

**MEETING OF RENDLESHAM PARISH COUNCIL  
HELD VIA ZOOM  
ON MONDAY 1 MARCH 2021 AT 7.30PM**

**MINUTES**

*In accordance with Standing Order No: 38 any matter relating to an employee shall not be considered until the Council or Committee has decided whether or not the public shall be excluded (See SO No: 67). Due to the nature of the business to be transacted the meeting, or parts of it, may be closed to the press and public.*

*Under Standing Order No. 1. c) Meetings will last no longer than 2 hours and 1. d) If the business of the meeting has not been concluded after 2 hours a resolution will be taken to continue to conclude or defer the business in hand. In any event the meeting will last no longer than 2 hours 30 minutes.*

**<https://zoom.us/j/92186184078?pwd=TVJhQkluODVVQ203eTIEaEMvR2ZjQT09>**

**Members:** Mike Stevenson (Chairman); Martyn Redfern (Vice Chairman);  
Douglas Burness; James Carter; Mike Parry;  
Victoria Proctor; Peter Wyartt; Ally Gibbs;  
Dave Moore;

**Present:** Mike Stevenson (Chairman); Martyn Redfern (Vice Chairman);  
Douglas Burness; James Carter; Mike Parry;  
Peter Wyartt; Dave Moore;

**In Attendance:** Mrs Heelis – Parish Clerk

**PUBLIC FORUM – 15 minutes**

- County Councillor Report – Cllr Nicoll reported that he had been engaging with Wickham Market PC and other PCs regarding Sizewell B. A plan is now emerging regarding the traffic issues, which will come forward shortly and will be shared with other PCs.

Traffic increases with planning applications and Bentwaters. It was noted that Mike Stevenson will be attending the meeting on 4 March 2021 to look at practical ways forward. The meeting will last for one hour. He reported that he sees this as the first of such meetings. If Sizewell is consented the volume of vehicles on the road will have significant impact. Monitoring conditions are due to expire this year and he emphasised the need for continuing monitoring and the cumulative effect of development.

Malcolm Booth asked if there was any information on the increase in traffic due to home deliveries during the restrictions.

Cllr Nicolls confirmed that he would look into this.

Dave Moore confirmed that there were reports available. For every unit of pollution they create the balance is tilted in favour of the food delivery vans that save multiple trips to the supermarket.

The Clerk confirmed that a comprehensive letter had been sent to the Forestry Commission and copied to residents. No response had been received from FC.

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- District Councillor Report – no report.

**1. ACCEPTANCE OF APOLOGIES.**

To receive and accept apologies for absence.

Apologies received and accepted from Ali Gibbs (4 January 2021)

Apologies received and accepted from Victoria Proctor

**2. MEMBERS' DECLARATION OF INTEREST AND REQUEST FOR DISPENSATION.**

To receive and record members' declaration of interest on any other matter on the agenda.

Mike Stevenson declared a pecuniary interest in land transfers as one of the parcels is adjacent to his home.

**3. MINUTES**

To approve the minutes of 1 February 2021 – **Agreed**. James Carter proposed and Mike Parry seconded.

**4. CASUAL VACANCIES**

Co-option of Councillors

Mike Stevenson welcomed the two candidates to the meeting.

Steff Evans gave a brief presentation of why she would like to become a councillor.

Malcolm Booth gave a brief presentation of why he would like to become a councillor.

James Carter proposed Steff Evans. Martyn seconded. 6 in favour and 1 against.

James Carter proposed Malcolm Booth. Mike Parry seconded. Agreed unanimously.

It was **resolved** that both candidates will sign their Declaration of Office at a later date and prior to the next meeting. **Agreed** unanimously.

**5. ADOPTION OF THE RENDLESHAM CLIMATE ACTION STRATEGY**

Presentation by Victoria Proctor

**Agreed** to defer to the May 2021 meeting. Feedback from Councillors welcome by 15 March 2021. The document will then be reviewed in time for the May meeting. **Agreed**.

**6. JUBILEE PARK**

- a) To consider a blue recycling bin and a grey waste bin at Jubilee Park for use by the Park Keeper.

The cost of 240L grey and blue bins at a cost of £321.43 + VAT. **Agreed** unanimously.

