintenance	3691	0	240	1000
JUBILEE PARK				
Trees	346	0	1108	1500
EVENTS	12659		12724	0
JP Maintenance	6745	7500	5500	7500
Pavilion Utilities	8974	5500	3000	3500
MUGA	0	0	750	1000
Pavilion Repairs	254	1000	250	1000
Pavilion Maintenance	153	550	1000	1000
HR COSTS				
Staff sals NI etc	95282	104500	121000	104000
Pension	7005	6000	2000	10320
Staff Training	229	500	550	1500
Locum fees	7304	7000	0	0
Payroll Fees	500	600	475	600
HR Services	1941	3000	7500	0
Headspace meditation	0	0	63	0
Community Centre Grant				35000

Budget / Precept P3

Build general reserve				20000
24/25 PRECEPT			25/26 PRECEPT	
TOTAL COSTS	176625	185941	205790	223420
Less other income				
Bank Int	3368	3000	1850	1800
Precept	144522	156084	156084	
SHORTFALL		-29857		
				223420
				1800
PRECEPT		156084		221620
Tax Base	955.48		980.16	
Annual Cost to		£163.36		£226.10
Band D Taxpayer				