

Meeting: Jubilee Park Committee
Date: Thursday 8 July 2021
Time: 7.30pm
Venue: Room 16, Rendlesham Community Centre

Members: James Carter (Chair); Mike Stevenson; Mike Parry; Doug Burness; Peter Wyartt; Victoria Proctor; Dave Moore

Present: James Carter (Chair); Mike Stevenson; Mike Parry; Doug Burness;

In attendance: Heather Heelis – Parish Clerk

Minutes

In accordance with Standing Order No: 38 any matter relating to an employee shall not be considered until the Council or Committee has decided whether or not the public shall be excluded (See SO No: 67). Due to the nature of the business to be transacted the meeting, or parts of it, may be closed to the press and public.

Under Standing Order No. 1. c) Meetings will last no longer than 2 hours and 1. d) If the business of the meeting has not been concluded after 2 hours a resolution will be taken to continue to conclude or defer the business in hand. In any event the meeting will last no longer than 2 hours 30 minutes.

1. **Election of Chairman**
Dave Moore proposed James Carter. **Agreed** unanimously.
2. **To receive and accept apologies**
Peter Wyartt – medical grounds.
2. **To approve the Minutes of the meeting held 8 April 2021**
Agreed.
3. **Declaration of interests and consideration of dispensations.**
None.
4. **Clerk's Report**
Pitch works - **Agreed** delegated power to the Clerk to determine the budget in conjunction with James Carter and Mike Stevenson.

Noted that the completion date for phone/broadband connection is 7 September 2021.
Action: Mike to explain to the RCR group.

Skatepark - **Action:** Dave Moore to liaise with the Clerk re the CAS grant contact.

5-a-Side – **Agreed** to write to Rory confirming that if the work is not completed within 7 days or the Council will use the retained funds to have the work carried out.

It was noted that there are people playing golf on the football pitches.

Action: Advertise that golf is not acceptable in JP due to damage to the pitch and that it is a hazardous activity to other users of the park.

Action: Clerk to seek an alternative builder for the table tennis base.

Incorporate in the pavilion redevelopment:



- Outdoor toilet
 - Rendlesham Shed – double garage size +
 - WMYFC – outdoor hatch for serving food, storage
5. **Quarterly Finance Report**
Noted.
6. **Appointment of Gate Keeper**
The new Gate Keeper has been appointed and all was going well.
7. **Teddy Bears Picnic**
Family event on 15 August, 12:00 – 16:00 – Noted.
8. **Redevelopment of the Pavilion**
Update – covered under Clerk's Report.
9. **Maintenance**
 - a) MUGA fencing – 3 new panels have been purchased.
 - b) Field entrance drainage – Mike Stevenson to look into solutions.
 - c) Replacement front doors and windows – Clerk to obtain further quotes and commission the work.
 - d) Two additional planters.
10. **Trees**
 - a) Tree mapping of the trees in Jubilee Park – suggested that an assistant tree warden is appointed.
 - b) Fruit tree planting in JP on the site of the Outdoor gym – **agreed** 70 fruit trees for the Platinum Jubilee to be planted in February 2022.
11. **Skatepark Report**
Covered in the Clerk's Report
12. **Strategic aims to consider for the next quarter**
 - a) Skatepark
 - b) 5-a-side pitch – landscaping
 - c) Repair and enhance field entrance
 - d) Redevelopment of the pavilion
 - e) Broadband installation
 - f) Fit out portacabin – Action: Dave Moore to put together a WiFi Plan.
 - g) Any other strategic aims for consideration
13. **Articles for the next Rendlesham Newsletter**
Golf
14. **Matters for the next meeting:** None.
15. **Dates of 2021 meetings:** 14 October

Meeting closed 21:04

SIGNED



14/10/21