



Rendlesham Parish Council

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Meeting: Jubilee Park Committee
Date: Thursday 13 January 2022

Venue: Room 16, Rendlesham Community Centre

Members: James Carter (Chair); Mike Stevenson (ex-officio); Mike Parry;
Doug Burness; Victoria Proctor; Dave Moore

Present: James Carter (Chair); Mike Stevenson (ex-officio); Mike Parry;
Doug Burness; Dave Moore

In attendance: Heather Heelis – Parish Clerk

MINUTES

In accordance with Standing Order No: 38 any matter relating to an employee shall not be considered until the Council or Committee has decided whether or not the public shall be excluded (See SO No: 67). Due to the nature of the business to be transacted the meeting, or parts of it, may be closed to the press and public.

Under Standing Order No. 1. c) Meetings will last no longer than 2 hours and 1. d) If the business of the meeting has not been concluded after 2 hours a resolution will be taken to continue to conclude or defer the business in hand. In any event the meeting will last no longer than 2 hours 30 minutes.

1. **To receive and accept apologies**
Victoria Proctor
2. **To approve the Minutes of the meeting held 14 October 2021**
Agreed.
3. **Declaration of interests and consideration of dispensations.**
None.
4. **Reports**
 - a) Action Report – **Agreed** to get a cost for the rubber washers from the agenda.
 - b) Finance Report – Noted.
5. **Redevelopment of the Pavilion**
Presentation (Clerk)

The concept designs were well received.

The following points were noted and needed further research/exploration:

- Food lift
- Ground source heat pump
- Foul water and sewage
- Jubilee Tree planting

VP.

- Additional toilets and upstairs storage

Agreed: Aim to reach planning application stage by May 2023.

This would be a project for the incoming council to take forward during their term of office.

Agreed to present to full council at the July meeting.

Action: The Clerk to obtain a budget for the proposal and costs from the architect for plans up to planning application stage.

Action: Clerk to produce a report alongside the presentation at the July meeting.

Agreed that the proposal would remain confidential until the July meeting to allow all information to be brought together and when full Council support would be sought.

6. **Non-Strategic Maintenance**

- Pitch repair/seeding – Purchase of a scarifier. £573 + VAT. **Agreed.**
- Tree watering – Purchase of a bowser – ask Swanns how much to add a water tube in with each tree. **Agreed** budget of £1,000.

7. **Strategic aims to consider for the next quarter** (Strategic Aims Report)

- Skatepark, including correspondence from WMYFC - Noted.
- Repair and enhance field entrance – **Action:** obtain quote. **Action:** Clerk to also obtain a quote for drainage and a soakaway.
- Redevelopment of the pavilion.
- Broadband installation – completed.
- Fit out portacabin – **Agreed** to purchase vertical blinds for the portacabin.
- Replacement/repair front doors and windows
- CCTV – completed.
- Queens Green Canopy.
- Beacon for the Queen's Platinum Jubilee celebrations & Green Canopy Launch – No response from N & A Engineering. **Action:** Clerk to contact the engineering company and prepare an event plan.
- Any other strategic aims for consideration. None.

8. **Matters raised since the last meeting**

- Purchase of wheelchair friendly play equipment –
Action: Dave Moore to research options.
Action: Clerk to obtain further information from the resident.
- Installation of nets on fixed goal – **Agreed** that it was not feasible to install nets on the remaining goal from a safety point of view.
Action: Clerk to confirm with WMYFC about locking their nets.
- Kitchen equipment – missing crockery and cutlery. Noted.

9. **Articles for the next Rendlesham Newsletter**

None.

10. **Matters for the next meeting:**

None.

11. **Dates of 2022 meetings:** 14 April 14 July 13 October

SIGNED



DATED

14/4/22