

**MEETING OF RENDLESHAM PARISH COUNCIL  
HELD IN ROOM 16, RENDLESHAM COMMUNITY CENTRE  
ON MONDAY 7 MARCH 2022 AT 7.30PM**

**MINUTES**

*In accordance with Standing Order No: 38 any matter relating to an employee shall not be considered until the Council or Committee has decided whether or not the public shall be excluded (See SO No: 67). Due to the nature of the business to be transacted the meeting, or parts of it, may be closed to the press and public.*

*Under Standing Order No. 1. c) Meetings will last no longer than 2 hours and 1. d) If the business of the meeting has not been concluded after 2 hours a resolution will be taken to continue to conclude or defer the business in hand. In any event the meeting will last no longer than 2 hours 30 minutes.*

**Members:** Mike Stevenson (Chairman); Martyn Redfern (Vice Chairman);  
Douglas Burness; James Carter; Mike Parry;  
Victoria Proctor; Dave Moore; Mark Stones;  
Mandy Small; Victoria Waring;

**In Attendance:** Mrs Heelis – Parish Clerk

**Present:** Mike Stevenson (Chairman); Martyn Redfern (Vice Chairman);  
Douglas Burness; James Carter; Mike Parry;  
Victoria Proctor; Dave Moore; Mandy Small;

**In Attendance:** Mrs Heelis – Parish Clerk

**PUBLIC FORUM – 15 minutes**

A request was received from the cubs to have a small patch of land on Jubilee Park or land owned by the Parish Council. **Agreed** Dave and James to liaise with the Clerk and Roger to allocate a piece of land.

Malcolm Clark gave an update on the Community Radio. They have carried out marketing with leaflets and posters and are now on Alexa. There is problem with noise from the basketball court affecting recording. They have secured funding from the ESC Community Partnership and may have further funding from ESC. Our IP addresses are now over 800 per week. Daily shows now mean that there is a full schedule, mainly local people, and 6 new presenters than before Christmas. He is moving the radio forward towards the goal of independence by May 2023. They have also created partnership working with other local organisations and signed up with Community Action Suffolk.

Councillors acknowledged that this was significant progress since the last meeting.

It was noted that Team Audio continue to support the radio. The youth project is being progressed as well as the care home and the primary school.

**Action:** Dave Moore to liaise with Malcolm about obtaining more listener stats and the digital project.

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The Council thanked Malcolm for his report.

- County Councillor Report – No report
- District Councillor Report – No report

**1. ACCEPTANCE OF APOLOGIES.**

To receive and accept apologies for absence.

Victoria Waring – unwell and Mark Stones - working

**2. MEMBERS' DECLARATION OF INTEREST AND REQUEST FOR DISPENSATION.**

To receive and record members' declaration of interest on any other matter on the agenda. Mike Stevenson – item 11 as one parcel of land is adjacent to his property.

Victoria Proctor – item 11 – land opposite the Towerfield Road – non-pecuniary interest.

**3. APPROVAL OF THE MINUTES OF THE MEETING HELD ON:**

- a) 10 January 2022, including confidential minutes – **Agreed.**

**4. CO-OPTION OF COUNCILLOR**

Deferred to the May meeting.

**5. RENDLESHAM COMMUNITY RADIO**

Preparing for the future – report circulated and discussion covered in the public forum.

**6. TREE MAPPING**

To appoint a village Tree Warden

It was **resolved** to appoint Sarah-Jane Quick as Tree Warden.

**7. SAFER RENDLESHAM PROJECT**

- a) Anti-Social Behaviour – Mike Parry reported that the police had been involved with speaking to young people at Jubilee Park. It was encouraging that the police had responded to a report made.

**8. THE RENDLESHAM SHOW**

Request for volunteers

Rotas have been circulated.

**9. ANNUAL REVIEWS**

- a) Risk Assessment and Internal Controls – **Agreed.**  
b) Effectiveness of Internal Audit – **Agreed.**  
c) Standing Orders – **Agreed.**  
d) Financial Regulations – **Agreed.**

Mike Stevenson proposed that the above are accepted. James Carter seconded. **Agreed.**

**10. COMMITTEE REPORTS**

- a) Planning Committee – Martyn Redfern gave a verbal update on planning applications received since the last meeting.
- b) F&A Committee – circulated. Application has gone in for the EVC points in front of the community centre.



- c) Youth Group Committee – Junior group moved to Thursdays and Senior groups now on Tuesday and Wednesday. The Clerk reported that 3 new youth workers had been recruited. It was noted that there was a need for a separate youth committee/working group.

**Action:** The RYG Committee to put together a proposal for the May full Council meeting.

**Action:** Add Community Centre to the May meeting.

- d) Jubilee Park Committee – circulated.
- e) Personnel Committee – staffing update – circulated.

**11. LAND TRANSFERS (Mike Stevenson)**

*Due to the nature of the business to be transacted this item, or parts of it, may be closed to the press and public.*

The meeting was closed to the press and public for the duration of this item.

**12. RENDLESHAM COMMUNITY CENTRE**

*Due to the nature of the business to be transacted this item, or parts of it, may be closed to the press and public.*

The meeting was closed to the press and public for the duration of this item.

The meeting was reopened.

**13. PARISH MATTERS FOR THE NEXT MEETING.**

To raise any matters for inclusion on the next full Council agenda.

None.

**14. DATE OF NEXT MEETING:**

- a) To set a date for the Annual Parish Meeting – 16 May 2022
- b) 2022 Meeting dates:

9 May (AGM)

4 July

5 September

7 November

Meeting closed 21:09

SIGNED



DATED

5 9/5/22.