



Rendlesham Parish Council

'Committed to actively engage'

Heather Heelis FILCM DipHE
Parish Clerk

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Meeting: Finance & Asset Committee
Date: 18th January 2023
Time: 7.30pm
Venue: Room 16, Rendlesham Community Centre

Members: Mike Stevenson (Chairman); Mike Parry; Dave Moore;
Martyn Redfern; James Carter;

In attendance: Heather Heelis – Parish Clerk

Under Standing Order No. 1. c) Meetings will last no longer than 2 hours and 1. d) If the business of the meeting has not been concluded after 2 hours a resolution will be taken to continue the meeting for no longer than 30 minutes to conclude or defer the business in hand.

AGENDA

1. **Apologies**
2. **Declarations of Interest**
3. **To approve minutes**
 - a) 19 October 2022
4. **Finance Report – third quarter**
5. **Clerk's Report**
6. **Donation Requests**
 - a) St Elizabeth Hospice donation request - Email
 - b) St Gregory's Churchyard & St Felix Garden donation request – Letter
 - c) Citizens Advice Donation request - Email
7. **Headway Suffolk Mobile Shop**

Request to use community centre car park to park vehicle
8. **Website**
9. **Land Transfer**
10. **Strategic aims for the next quarter**
 - a) Pursue the transfer of areas of land from ESC to RPC
 - b) Office phone system
 - c) Asset Review at Jubilee Park
 - d) Any other strategic aims to consider
11. **2023 meetings:** 20 April 27 July 19 October

SIGNED *H Heelis*

DATED 16 January 2023

Parish Office, Rendlesham Community Centre
Walnut Tree Avenue, Rendlesham, Suffolk, IP12 2GG