



Rendlesham Parish Council

Heather Heelis FILCM DipHE
Parish Clerk

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You are summoned to a

MEETING OF RENDLESHAM PARISH COUNCIL TO BE HELD IN ROOM 16, RENDLESHAM COMMUNITY CENTRE ON MONDAY 6 MARCH 2023 AT 7.30PM

AGENDA

In accordance with Standing Order No: 38 any matter relating to an employee shall not be considered until the Council or Committee has decided whether or not the public shall be excluded (See SO No: 67). Due to the nature of the business to be transacted the meeting, or parts of it, may be closed to the press and public.

Under Standing Order No. 1. c) Meetings will last no longer than 2 hours and 1. d) If the business of the meeting has not been concluded after 2 hours a resolution will be taken to continue to conclude or defer the business in hand. In any event the meeting will last no longer than 2 hours 30 minutes.

Members: Mike Stevenson (Chairman); Victoria Proctor (Vice Chairman);
Martyn Redfern, James Carter; Mike Parry;
Dave Moore; Mark Stones;

In Attendance: Mrs Heelis – Parish Clerk

PUBLIC FORUM – 15 minutes

- County Councillor Report
- District Councillor Report

1. ACCEPTANCE OF APOLOGIES.

To receive and accept apologies for absence.

2. MEMBERS' DECLARATION OF INTEREST AND REQUEST FOR DISPENSATION.

To receive and record members' declaration of interest on any other matter on the Agenda.

3. APPROVAL OF THE MINUTES OF THE MEETING HELD ON:

a) 9 January 2023

4. RENDLESHAM COMMUNITY RADIO

Preparing for the future

5. SAFER RENDLESHAM PROJECT

- a) Anti-Social Behaviour – Mike Parry
- b) SID - update

Parish Office, Rendlesham Community Centre
Walnut Tree Avenue, Rendlesham, Suffolk, IP12 2GG

6. **PURCHASE OF A 10FT CONTAINER – Dave Moore**
7. **ANNUAL PARISH MEETING**
To consider the date for the Annual Parish Meeting in light of Purdah
8. **COUNTY BROADBAND**
Update – Dave Moore
9. **RPC/RCC ACCOUNTING SOFTWARE**
To review the accounting software for the Parish Council and Community Centre
10. **ARMED FORCES COVENANT**
11. **ANNUAL REVIEW OF THE RISK ASSESSMENT**
12. **EXTERNAL AUDIT**
To receive the External Audit certificate
13. **REVIEW OF EFFECTIVENES OF THE INTERNAL AUDIT**
Approval of the Audit Plan
14. **PROMOTION OF THE 2023 PARISH COUNCIL ELECTIONS**
15. **PARISH MATTERS FOR THE NEXT MEETING.**
To raise any matters for inclusion on the next full Council agenda.
16. **DATE OF NEXT MEETING:**
 - a) 2023 Meeting dates:
15 May 10 July 4 September 6 November

SIGNED *H Heelis* DATED 1 March 2023