



# Rendlesham Parish Council

T: 01394 420207  
www.rendlesham.suffolk.gov.uk  
admin@rendleshampc.org.uk

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**Meeting:** Jubilee Park Committee  
**Date:** Thursday 13 October 2022  
**Time:** 7.30pm  
**Venue:** Room 16, Rendlesham Community Centre

**Members:** James Carter (Chair); Mike Stevenson (ex-officio); Mike Parry;  
Victoria Proctor; Dave Moore; Mark Stones

**In attendance:** Heather Heelis – Parish Clerk

## AGENDA

*In accordance with Standing Order No: 38 any matter relating to an employee shall not be considered until the Council or Committee has decided whether or not the public shall be excluded (See SO No: 67). Due to the nature of the business to be transacted the meeting, or parts of it, may be closed to the press and public.*

*Under Standing Order No. 1. c) Meetings will last no longer than 2 hours and 1. d) If the business of the meeting has not been concluded after 2 hours a resolution will be taken to continue to conclude or defer the business in hand. In any event the meeting will last no longer than 2 hours 30 minutes.*

1. **Election of Chairman**
2. **To receive and accept apologies**
3. **To approve the Minutes of the meeting held 14 July 2022**
4. **Declaration of interests and consideration of dispensations.**
5. **Reports**
  - a) Action Report
  - b) Finance Report – second quarter
6. **Maintenance**
  - a) Purchase of wheelchair friendly play equipment
  - b) Repair and enhance field entrance
  - c) Replacement/repair front doors and windows
7. **Strategic aims to consider for the next quarter (Strategic Aims Report)**
  - a) Skatepark
  - b) Purchase of wheelchair friendly play equipment
  - d) Long term maintenance plan
  - e) Any other strategic aims for consideration
8. **2023-2024 Budget**

**9. Proposed addition to the Terms of Reference**

a) Chairs ensure that decisions made are in line with CAS, and a suggestion to minute when this has happened so there is a record of due consideration

b) A suggestion this committee includes at least 1 strategic aim that the group agrees has an environmental benefit.

**10. Articles for the next Rendlesham Newsletter**

**11. Matters for the next meeting:**

**12. Dates of 2023 meetings:**    12 January    13 April    20 July    12 October

**SIGNED**        *HHeelis*

**DATED**        10 October 2022