



Rendlesham Parish Council

'Committed to actively engage'

Heather Heelis FILCM DipHE
Parish Clerk

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Meeting: Finance & Asset Committee
Date: 19 October 2022
Time: 7.30pm
Venue: Room 16, Rendlesham Community Centre

Members: Mike Stevenson (Chairman); Mike Parry; Dave Moore;
Martyn Redfern; James Carter;

In attendance: Heather Heelis – Parish Clerk

Under Standing Order No. 1. c) Meetings will last no longer than 2 hours and 1. d) If the business of the meeting has not been concluded after 2 hours a resolution will be taken to continue the meeting for no longer than 30 minutes to conclude or defer the business in hand.

AGENDA

1. **Apologies**
2. **Declarations of Interest**
3. **To approve minutes**
 - a) 21 April 2022, including confidential minutes (no July meeting held)
4. **Grants/Donations**
 - a) Suffolk Accident Rescue Service
5. **Clerk's Report**
 - a) Consideration of the Car Park Condition Report
 - b) Replacement of Village Square planters
6. **Website Hosting (James Carter)**
7. **IT (Dave Moore)**
8. **Additions to the Committee Terms of Reference**
 - a) Chairs ensure that decisions made are in line with CAS, and a suggestion to minute when this has happened so there is a record of due consideration
 - b) A suggestion this committee includes at least 1 strategic aim that the group agrees has an environmental benefit.
9. **Land Transfer**

Update and consideration of other available land

10. Strategic aims for the next quarter

- a) Pursue the transfer of areas of land from East Suffolk Council to the Parish Council
- b) Office phone system
- c) Asset review at Jubilee Park
- d) Any other strategic aims to consider

11. Finance Report – First and Second Quarter

12. Budget 2023-2024

- a) Finance budget
- b) Asset budget
- c) Consolidated budget
- d) Recommendation to full Council on 7 November 2022

13. Articles for the Magazine

14. 2023 meetings: 19 January 20 April 27 July 19 October

SIGNED *H Heelis* **DATED** 17 October 2022