

Meeting: Finance & Asset Committee
Date: 21 April 2022
Time: 7.30pm
Venue: Room 16, Rendlesham Community Centre

Members: Mike Stevenson (Chairman); Mike Parry; Dave Moore;
James Carter;

In attendance: Heather Heelis – Parish Clerk

Under Standing Order No. 1. c) Meetings will last no longer than 2 hours and 1. d) If the business of the meeting has not been concluded after 2 hours a resolution will be taken to continue the meeting for no longer than 30 minutes to conclude or defer the business in hand.

MINUTES

1. Apologies

Martyn Redfern – work commitments.

Dave Moore – Absent.

2. Declarations of Interest

Mike Stevenson – land transfers. Non Pecuniary.

3. To approve minutes

- a) 20 January 2022, including confidential minutes – **Agreed.**

4. Grants/Donations

- a) Eyke Primary School – play equipment – James Carter proposed £250. **Agreed** unanimously.

5. Clerk's Report

Noted.

Action: Mike Stevenson to undertake the basic condition survey.

6. Website Hosting

The hosting and support is an annual cost of £390.

Action: James Carter to research a more user friendly website.

7. Green spaces in Mayhew Road and Tidy Road

A resident has raised concerns that because children are playing football in the Mayhew Road pocket park resulting in owners not being able to exercise their dogs in the park. It was noted that the green space in Tidy Road was privately owned.

It was **agreed** to say that the Mayhew Road Pocket Park was for all residents to use and to contact the owner of the land in Tidy Road.

Action: Clerk to write to the resident.


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8. Office reorganisation and storage proposals

The Clerk presented a proposal for the office reorganisation. It was **agreed** to budget £3,500 from Capital Expenditure and IT plus a contribution from the Community Centre Charity.

9. Land Transfer

Update and consideration of other available land

The meeting as closed for the duration of this item

Mike Stevenson reported that a letter had been sent to ESC advising them that their maintenance offer was insufficient for the work that needed to be done to bring the areas up to a decent standard, including the play areas.

No further response had been received from ESC since the initial response to the letter.

10. Strategic aims for the next quarter

- a) Pursue the transfer of areas of land from East Suffolk Council to the Parish Council
- b) Office phone system
- c) Office reorganisation
- d) Asset review at Jubilee Park – Action: Mike to liaise with Dave Moore.
- e) Any other strategic aims to consider

11. Finance Report – Fourth Quarter

Noted. **Action:** The Clerk to look into the decrease in general reserves from the previous year.

12. Articles for the Magazine

Introduction to the new Events Co-ordinator.

13. 2022 meetings: 21 July 20 October

Meeting closed at 21:13

SIGNED



DATED

19/10/22

