

Meeting: Jubilee Park Committee
Date: Thursday 14 July 2022
Time: 7.30pm
Venue: Room 16, Rendlesham Community Centre

Members: James Carter (Chair); Mike Stevenson (ex-officio); Mike Parry;
Victoria Proctor; Dave Moore; Mark Stones

Present: Mike Stevenson (ex-officio); Mike Parry;
Victoria Proctor; Dave Moore;

In attendance: Heather Heelis – Parish Clerk

MINUTES

In accordance with Standing Order No: 38 any matter relating to an employee shall not be considered until the Council or Committee has decided whether or not the public shall be excluded (See SO No: 67). Due to the nature of the business to be transacted the meeting, or parts of it, may be closed to the press and public.

Under Standing Order No. 1. c) Meetings will last no longer than 2 hours and 1. d) If the business of the meeting has not been concluded after 2 hours a resolution will be taken to continue to conclude or defer the business in hand. In any event the meeting will last no longer than 2 hours 30 minutes.

1. Election of Chairman

Victoria Proctor has been nominated by James Carter. 2 votes.
Dave Moore proposed himself. 2 votes.

As Chairman, Mike Stevenson used his casting vote for Victoria Proctor. Therefore Victoria Proctor was duly elected Chairman.

2. To receive and accept apologies

James Carter and Mark Stones – work commitments. Accepted.

3. To approve the Minutes of the meeting held 14 April 2022 Agreed.

4. Declaration of interests and consideration of dispensations. None.

5. Reports

- a) Action Report - County Broadband are interested in installing broadband into the pavilion. Up to a year to finish the existing contract then a 2 year deal with 6 months at a reduced rate. Noted that Dave Moore is meeting with RCR regarding a faster speed broadband.

Mike Parry noted that someone has vandalised the loose cable installed by BT.

Action: Clerk to obtain a quote from County Broadband.

- b) Finance Report – deferred.

6. Maintenance

- a) Pitch repair/seeding – Purchase of a scarifier – completed.
- b) Purchase of wheelchair friendly play equipment – **Agreed** to ask surrounding villages if they knew of any families who might use wheelchair friendly play equipment.

Action: Dave Moore to request that wheelchair friendly play equipment is on the next CP agenda.

- c) Overgrown vegetation (Dave Moore) – presentation. Victoria Proctor proposed that vegetation is cut back 2 ft from residents' fences. **Agreed.**

Action: The Park Keeper to schedule the work into his maintenance programme.

Action: Dave Moore to draft a letter to the residents.

- d) Long term maintenance plan – **Agreed** to prepare a 3 year expenditure report on the maintenance budget.

Action: to prepare a 3 year expenditure report on the maintenance budget.

7. Strategic aims to consider for the next quarter (Strategic Aims Report)

- a) Skatepark – A resident has come on board to help move the fundraising forward. A double page spread will be going in the August magazine and the resident is writing a template letter which the office will be sent out to businesses. Grant applications will be submitted and an Auction of Promises is being planned.
- b) Repair and enhance field entrance – installation deferred to late September when the ground is softer.
- c) Redevelopment of the pavilion – now with full Council. To include a 'changing places' external toilet. Remove from strategic objectives.
- d) Fit out portacabin – update reported to full Council on 4 July 2022. **Agreed** to remove this from the strategic objectives.
- e) Replacement/repair front doors and windows – date set for mid August for the work to take place.
- f) Beacon for the Queen's Platinum Jubilee celebrations & Green Canopy Launch – Completed.
- h) Any other strategic aims for consideration
- i) Provision of wheelchair user play equipment.

8. Matters raised since the last meeting

None.

9. Articles for the next Rendlesham Newsletter

- a) Skatepark
- b) Summer of tennis
- c) Free coaching for 10-18 year olds

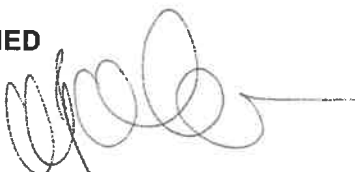
10. Matters for the next meeting:

2023 – 2024 Budget

11. Dates of 2022 meetings: 13 October

Meeting closed at 20:54

SIGNED



DATED

13/10/22