

**MEETING OF RENDLESHAM PARISH COUNCIL  
HELD VIA ZOOM  
ON MONDAY 2 NOVEMBER 2020 AT 7.30PM**

**Minutes**

*In accordance with Standing Order No: 38 any matter relating to an employee shall not be considered until the Council or Committee has decided whether or not the public shall be excluded (See SO No: 67). Due to the nature of the business to be transacted the meeting, or parts of it, may be closed to the press and public.*

*Under Standing Order No. 1. c) Meetings will last no longer than 2 hours and 1. d) If the business of the meeting has not been concluded after 2 hours a resolution will be taken to continue to conclude or defer the business in hand. In any event the meeting will last no longer than 2 hours 30 minutes.*

**Join Zoom Meeting**

**<https://zoom.us/j/93022736335?pwd=VkMrVStWdDQ0MlhCWGQwQmNuSS9lZz09>**

**PUBLIC FORUM – 15 minutes**

There were no public present.

**Members:** Mike Stevenson (Chairman); Martyn Redfern (Vice Chairman);  
Douglas Burness; James Carter; Mike Parry;  
Victoria Proctor; Peter Wyartt; Alli Gibbs;  
Dave Moore; Mair Potter;

**Present:** Mike Stevenson (Chairman); Martyn Redfern (Vice Chairman);  
Douglas Burness; James Carter; Mike Parry;  
Victoria Proctor; Peter Wyartt; Mair Potter;  
Dave Moore;

**In Attendance:** Mrs Heelis – Parish Clerk  
Cllr Nicoll – County Councillor

**PUBLIC FORUM – 15 minutes**

- County Councillor Report – Cllr Nicoll - Sizewell C – Councillor Nicoll reported that he continues to work with Wickham Market and other parishes to argue against the use of road transportation for materials and to support more freight by day by rail. He noted that Towns and Parishes were being offered a meeting to discuss issues. SCC will be running a seminar this year with towns and parishes if they wish to have access to free legal advice.

Taxi bus pilot – A meeting is being held on 4 November with about 80 people attending. A discussion with the Clerk to include Rendlesham has taken place, however, the pilot would need to take place first. Victoria Proctor would be attending the meeting on behalf of the Parish Council.

Rendlesham Climate Emergency – He had attended the last meeting and congratulated the group on the locality of their Climate Emergency Action Plan.



He announced that he had £1,000 funding to support a project in Rendlesham.

- District Councillor Report – no report

**1. ACCEPTANCE OF APOLOGIES.**

To receive and accept apologies for absence. Ali Gibbs.

It was noted that Casey Rose had stepped down from the Council. A formal recognition of thanks was given for all her work during her time as a Councillor.

**2. MEMBERS' DECLARATION OF INTEREST AND REQUEST FOR DISPENSATION.**

To receive and record members' declaration of interest on any other matter on the agenda. None.

**3. MINUTES**

To approve the minutes of 5 October 2020 – **Agreed** with the addition of the inclusion of Cllr Nicolls as present.

**4. SPEED INDICATOR DEVICE (SID)**

To confirm that the SID has been received ready for installation. Noted that this would be installed early in the new year.

**5. REPORTS:**

- a) Community Centre Management Committee (Mike Stevenson) – no meetings had taken place. Some maintenance has taken place. The Management Committee are aware that the Council are looking at installing electric charging points.
- b) SNT (Mike Parry) – He attended the last meeting. There was little to report from Rendlesham. There appeared to be little going on in other areas apart from noise from bikes and cars.


**Action:** any news to be sent to Mike Parry.

**Action:** Clerk to advise Mike Parry on ASB in Friday Street.

- c) Speed Watch (Doug Burness) – drive past with the police tomorrow to calibrate the speed radar.
- d) Rendlesham Good Neighbour Scheme (Doug Burness) – A meeting is being held this week to formalise paperwork. Shopping deliveries will be available to those who need help during the next lockdown. Food is being provided to one resident in the village.

Dave reported that one of the GNS volunteers had raised the issue of packed lunches for those children who were entitled to free school meals during half term. Just over 30 lunches were provided. The GNS had been in 2 articles in the EADT and Radio Suffolk. The scheme was funded out of reserves but generated further donations.

