

**MEETING OF RENDLESHAM PARISH COUNCIL
HELD IN ROOM 16, RENDLESHAM COMMUNITY CENTRE
ON MONDAY 5 SEPTEMBER 2022 AT 7.30PM**

MINUTES

In accordance with Standing Order No: 38 any matter relating to an employee shall not be considered until the Council or Committee has decided whether or not the public shall be excluded (See SO No: 67). Due to the nature of the business to be transacted the meeting, or parts of it, may be closed to the press and public.

Under Standing Order No. 1. c) Meetings will last no longer than 2 hours and 1. d) If the business of the meeting has not been concluded after 2 hours a resolution will be taken to continue to conclude or defer the business in hand. In any event the meeting will last no longer than 2 hours 30 minutes.

Members: Mike Stevenson (Chairman); Victoria Proctor (Vice Chairman);
Martyn Redfern, James Carter; Mike Parry;
Dave Moore; Mark Stones;

Present: Mike Stevenson (Chairman); Victoria Proctor (Vice Chairman);
James Carter; Mike Parry;
Dave Moore; Mark Stones;

In Attendance: Mrs Heelis – Parish Clerk

1 member of the public
Cllr Ray Herring - District Councillor
Cllr Nicoll – County Councillor

PUBLIC FORUM – 15 minutes

A member of the public requested clarification on a point regarding the precept.

The Chairman clarified that there was an error and any redress, if needed, would be made as part of the budgeting process this autumn. The member of the public thanked the Council and left the meeting.



- County Councillor Report – August has been a busy month regarding public transport. GenX radio are following up on a 3-year pilot in social prescribing being run by SCC. Sizewell C has been approved. A HGV review has been undertaken and all parish and town councils notified. This includes issues surrounding traffic from Bentwaters. Essentially the problem is unresolvable until planning recognises that development creates commercial traffic. The support of all the parishes being involved has been powerful.

He has made a recent grant to support families in Rendlesham. He expressed thanks to the parish council for their support for the problems being experienced in Friday Street. Forestry England have not been particularly expedient in helping to resolve matters.

Dave Moore queried whether it was ASB or dog walkers. Cllr Nicoll clarified that it was ASB.

- District Councillor Report – Cllr Herring noted the importance of having a successful business and consequently employment, and jobs equate to traffic.

He has received an application for a Home-Start initiative in Rendlesham and will be looking to support.

'Ease the Squeeze' is a signposting web based facility to help people seek advice during the current economic climate and the cost of living.

James Carter noted that the parish council did understand the pressures of traffic, and were generally supportive of Bentwaters.

It was noted that there was no easy solution to the problem.

Cllr Nicoll left the meeting.

1. ACCEPTANCE OF APOLOGIES.

To receive and accept apologies for absence.
Martyn Redfern – Work commitments

2. MEMBERS' DECLARATION OF INTEREST AND REQUEST FOR DISPENSATION.

To receive and record members' declaration of interest on any other matter on the Agenda. Mike Stevenson declared a non-pecuniary interest in any matter relating to Sizewell.

3. APPROVAL OF THE MINUTES OF THE MEETING HELD ON:

a) 4th July 2022, including confidential minutes. **Agreed.**

4. CO-OPTION OF COUNCILLORS

Deferred to the end of the meeting.

5. TERMS OF REFERENCE - COMMUNITY CENTRE

The Community Centre Charity Committee recommends the Terms of Reference to be adopted from September 2022 – Mike Stevenson proposed. **Agreed.**

6. YOUTH STRATEGY FOR RENDLESHAM

To consider the way forward – Victoria Proctor gave an overview of the situation.
Agreed to put on the agenda for the November full Council meeting.

Action: Victoria Proctor to circulate the draft strategy to all councillors.

7. RENDLESHAM COMMUNITY RADIO

Preparing for the future (report attached). Dave Moore added that he had been working with Malcolm on the Tea & Tech project. Unfortunately attendance had been poor. It was suggested a leaflet in the September magazine may produce more interest. It was noted that the radio station is still moving forward to be independent of the parish council by March 2023.

8. SAFER RENDLESHAM PROJECT

- a) Anti-Social Behaviour – Mike Parry. It is hoped that the increase of ASB and vandalism in the village will subside as the children go back to school. It is noted that CCTV footage from incidents at Jubilee Park have been given to the police. It was noted that all incidents have been reported to the police. Names of identified young people have been passed to the police.

Action: Dave Moore to tighten the bolt on the zip wire.

Action: Mike Parry to raise the incidents at the next ASB meeting.

Action: To continue to pass all incidents to the named police officer now dealing with Rendlesham.

9. REMEMBRANCE DAY

Purchase of 2 x poppy wreaths. **Agreed** to purchase 2 circular wreaths. **Agreed** Mike Parry and Mike Stevenson to attend the services. The Clerk confirmed that she will be putting up the installation at the oak tree again.

10. POP UP CAFÉ - PAVILION

No further progress.

11. FIRST BUSES

No further progress.

12. CLIMATE ACTION STRATEGY

Proposal to add the following to each Committee Terms of Reference:

- a) Chairs ensure that decisions made are in line with CAS, and a suggestion to minute when this has happened so there is a record of due consideration
- b) A suggestion or request that full council and each committee include at least 1 strategic aim that the group agrees has an environmental benefit.

Agreed.

13. COUNTY BROADBAND

Considering the Installation of County Broadband Fibre Broadband at the pavilion, taking into account on-going costs.

County Broadband would offer the domestic tariff (ie £20 discount for 6 months and free installation of the fibre).



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It was resolved to confirm the order with County Broadband for installation of broadband to the pavilion.

Action: Clerk to confirm the current contract period with Utility Warehouse.

Cllr Herring left the meeting.

14. OVERGROWN PAVEMENTS, GUTTERS AND KERBS

To consider a report from a resident that the pavements, gutters and kerbs on Jays Croft are completely overgrown.

It was noted that SCC do not deem the overgrown beech hedge on Sycamore Drive as meeting the threshold for action.

Action: Clerk to request clearance on all roads in Rendlesham. Advertise on social media.

15. COMMITTEE REPORTS

a) Planning Committee – responded to planning applications. A letter has been sent to ESC on the way permission was given on 12 Fountain Road. It was noted that the parish council response had been edited in the officer's report and had failed to note the RNP as the primary policy document for Rendlesham.

b) F&A Committee – no meeting held in July.
Action: Dave Moore to look at IT for the Community Centre including CCTV.

c) Youth Group Committee – nothing to report.

d) Jubilee Park Committee – noted.

16. INSURANCE RENEWAL

To consider including the Community Centre Charity in the Parish Council policy
Agreed to incorporate the RCC insurance in the parish council insurance if best value.

17. RENDLESHAM MAGAZINE REVIEW

To consider the review report

Agreed to have a 32 page issue for the October issue and hold an extra F&A Committee meeting at the end of September to discuss further.

18. LAND TRANSFERS (Mike Stevenson)

Due to the nature of the business to be transacted this item, or parts of it, may be closed to the press and public.

It was **agreed** to close the meeting for the duration of this item.

19. PARISH MATTERS FOR THE NEXT MEETING.

To raise any matters for inclusion on the next full Council agenda.

a) RCC IT proposal – Dave Moore

b) 2023 Events – Events Co-ordinator

20. DATE OF NEXT MEETING: 7 November

SIGNED



DATED

7/11/22

