

Meeting: Jubilee Park Committee
Date: Thursday 14 April 2022
Time: 7.30pm
Venue: Room 16, Rendlesham Community Centre

Members: James Carter (Chair); Mike Stevenson (ex-officio); Mike Parry;
Victoria Proctor; Dave Moore

Present: Mike Stevenson (ex-officio); Mike Parry;
Victoria Proctor (Acting Chairman);

In attendance: Heather Heelis – Parish Clerk

MINUTES

In accordance with Standing Order No: 38 any matter relating to an employee shall not be considered until the Council or Committee has decided whether or not the public shall be excluded (See SO No: 67). Due to the nature of the business to be transacted the meeting, or parts of it, may be closed to the press and public.

Under Standing Order No. 1. c) Meetings will last no longer than 2 hours and 1. d) If the business of the meeting has not been concluded after 2 hours a resolution will be taken to continue to conclude or defer the business in hand. In any event the meeting will last no longer than 2 hours 30 minutes.

Mike Stevenson proposed Victoria Proctor as Chairman for the meeting. Agreed unanimously.

1. **To receive and accept apologies**
James Carter and Dave Moore.
2. **To approve the Minutes of the meeting held 13 January 2022**
Agreed.
3. **Declaration of interests and consideration of dispensations.**
None.
4. **Reports**
 - a) Action Report – Noted.
 - b) Finance Report – Noted. **Agreed** to look at the future maintenance budget and the remaining funds in the commuted sum.
5. **Redevelopment of the Pavilion**
Noted that the Clerk would be meeting with the architect.
6. **Non-Strategic Maintenance**
 - a) Pitch repair/seeding – Purchase of a scarifier – in progress
 - b) Tree watering – Purchase of a bowser. Completed. It was noted that trees were looking well.
 - c) Purchase of wheelchair friendly play equipment – ongoing.
7. **Strategic aims to consider for the next quarter (Strategic Aims Report)**
 - a) Skatepark
 - b) Repair and enhance field entrance – **Agreed** to install the recommended grid matting. Noted that there is an exposed tree route between the hedge and the bin by the entrance. **Agreed** to block off the cut through.
 - c) Redevelopment of the pavilion

- d) Fit out portacabin
- e) Replacement/repair front doors and windows
- f) Queens Green Canopy - completed
- g) Beacon for the Queen's Platinum Jubilee celebrations & Green Canopy Launch
- h) Any other strategic aims for consideration

8. Matters raised since the last meeting

1st Rendlesham Scouts – growing project. A location has been found near the entrance to Knight Road.

Action: Victoria Proctor to notify the Scouts and liaise with Mike Stevenson on the exact location.

9. Articles for the next Rendlesham Newsletter


Action: Scouts growing project.

10. Matters for the next meeting:

- a) Long term maintenance plan.

11. Dates of 2022 meetings: 14 July 13 October

SIGNED



DATED

14/7/22