

You are summoned to a

**MEETING OF RENDLESHAM PARISH COUNCIL
TO BE HELD VIA ZOOM
ON MONDAY 5 OCTOBER 2020 AT 7.30PM**

Minutes

In accordance with Standing Order No: 38 any matter relating to an employee shall not be considered until the Council or Committee has decided whether or not the public shall be excluded (See SO No: 67). Due to the nature of the business to be transacted the meeting, or parts of it, may be closed to the press and public.

Under Standing Order No. 1. c) Meetings will last no longer than 2 hours and 1. d) If the business of the meeting has not been concluded after 2 hours a resolution will be taken to continue to conclude or defer the business in hand. In any event the meeting will last no longer than 2 hours 30 minutes.

Topic: Rendlesham Parish Council

Time: Oct 5, 2020 07:30 PM London

Join Zoom Meeting

<https://zoom.us/j/92885033799?pwd=OWJQdzRhWXpkbXBLN2UvbXVGMIkKdz09>

Meeting ID: 928 8503 3799

Passcode: 690938

PUBLIC FORUM – 15 minutes

Members: Mike Stevenson (Chairman); Martyn Redfern (Vice Chairman);
Douglas Burness; James Carter; Mike Parry;
Victoria Proctor; Casey Rose; Peter Wyartt;
Dave Moore; Ally Gibbs; *M. Potter*

Present: Mike Stevenson (Chairman); Martyn Redfern (Vice Chairman);
Douglas Burness; Mike Parry; Victoria Proctor;
Casey Rose; Peter Wyartt; Dave Moore;
Ally Gibbs; *Mr A Nicol*

In Attendance: Mrs Heelis – Parish Clerk

PUBLIC FORUM – 15 minutes

- County Councillor Report – Sizewell – Cllr Nicoll reported that SCC had resolved not to support the Sizewell C development. The primary objection is the 60% + construction materials being transported by road, an unprecedented move. He has made his own representation. The impact of the southern park and ride site has received strong objection from Wickham Market PC. There are ongoing meetings with Parish Councils,



however, it was noted that there were no proposed improvements to the A12 north of Wickham Market.

Supporting the introduction of more electric buses, the Rural Mobility Fund is considering bids from Suffolk, England and Wales. In the meantime SCC are hoping to start a pilot electric taxi bus scheme between Framlingham and Wickham Market station using 2 leased electric taxi buses late this year or shortly after Christmas. If viable then it will increase rural connectivity.

Quality of residential planning in the area including infrastructure - Cllr Nicoll is working with people in Melton to strengthen and improve communication with sustainable development, including transport. This is an issue arising from a development in St Audry's Park and Hopkins Homes. There needs to be some attempt to level the playing field.

Mike Parry – have you any plans to improve the charging of electric vehicles in this area.

Cllr Nicoll clarified that funding is available for electric car charging points (see email) and encouraged Rendlesham to apply. The electric taxi bus proposal will definitely happen and will involve electric charging at Wickham Market station in Campsea Ashe.

Mike Parry noted that the installation should be rapid charging points.

Cllr Nicoll advised that clarification should be obtained as this may not be a superfast charging opportunity. If so, this needed to be addressed.

Dave Moore – was there any consideration to extend this to Rendlesham as the Rendlesham doctor's surgery is closed.

Action: send email ahead of 4 November to see if Rendlesham could be added to the route.

Cllr Nicoll confirmed that if we can factor into the discussion this point now at the pre-pilot stage this may be possible.

- District Councillor Report – no report available.

1. ACCEPTANCE OF APOLOGIES.

To receive and accept apologies for absence. James Carter.

2. MEMBERS' DECLARATION OF INTEREST AND REQUEST FOR DISPENSATION.

To receive and record members' declaration of interest on any other matter on the agenda. None.

3. MINUTES

To approve the minutes of 20 August 2020 – **Agreed.**

4. SPEED INDICATOR DEVICE (SID)

To confirm the order and advise of installation of the SID – the Clerk gave an update outlining that SCC were taking no further requests for SID installations until the end of the year whilst they caught up with the backlog and the Clerk would apply in December. SCC had confirmed that to install the posts the earliest date would be June



2021. The Clerk had therefore sought another Highways approved contractor who could possibly undertake the work in January/February.

5. REPORTS:

- a) Community Centre Management Committee (Mike Stevenson) – There have been no meetings since lockdown. The Clerk had worked with Walnut Tree Services to oversee the car park white lining. The Community Centre Management Committee were getting ready to open with Covid safeguards in place.
- b) SNT (Mike Parry) – Police were not in attendance at the last meeting. He reported the drugs found on the Village Green and incidents of ASB. It is thought that the ASB will reduce now the poorer weather has arrived. The situation is similar in other villages.
- c) Speed Watch (Doug Burness) – A drive by calibration is planned for 13-15 October 2020.
- d) Rendlesham Good Neighbour Scheme (Doug Burness) – The GNS have met to review the constitution. Some of the proposed ideas are on hold. Hospital trips etc were still going ahead and an AGM will be held soon. 280 shopping deliveries had been carried out to the beginning of October since lockdown started. Ongoing shopping deliveries for a few residents in Eyke were still taking place due to the loss of the Eyke Village Shop. Residents were facing transport problems with Rendlesham surgery being shut and travelling to the Wickham Market surgery. When the Rendlesham surgery opens again it is due to be shut for refurbishment. The GNS were considering converting their legal status to a Foundation. Once agreed at the AGM to become a foundation then there would be no requirement for an AGM.
- e) Climate Emergency Working Group (Victoria Proctor) – The event planned for March had to be cancelled. The first meeting since lockdown is due to be held next week to start carry out a second consultation of the Climate Emergency Action Plan. Application for grants had been encouraged by Cllr Mallinder. The group had plans to install a community bird feeding station.
- f) Action Report (Clerk) – Noted.

