

Meeting: Jubilee Park Committee
Date: Thursday 14 October 2021
Time: 7.30pm
Venue: Room 16, Rendlesham Community Centre

Members: James Carter (Chair); Mike Stevenson; Mike Parry; Doug Burness; Peter Wyartt; Victoria Proctor

Present: James Carter (Chair); Mike Stevenson; Mike Parry; Doug Burness; Victoria Proctor

In attendance: Heather Heelis – Parish Clerk

MINUTES

In accordance with Standing Order No: 38 any matter relating to an employee shall not be considered until the Council or Committee has decided whether or not the public shall be excluded (See SO No: 67). Due to the nature of the business to be transacted the meeting, or parts of it, may be closed to the press and public.

Under Standing Order No. 1. c) Meetings will last no longer than 2 hours and 1. d) If the business of the meeting has not been concluded after 2 hours a resolution will be taken to continue to conclude or defer the business in hand. In any event the meeting will last no longer than 2 hours 30 minutes.

1. **To receive and accept apologies**
Peter Wyartt – health.
2. **To approve the Minutes of the meeting held 8 July 2021**
Agreed.
3. **Declaration of interests and consideration of dispensations.**
None.
4. **Clerk's Report**
 - a) BT connection – the work has been completed, however, the quality of the installation of the cable into the building was not satisfactory.

Noted that the trench is 38m. The quote was 70m.

Action: Clerk to submit a formal complaint to Openreach.
 - b) **Agreed** to appoint EFM to carry out the concrete base to the table tennis table at the earliest opportunity.

Action: Clerk to place the order.
 - c) **Action:** drop the bent stakes off to Dave Moore, to straighten them before the Fireworks event.
5. **Fireworks 2021**
Update – Everything is in place for the event. Volunteers needed on the night. All volunteers to report to the Clerk for briefing and hi-vis jackets.
6. **Redevelopment of the Pavilion**
Update – designs being worked on, incorporating feedback from WMYFC.

7. Maintenance

- a) Field entrance drainage (Mike Stevenson/Peter Wyartt) – No progress. It was **agreed** to hire in track matting from the gate, 10m length.

Action: Mike Stevenson.

- b) Pitch repair/seeding (James Carter/Peter Wyartt)
Recommended that this is done in house. James has asked Roger to see what he can learn from Woodbridge School. Investment in our own equipment would be advantageous.

Noted that a scarifier for the tractor would cost approximately £500 + VAT

- c) Replacement front doors and windows

Action: Dave Moore and Mike Parry to look at mending the front doors and windows.

Noted that the windowsills are in need of maintenance.

- d) Broadband installation – see 4.a)

- e) CCTV – Options were circulated.

Agreed that Mike Parry looks at the options and makes a recommendation.

8. Trees

- a) Tree mapping of the trees in Jubilee Park – No progress.

It was questioned as to how much of the tree mapping had been completed. Doug Burness suggested giving Peter Wyartt a deadline.

Agreed to take to full Council.

- b) Platinum Jubilee Tree Planting (Victoria Proctor)

Comments from Peter Wyartt were received.

Victoria Proctor reported that further to the Climate Emergency group meeting a meeting was held with Nick Peacock of Swanns Nursery. Bryan Parsons was present and Peter Wyartt was invited but did not attend.

Nick Peacock has made a recommendation of trees that would be suitable for Jubilee Park. He recommended against too many fruit trees as they can cause problems and confirmed that there would be no problem fitting 70 trees in Jubilee Park.

The proposals were circulated. All trees would be supplied 6-8ft tall and the cost included planting.

Peter Wyartt's comments were read out and considered.

Victoria Proctor proposed and Dave Moore seconded that the proposals as presented were agreed. A vote was taken and the proposal was **agreed** unanimously.



It was **agreed** to have an official launch of the tree planting at the Beacon Lighting event in June 2022.

Agreed to advertise the option for members of the public to dedicate a tree.

It was suggested that a bowser is purchased to enable sufficient watering.

9. Skatepark Report

The planning decision was due imminently.

10. Strategic aims to consider for the next quarter

- a) Skatepark
- b) Repair and enhance field entrance
- d) Redevelopment of the pavilion
- e) Broadband installation
- f) Fit out portacabin
- g) Replacement/repair front doors and windows
- h) CCTV
- i) Queens Green Canopy
- j) Beacon for the Queen's Platinum Jubilee celebrations
- g) Any other strategic aims for consideration

11. 2022-2023 Budget

- a) Gate Keeper – James Carter proposed that the Council retain the Gate Keeper permanently. Victoria Proctor seconded. **Agreed** unanimously

The draft budget was **agreed** unanimously.

12. Articles for the next Rendlesham Newsletter

- a) Queen's Green Canopy

13. Matters for the next meeting:

None.

14. Dates of 2022 meetings: 13 January 14 April 14 July 13 October

Meeting closed at 21:27

SIGNED

DATED