- e) Climate Emergency Working Group (Victoria Proctor) – A meeting has been held. The main concern was the consultation on the Climate Emergency Action Plan. This would be relaunched in November. The Electric charging points –

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the quote had come back quite more expensive than anticipated, however, the RPC application had been approved. The wrong quote had been received and a new quote would be provided. Noted that the grant is £3,000 which should cover the installation.

Don't be a Tosser Campaign – whether this is still possible in light of the new lockdown is not known. Some more thought would be given to this, maybe loaning the equipment to people for a weekend?

- f) Action Report (Clerk) Noted.
- g) Finance report (Clerk) – Noted.

**6. PROVISION FOR YOUNG PEOPLE IN THE VILLAGE (ALI GIBBS)**  
Deferred.

**7. REVIEW OF PARISH COUNCIL MEETINGS WITH A VIEW TO STREAMLINE THE PROCESS IN ORDER TO MAINTAIN THE ACHIEVEMENTS OF THE PAST 6 MONTHS THROUGH LOCKDOWN (MARTYN REDFERN)**

The Committee structure works well but does hold up things getting done. The proposal is to change the Committees to quarterly to come to a more strategic overview. The WhatsApp group is proving good for informal discussion.

The Clerk has overall view of the budget.

Agreed to trial quarterly committee meetings for a couple of quarters and review at the APCM. A reporting structure will be put into place.

It was noted that timings needed to be thought out and all committee meetings need to be followed shortly by a full council meeting.

**Agreed** to trial the new structure and review at the APCM in May 2021.

Mike Stevenson proposed a standing full Council agenda item for committee vacancies. James Carter seconded. **Agreed** unanimously.

**8. CONSIDERATION OF THE 2021 – 2022 BUDGET**

The proposed budget from the F&A Committee was considered. Budget papers had been circulated with the meeting papers.

**9. TO APPROVE THE 2021-2022 PRECEPT**

It was **agreed** to publicise the 0% increase in the precept.

James Carter proposed. Mike Parry seconded. **Agreed** unanimous.

It was **resolved** to set a precept for 2021-2022 at £145,936.

**10. Outline Application (With Some Matters Reserved) - Residential development for up to 75 dwellings, with associated open space, including community orchards and allotments, along with play space and integrated public rights of way** 🗨

Land at Redwald Road Rendlesham Suffolk IP12 2TZ

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Details circulated prior to the agenda by the Chairman.

Mike Stevenson presented the application:

- Allocated site in the RNP and Local Plan
- Aligns with the RNP
- Positive layout
- Developer willing to engage with the Parish Council
- Allotment allocation has been increased
- Connectivity improved by creating a route (pedestrian) into Redwald Road
- The developer has taken on board RPC comments
- Agreements need to be in place – outline only
- Allotment land transferred to RPC
- Requirements for the housing to be heated by more environmentally friendly means eg ASHP and solar
- Good drainage scheme
- Beneficial to the village
- Noted it is a planning application in principle
- When detailed plan comes in there is an expectation that the same will be provided

**Action:** Mike Stevenson to draft a response.

Suggestion that RPC communicate with the residents that have objected to the application along with a copy of the RNP.

**11. APPOINTMENT OF THIRD SIGNATORY TO THE PARISH COUNCIL AND YOUTH GROUP ACCOUNTS**

**Agreed:** Dave Moore.

**12. TO CONSIDER LEGAL OPTIONS REGARDING THE SPORTS CENTRE SITE PLANNING CONSENT – UPDATE (MARTYN REDFERN)**

Martyn Redfern gave an update on the situation. ESC did not include the RPC letter of objection in the meeting papers for 27 October 2020 and merely referred that they had received a letter.

A letter had been sent to the Secretary of State requesting the application be called in.

Martyn Redfern explained that urgent action was required which required additional funds from the Planning Committee budget to be spent.

**Agreed** to send to all members of the Planning Committee prior to submission to ESC.

**13. PARISH MATTERS FOR THE NEXT MEETING.**

To raise any matters for inclusion on the next full Council agenda.

- a) Tree Warden Report.
- b) Skatepark

**14. DATE OF NEXT MEETING: 4 January 2021**

**15. MEETING DATES:**

November meetings:

Personnel  
Planning  
Jubilee Park

Thursday 5 November 2020  
Monday 9 November 2020  
Thursday 19 November 2020

Meeting closed at 21:00

SIGNED

A handwritten signature in dark ink, appearing to be 'MAD', followed by a long horizontal line.

DATED

28/1/21