

**THE ANNUAL MEETING
OF RENDLESHAM PARISH COUNCIL
HELD IN ROOM 16, COMMUNITY CENTRE
ON WEDNESDAY 9 MAY 2022 at 7.30PM**

MINUTES

In accordance with Standing Order No: 38 any matter relating to an employee shall not be considered until the Council or Committee has decided whether or not the public shall be excluded (See SO No: 67). Due to the nature of the business to be transacted the meeting, or parts of it, may be closed to the press and public.

Under Standing Order No. 1. c) Meetings will last no longer than 2 hours and 1. d) If the business of the meeting has not been concluded after 2 hours a resolution will be taken to continue to conclude or defer the business in hand. In any event the meeting will last no longer than 2 hours 30 minutes.

Members: Mike Stevenson; Martyn Redfern; Vickie Waring;
James Carter; Victoria Proctor; Dave Moore;
Mike Parry; Mark Stone;

Present: Mike Stevenson; Martyn Redfern; Vickie Waring;
James Carter; Victoria Proctor; Dave Moore;
Mike Parry; Mark Stone;

In Attendance: Mrs Heelis – Parish Clerk

PUBLIC FORUM – 15 minutes

Representatives from County Broadband gave an introduction on their latest project to bring full fibre to the community of Rendlesham. There is currently fibre to the cabinet in Rendlesham, from the cabinet to the home is copper. They are proposing to bring fibre direct into the property through an agreement with Open Reach. Rendlesham has been identified as having poor provision and County Broadband have been given the green light to go ahead to provide this Rendlesham. They are proposing to give everyone a year free of charge in the move to County Broadband. They are also offering a free connection to the community centre and community fundraising and support. The Hypercharge Foundation is a registered charity that County Broadband can apply to on behalf of the community for funding for community projects.

It was suggested that they put an article in the magazine and have a stand at The Rendlesham Show. They are happy to raise funds at their stand for a community project.

It was noted that the work on the main road carried out by County Broadband needed attention due to a poor finish. The representative agreed to look into this.

Mike Stevenson introduced our new member of staff, Ellie, the Parish Council's new Events Co-ordinator.



1. **ELECTION OF CHAIRMAN** (This item is taken by Mike Stevenson as outgoing Chairman)

James Carter nominated Mike Stevenson. Victoria Proctor seconded. **Agreed** unanimously. Mike Stevenson abstained.

2. **SIGNING OF CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE.**

Mike Stevenson duly signed the Declaration of Office.

3. **APPOINTMENT OF VICE CHAIRMAN**

James Carter nominated Victoria Proctor. Vickie Waring seconded. **Agreed** unanimously. Victoria Proctor abstained.

4. **ACCEPTANCE OF APOLOGIES**

To receive and accept apologies for absence
Martyn Redfern – work commitments
Mandy Small – resignation received

5. **MEMBERS' DECLARATION OF INTEREST**

To receive and record members' declaration of interest on any other matter on the agenda.

None.

6. **TO APPROVE THE MINUTES OF THE MEETING HELD ON 7 MARCH 2022**

Agreed, including the confidential minutes.

7. **APPOINTMENT OF MEMBERS TO COMMITTEES:**

- a) Finance & Asset Committee (6 members)

Martyn Redfern
James Carter
Dave Moore
Mike Parry
Vickie Waring

- b) Planning Committee (6 members)

Martyn Redfern
James Carter
Victoria Proctor
Mike Parry
Mark Stones

- c) Personnel Committee (4 members)

Mike Stevenson
James Carter
Victoria Proctor
Dave Moore



- d) Youth Group Charity Committee (5 members)
Victoria Proctor
Vickie Waring
James Carter
Mike Stevenson
- e) Jubilee Park Committee (6 members)
Mark Stones
James Carter
Victoria Proctor
Vickie Waring
Dave Moore
Mike Parry
- f) Community Centre Charity (5 members)
Victoria Proctor
Mike Stevenson
Mark Stones
Mike Parry
Vickie Waring
- g) Speedwatch Co-ordinator – **Agreed** to put an advert in the magazine.

Action: Speedwatch Co-ordinator – advert in the magazine.
- h) Parish Tree Warden – SJ Quick.

8. APPOINTMENT OF REPRESENTATIVES TO THE FOLLOWING OUTSIDE BODIES:

- a) Suffolk Association of Local Councils (2 representatives)
Mike Stevenson
James Carter
- b) Safer Neighbourhood Team (1 representatives) – Mike Parry
- c) Greenprint Forum (1 representative) – James Carter

9. YOUTH GROUP CHARITY APPOINTMENTS

- a) Health & Safety Officer - Clerk
- b) Designated Safeguarding Lead - Clerk
- c) Data Protection Officer - Clerk

10. RENDLESHAM PARISH COUNCIL APPOINTMENTS

- a) Health & Safety Officer - Clerk
- b) Designated Safeguarding Lead - Clerk
- c) Statutory Duty Holder for Water Services - Clerk
- d) Data Protection Officer - Clerk



11. COMMUNITY CENTRE CHARITY APPOINTMENTS

- a) Health & Safety Officer - Clerk
- b) Statutory Duty Holder for Water Services - Clerk
- c) Data Protection Officer – Clerk

Action: Identify the license holder for the Social Club.

Meeting closed at 20:30

SIGNED

A handwritten signature in black ink, appearing to be 'M.D.', followed by a horizontal line.

DATED

4/7/22