

**MEETING OF RENDLESHAM PARISH COUNCIL
HELD IN ROOM ONE, RENDLESHAM COMMUNITY CENTRE
ON MONDAY 1 NOVEMBER 2021 AT 7.30PM**

MINUTES

In accordance with Standing Order No: 38 any matter relating to an employee shall not be considered until the Council or Committee has decided whether or not the public shall be excluded (See SO No: 67). Due to the nature of the business to be transacted the meeting, or parts of it, may be closed to the press and public.

Under Standing Order No. 1. c) Meetings will last no longer than 2 hours and 1. d) If the business of the meeting has not been concluded after 2 hours a resolution will be taken to continue to conclude or defer the business in hand. In any event the meeting will last no longer than 2 hours 30 minutes.

Members: Mike Stevenson (Chairman); Martyn Redfern (Vice Chairman);
Douglas Burness; James Carter; Mike Parry;
Victoria Proctor; Peter Wyartt; Ali Gibbs;
Dave Moore;

Present: Mike Stevenson (Chairman); Martyn Redfern (Vice Chairman);
Douglas Burness; James Carter; Mike Parry;
Victoria Proctor; Dave Moore;

In Attendance: Mrs Heelis – Parish Clerk
Cllr Ray Herring – District Councillor
Malcolm Clark – Rendlesham Community Radio
1 member of the public

PUBLIC FORUM – 15 minutes

- County Councillor Report
- District Councillor Report – Cllr Herring thanked the Council for the invitation to the Launch Walk on 14 November 2021. He reported that there was considerable development/investment in the north of the county. Local government is getting back to some sort of normality and staff are gradually returning to the office.

The Council thanked Cllr Herring for his support for the Launch Walk.

1. ACCEPTANCE OF APOLOGIES.

To receive and accept apologies for absence.

Apologies received and accepted from Ali Gibbs (4 January 2021)

Peter Wyartt – health.

2. MEMBERS' DECLARATION OF INTEREST AND REQUEST FOR DISPENSATION.

To receive and record members' declaration of interest on any other matter on the agenda. None.

3. APPROVAL OF THE MINUTES OF THE MEETING HELD ON:

- a) 6 September 2021 – **Agreed.** Confidential minutes – **Agreed.**
- b) 30 September 2021 – **Agreed.**



4. CO-OPTION OF COUNCILLORS

Mark Stones put himself forward for co-option onto the Council.

Dave Moore proposed. Mike Parry seconded. 5 in favour. 1 against. 1 abstention.

Mark Stones was co-opted onto the Parish Council and duly signed his Declaration of Office before taking part in the remainder of the meeting.

5. REOPENING OF THE RENDLESHAM SURGERY

To formally request information on the reopening of the Rendlesham Surgery

It was noted that the surgery was now open for 3 hours a day with one doctor. Meanwhile Rendlesham has a larger population whilst Wickham Market has 5 doctors and is open full time. It was noted that there was no female doctor at Wickham Market surgery today.

Dave Moore reported that the surgery had received significant funding for the refurbishment of the Rendlesham surgery with the condition that opening hours are increased. He had queried whether 'failed' appointments were ever recorded ie if people are unable to get an appointment in Rendlesham. It was noted that free parking at the Wickham Market Surgery had been cut to 30 minutes. This was insufficient time for the Good Neighbour volunteers to help people access medical facilities. It was further noted that Ipswich Hospital gave free parking to Good Neighbours Scheme volunteers.

It was agreed that more information was needed on whether the existing hours were going to be expanded.

Action: To arrange a meeting with Dr Lal to discuss the situation, ideally at the Rendlesham surgery.

Cllr Herring gave a brief overview on the car parking situation at the Wickham Market surgery. He supported the proposal of a meeting with Dr Lal.

6. MEETINGS

To consider a dial in facility for members of the public to virtually attend Council meetings

Agreed to carry out research and contact other councils to see how they approach the matter.