- b) To consider the installation of a BT line to the Pavilion using CIL funds.

It was noted that there was scope for cameras to be sited at the skatepark and around the field if needed.

Mike Stevenson proposed the installation of a BT line using the Parish Council CIL funds. James Carter seconded. **Agreed** unanimously.

**7. COMMITTEE VACANCIES**

- a) Planning – 1 vacancy – **Agreed** to appoint Malcolm Booth.
- b) Youth Group – 1 vacancy – **Agreed** to appoint Steff Evans.

**8. QUIET LANES – RENDLESHAM**

**Agreed** unanimously to support the Quiet Lanes proposals.

**9. REVIEW OF THE PARISH COUNCIL RISK ASSESSMENT**

**Agreed** unanimously.

**10. REVIEW OF THE EFFECTIVENESS OF INTERNAL AUDIT**

**Agreed.**

**11. TO CONSIDER THE COMMUNITY INFRASTRUCTURE LEVY (CIL) PRIORITIES**

The agreed priorities (unanimous)

Committee	Critical	Essential	Desirable
Jubilee Park	Internet access at Jubilee Park	Skatepark  Redevelopment of the pavilion	Perimeter path
Finance & Asset	Footpath to the Mews to provide connectivity in the village funded by ESC 75% CIL funds.  Funding for infrastructure for the Youth Group.	None	Stone Snake installation
Planning	None	None	None

**12. RATIFICATION OF THE NEW COMMITTEE STRUCTURE**

It was **agreed** to ratify the new committee structure (attached).

**13. COMMITTEE REPORTS**

- a) Planning Committee – Martyn Redfern – Strategic aims and other matters:
  - Looking at applications with delegated authority
  - Neighbourhood Plan – adoption of the Allotment Strategy and supplementary documents for the NP
  - Rights of Way – identify new routes and secure existing routes
  - Major applications – land off Tidy Road/Garden Square
  - A12 Traffic Proposals
  - East Suffolk Planning event – 25 March 2021
  - Joint Parish Traffic issues – cumulative impact

- b) Finance & Asset Committee – Mike Stevenson  
Strategic aims:
- Transfer of land from ESC to RPC
  - Youth Group Strategy
  - Hard copy of the magazine – limited run in February and full run for the March issue
  - Stone Snake installation – all in storage
- c) Rendlesham Youth Group – Dave Moore (Report attached)  
Strategic aims and other matters:
- Youth Strategy
  - Unofficial BMX track – managed and maintained by users and overseen by parents.
  - Dave Moore has been offered some accredited fully funded youth worker training through Community Action Suffolk.

Noted that Mike Stevenson has made contact with a user managed skatepark.

Malcolm Booth queried how to identify Jubilee Park for emergency situations.

Mike Stevenson suggested the What Three Words App.

- d) Jubilee Park Committee – James Carter  
Strategic aims and current matters:
- New benches
  - New planters
  - Table tennis arrived and ready for installation
  - Play area nearly complete
  - Portacabin for the community radio station
  - Broadband
  - Firework Display booked
  - Skatepark consultation meeting re design held
  - 5-a-side snagging – landscaping to be completed
  - Track to be re-seeded
  - ASB – mopeds
  - ASB – dogs
  - Appointment of consultant – redevelopment of the pavilion

Mike Parry reported that potholes at the end of the field. Mike Stevenson noted that this was due to dogs being allowed to dig the molehills. The dog owner has been spoken to.

Malcolm report that there were 2 half round pieces of timber thrown in the hedge.

**14. LAND TRANSFERS (Mike Stevenson)**


*Due to the nature of the business to be transacted this item, or parts of it, may be closed to the press and public.*

It was noted that there was nothing further to add at this time.

**15. PARISH MATTERS FOR THE NEXT MEETING.**

To raise any matters for inclusion on the next full Council agenda.

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- a) Allotment proposals
- b) Roads – in and around Rendlesham. Councillors to notify the Clerk of any issues.

**16. DATE OF NEXT MEETING:**

Annual Parish Council meeting followed by the ordinary Parish Council meeting.

10 May 2021

SIGNED

A handwritten signature in dark ink, appearing to be 'HAD', written over a horizontal line.

DATED

6/5/21