6. PROVISION FOR YOUNG PEOPLE IN THE VILLAGE (ALI GIBBS)

Ali Gibbs reported that she had met with the youth workers recently. The youth club was a vital part of the community, especially post Covid. The youth workers were using the time to prepare for re-opening, when the Government allowed this. They were now looking at the broader picture nationally to obtain information to positively engage with children. It was suggested a youth and community strategy for 0-18 year olds. How young people have been engaging with grandparents re technology in lockdown. There were plans to go out with the youth workers to see young people in the village as it was in everyone's interests in the village to have positive contribution from young people.

Dave Moore explained about the 'Grandpad' and that he had successfully managed to secure 3 for the village. Funding is available and recipients must live in East Suffolk. Dave Moore explained that he is the local co-ordinator. Each Grandpad costs £500 plus £30 a month to run them. So far the digital isolation project had been successful in tying the youth and GNS together.

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Martyn Redfern commented that a resident has suggested a bandstand. He will revisit the resident to engage with the youth provision.

The following comments were noted:

- A strategy will work very well but ideas need the support of the community/parents/young people.
- The formation of a youth committee – noted that research is underway.
- The GNS were looking for a Youth Trustee.

Mike Parry queried what the uptake is with the skate park. The Clerk explained that she was going through GDPR in order to release personal details to Maverick. Work on the 5-a-side all weather pitch was due to start the following week.

Action: Dave Moore to forward details of Whitehouse skatepark.

7. REVIEW OF PARISH COUNCIL MEETINGS WITH A VIEW TO STREAMLINE THE PROCESS IN ORDER TO MAINTAIN THE ACHIEVEMENTS OF THE PAST 6 MONTHS THROUGH LOCKDOWN (MARTYN REDFERN)

Personnel Committee recommendation:

‘Agreed to recommend quarterly meetings for at the next full Council meeting. It was recommended that Committees set the objectives to be undertaken between meetings and increased delegated powers to the Clerk to forward the objectives.’

The following comments were noted:

- Covid has shown that things can happen quickly and this achieves results.
- General agreement with the recommended committee structure.
- Councillors have felt out of the loop during lockdown despite the regular councillor newsletters.
- Committees would prepare the strategies and planning.
- Councillors should get more involved and hands on.
- Suggested the Chairman of the Committees would be responsible for disseminating information to the wider council, possibly via a report sent out with the full Council papers.

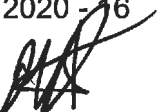
Agreed to take the recommendation back to the Personnel Committee to review.

Dave Moore questioned whether the parish council have informal meetings? When determining strategy through committees they can be fed back in a timely manner to the full council. The source of what the council do should come from the councillors representing the people of the village.

Victoria Proctor confirmed that she would support informal meetings.

Agreed that this proposal needs fine tuning and would be brought back to the next full Council meeting.

Dave Moore confirmed that Agenda items 8, 10 and 11 can be subsumed into this item.

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8. **EVENTS DURING LOCKDOWN AND BEYOND (DAVE MOORE)**
Brief outline of the Christmas event and invitation to all councillors to get involved. It was suggested that a WhatsApp group be set up.
- Action:** Dave Moore to set up the WhatsApp group.
9. **ACCESS BY COUNCILLORS TO THE DETAILED ACCOUNTS THAT MAKE UP THE FIGURES FOR THE ANNUAL FINANCIAL STATEMENTS (DAVE MOORE)**
Councillors should contact the Clerk.
10. **DELEGATED RESPONSIBILITY TO THE CLERK TO ACT ON BEHALF OF THE COUNCIL (DAVE MOORE)**
Nothing further to add.
11. **RE- STARTING OF COMMITTEES EITHER IN PERSON OR ON ZOOM/TEAMS / CASUAL MEETING FOR COUNCILLORS TO REPLACE THE INFORMAL NETWORKING THAT USUALLY TAKES PLACE AT THE FORMAL COMMITTEE MEETINGS, AGAIN EITHER IN PERSON OR ONLINE (DAVE MOORE)**
A timetable for Committee meetings had been circulated with the agenda.
12. **TO CONSIDER LEGAL OPTIONS REGARDING THE SPORTS CENTRE SITE PLANNING CONSENT – UPDATE (MARTYN REDFERN)**
The meeting was closed to the press and public for the duration of this item.
13. **PARISH MATTERS FOR THE NEXT MEETING.**
To raise any matters for inclusion on the next full Council agenda.
- a) Wreaths – to confirm wreaths, Wickham Market appeared to be going ahead with Remembrance Day.
- Action:** Clerk to liaise with the scouts and order wreaths.
- Mike Parry kindly offered to lay the local wreath.
- b) Volunteers were needed to put the Christmas lights up. Contact the Clerk.
- c) **Action:** Clerk to write to the doctor's surgery regarding the untimely closure for refurbishment.
14. **DATE OF NEXT MEETING:**
15. **MEETING DATES:**
October meetings:
- | | |
|-----------------|--------------------------|
| Personnel | Thursday 1 October 2020 |
| Full Council | Monday 5 October 2020 |
| Finance & Asset | Thursday 15 October 2020 |
- November meetings:
- | | |
|--------------|---------------------------|
| Full Council | Monday 2 November 2020 |
| Personnel | Thursday 5 November 2020 |
| Planning | Monday 9 November 2020 |
| Jubilee Park | Thursday 19 November 2020 |

SIGNED



DATED

2/11/2020

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