

**Meeting:** Finance & Asset Committee  
**Date:** 15 July 2021  
**Time:** 7.30pm  
**Venue:** Room 16, Rendlesham Community Centre

**Members:** Mike Stevenson (Chairman); Mike Parry; Dave Moore;  
Martyn Redfern; James Carter; Peter Wyartt;

**Present:** Mike Stevenson (Chairman); Dave Moore; Martyn Redfern;

In attendance: Heather Heelis – Parish Clerk

*Under Standing Order No. 1. c) Meetings will last no longer than 2 hours and 1. d) If the business of the meeting has not been concluded after 2 hours a resolution will be taken to continue the meeting for no longer than 30 minutes to conclude or defer the business in hand.*

## MINUTES

### Election of Chairman

Dave Moore proposed Mike Stevenson. Martyn Redfern seconded. **Agreed** unanimously.

#### 1. Apologies

Peter Wyartt – medical grounds

James Carter – work commitments

Mike Parry

#### 2. Declarations of Interest

Mike Stevenson – non-pecuniary in item 8.

#### 3. To approve minutes

a) 15 April 2021, including confidential minutes.

**Agreed** with the amendment of Peter Wyartt, Mike Parry and Martyn Redfern as not listed under those present.

#### 4. Grants/Donations

a) Suffolk Accident Rescue Service – Mike Stevenson proposed a donation of £150. Martyn Redfern seconded. **Agreed** unanimously.

#### 5. Clerk's Report

Walnut Tree Services. It was **agreed** delegated authority to the Clerk to negotiate the level of delegated power to the Parish Council and level of charity donation. **Agreed** to request a draft agreement.

#### 6. First Quarter Finance Report

Participatory Budgeting (PB) – **Agreed** to hold a PB exercise for £5,000 and £5,000 2022-2023 financial year.

**Agreed** that voting to be held end September/beginning October.

**Action:** Clerk to organise the PB exercise including an article in the August magazine.

**7. Review and Adoption of Financial Regulations**

**Agreed** with the removal of the brackets around several of the sections.

**8. Land Transfer**

Update

**Agreed** to close the press and public for the duration of this item.

**9. Strategic aims for the next quarter**

- a) Pursue the transfer of areas of land from East Suffolk Council to the Parish Council
- b) Stone Snakes installation
- c) Confidential – see Clerk's report
- d) Additional funding for the RYG and Youth Strategy
- e) Participatory Budgeting
- f) Any other strategic aims to consider

**10. Next meeting:** 21 October

**Agreed** to review advertising rates when considering the budget.

Meeting closed at 21:04

SIGNED 

DATED 21/10/21