Action: Clerk to contact other council to see how they enable members of the public to virtually attend meetings.

7. HIGHWAYS

To consider what action to take regarding the poor state of the roads and kerbside vegetation

Mike Parry reported that no maintenance has taken place for the past couple of years on removing vegetation in the gutters and dips in the road on the A1152 and Acer Road.

Action: report to the SCC Highways reporting system, alongside contacting Cllr Nicoll.

Action: All councillors to forward status of their road to the Clerk by 8 November 2021.

Noted that the road sweeper is carried out by Norse via ESC and a schedule is in place.

8. RENDLESHAM COMMUNITY RADIO

Preparing for the future

Malcolm Clark presented the Business Plan. He noted that things had changed considerably since the end of lockdown with people returning to work. He noted that daytime schedules were increasing, the Dementia programme and Rendlesham Roundup being just part of the schedule. Local business sponsorship had been received.

It was noted that broadband is in and the router awaiting installation.

The cabin potential for working in alternative education is great, both in radio presentation and production. Volunteers to support the young people are on hand. With the facilities that will be in the cabin, there is also potential to run a programme called Learn My Way, particularly useful for non-IT literate residents. It is noted that the listening statistics only register IP addresses and not actual listeners. The facility for public access to council meetings is in place through the radio station.

Questions:

Digital Inclusion – Dave Moore noted that he already did this. This was a home based service. Malcolm Clark explained that by working together RCR could also offer a base which also offered a social space.

Financial stability in the future – RCR are proposing to become a CIO in 2023 to access funding in order to become sustainable.

Victoria Proctor explained that she was impressed in how RCR was developing, especially with the daytime shows. It was noted that 4 new presenters had come forward in the last month and 426 IP addresses tuned in last week. 72 followers on MixCloud. Work on the website and more sophisticated links to shows is in the pipeline.

RCR are aiming for Alexa broadcasting, which would be game changing. Noted that Felixstowe radio have managed to achieve this.

Advertising – the Manager role would encompass advertising.

It was suggested that RCR plan to obtain their own equipment. Sponsorship for programmes is also being considered.

9. TO CONSIDER THE EXTERNAL AUDIT REPORT 2020-2021

The Clerk reported that the External Audit report was clear. Noted.

10. SAFER RENDLESHAM PROJECT

- a) SID update – The Clerk reported that 2 of the proposed sites were supported by residents and 2 were rejected. It was agreed to proceed with the 2 supported sites.

Action: To submit the 2 supported sites.

It was **agreed** to extend the meeting by 30 minutes to conclude the matters on the agenda.

b) Anti-Social Behaviour – Mike Parry – low ASB.

11. 2022-2023 BUDGET

RCR – need to see the plan to finish the fitting out of the cabin.

The draft budget was considered.

James Carter proposed a 0% increase. Victoria Proctor seconded. 2 in favour. 2 against. 4 abstentions. The Chairman used his casting vote against a 0% increase.

12. TO SET THE 2022-2023 PRECEPT

Mike Stevenson proposed a precept of £155,214.12. Mike Parry seconded. 6 in favour. 2 against. **Resolved.**

13. COMMITTEE REPORTS - Review

To review the effectiveness of committee reports

Deferred.

14. LAND TRANSFERS (Mike Stevenson)

Due to the nature of the business to be transacted this item, or parts of it, may be closed to the press and public.

Deferred.

15. RENDLESHAM COMMUNITY CENTRE

Due to the nature of the business to be transacted this item, or parts of it, may be closed to the press and public.

The meeting was closed for the duration of this meeting.

16. PARISH MATTERS FOR THE NEXT MEETING.

To raise any matters for inclusion on the next full Council agenda.

None.

17. DATE OF NEXT MEETING:

2022 Meeting dates:

10 January
4 July

7 March
5 September

9 May
7 November

The meeting closed at 22:06

SIGNED



DATED

22/01/22

2021-31
