

**MEETING OF RENDLESHAM PARISH COUNCIL  
HELD IN ROOM ONE, RENDLESHAM COMMUNITY CENTRE  
ON MONDAY 6 SEPTEMBER 2021 AT 7.30PM**

**MINUTES**

*In accordance with Standing Order No: 38 any matter relating to an employee shall not be considered until the Council or Committee has decided whether or not the public shall be excluded (See SO No: 67). Due to the nature of the business to be transacted the meeting, or parts of it, may be closed to the press and public.*

*Under Standing Order No. 1. c) Meetings will last no longer than 2 hours and 1. d) If the business of the meeting has not been concluded after 2 hours a resolution will be taken to continue to conclude or defer the business in hand. In any event the meeting will last no longer than 2 hours 30 minutes.*

**Members:** Mike Stevenson (Chairman); Martyn Redfern (Vice Chairman);  
Douglas Burness; James Carter; Mike Parry;  
Victoria Proctor; Peter Wyartt; Dave Moore;

**Present:** Mike Stevenson (Chairman); Martyn Redfern (Vice Chairman);  
Douglas Burness; James Carter; Mike Parry;  
Victoria Proctor; Peter Wyartt; Dave Moore;

**In Attendance:** Mrs Heelis – Parish Clerk

**PUBLIC FORUM – 15 minutes**

A resident expressed an interest in becoming a parish councillor.

- County Councillor Report – apologies sent.
- District Councillor Report – apologies sent.

**1. ACCEPTANCE OF APOLOGIES.**

To receive and accept apologies for absence.

Apologies received and accepted from Ali Gibbs (4 January 2021)

**2. MEMBERS' DECLARATION OF INTEREST AND REQUEST FOR DISPENSATION.**

To receive and record members' declaration of interest on any other matter on the agenda.

Mike Stevenson declared a standard declaration of a non-pecuniary interest in any matter relating to Sizewell B or Sizewell C due to being an employee.

**3. APPROVAL OF THE MINUTES OF THE MEETING HELD ON:**

- a) 5 July 2021 – **Agreed** unanimously.

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**4. PLATINUM JUBILEE BEACON**

Sir Michael Bunbury has confirmed that in his official capacity he is available to light the beacon.

It was **resolved** to have a beacon at Jubilee Park, precise location to be agreed.

It was **agreed** to obtain quotes to have the beacon made by a local blacksmith.

It was **agreed** to delegate this matter to the Jubilee Park Committee as it was likely that the beacon would be located in Jubilee Park.

**Action:** Martyn Redfern to contact the bag pipe player.

**5. OUTCOME OF SIGNIFICANT PLANNING APPLICATIONS**

- a) 75 homes off Redwald Road – SSP13 – Approved but not received in writing yet. It was noted that the Parish Council have requested to be advised when each condition has been met.
- b) 75 homes off Garden Square/Tidy Road – SSP12 – Approved but not received in writing as yet. It was noted that the Parish Council have requested to be advised when each condition has been met.

There has been an indication from the planning officer that part of the parish element of CIL could be released in advance.

**6. MEETINGS AND EVENTS**

A strategy for post Covid 19 – deferred from 5 July 2021

It was confirmed that council meeting and its committees were not allowed to be held via remote means.

It was noted that the parish council had lobbied for the return of remote meetings.

**8. RENDLESHAM COMMUNITY RADIO**

Preparing for the future

Mike Stevenson gave an overview of the community radio station which started during lockdown. Its plan going forward is to be established in its own right by 2023 which coincided with the end of the term of this current council.

It will be providing strong links with the young people in Rendlesham and especially the Youth Group. Development with the community forms a large part of their business plan including people with dementia.

Currently the radio is run totally by volunteers and the equipment sponsored by Team Audio. A portacabin has been purchased dedicated for the purpose.

The proposal is to become a CIO, a business plan has been prepared. Mike Stevenson proposed that they continue the steps to become a CIO.

In order to reach their aim of self sufficiency by 2023 may not be achievable on a voluntary basis. Mike Stevenson proposed that the council fund a manager position for 20 hours a week for 12 months.

Dave Moore expressed concern and felt he was unable to support this proposal.

Vic Proctor noted that with the world restarting the volunteer team that has operated for the past year are now back to work. The focus now should be turned to the opportunities that the radio station could bring to the community, especially the young people and the youth strategy.

Mike Stevenson proposed that this is included in discussions in the forthcoming budgets.

Martyn Redfern explained that RCR are looking to the parish council to help become self sufficient. Seeing the business plan would be helpful.

Total number of listeners since starting were in excess of 35,000.

Vic Proctor explained that the value is in the community work that RCR have, and will continue, to do.

James Carter confirmed that the decision to support the purchase of the portacabin was a committee decision.

Benefits:

- Learning
- Youth Group involvement.

It was **agreed** that the business plan was the key to looking at the future.

The role of the manager would be to take RCR to that end stage in 2023 and self sufficiency.

Mike Parry suggested that maybe the Parish Council could help them put a business plan together.

#### 9. **ONLINE FILE SHARING REVIEW**

The link worked and the documents were accessible. It was **agreed** that future documents would be available on One Drive.

**Action:** The Clerk would start populating the One Drive folders.


#### 10. **FINANCE REPORT**

- a) To receive and note the September Full Council Finance report. Noted.
- b) To resolve to purchase 3 poppy wreaths – **Agreed**. It was also **agreed** to ask if the Scouts could reinstall the poppy display at the village sign.

#### 11. **SAFER RENDLESHAM PROJECT**

- a) Quiet Lanes (Report attached) – Noted.
- b) SID update – The Clerk reported that the required consultation with residents had produced some negative feedback on the scheme and alternative locations were being sought.

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- c) Anti-Social Behaviour – Mike Parry – The next ASB meeting will be held virtually on 14 October. He confirmed that he had reported the ASB in the Pine Close play area. It was noted that there had been police activity in the village.

It was noted that there had been no contact from the Community Payback team. Mike Parry would be happy to organise work in the village.

**12. COMMITTEE REPORTS (to be taken as read)**

- a) Planning Committee – Martyn Redfern (circulated)
- b) Finance & Asset Committee – Mike Stevenson (circulated)
- c) Rendlesham Youth Group – Dave Moore – None.
- d) Jubilee Park Committee – James Carter – the MUGA fence has been fixed, the skatepark planning application is in and we are still trying to find someone to do the table tennis base.

**7. RENDLESHAM COMMUNITY CENTRE**

Outcome of the Annual General Meeting – deferred to the end of the meeting.

The meeting was formally closed to the press and public. The 3 members of the public left the meeting.

**13. LAND TRANSFERS (Mike Stevenson)**

*Due to the nature of the business to be transacted this item, or parts of it, may be closed to the press and public.*

The meeting was reopened following completion of this item.

**14. PARISH MATTERS FOR THE NEXT MEETING.**

To raise any matters for inclusion on the next full Council agenda.

- a) Co-option of Councillors
- b) State of the roads and vegetation
- c) Footpath to the forest - overgrown

**15. DATE OF NEXT MEETING:**

Extra-ordinary meeting – 30 September 2021  
Ordinary meeting – 1 November 2021

Meeting closed at 21:38

SIGNED



DATED

1/11/21