



# Rendlesham Parish Council

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## MEETING OF RENDLESHAM PARISH COUNCIL HELD IN ROOM 1, RENDLESHAM COMMUNITY CENTRE ON MONDAY 9<sup>th</sup> JANUARY 2023 AT 7.30PM

### MINUTES

*In accordance with Standing Order No: 38 any matter relating to an employee shall not be considered until the Council or Committee has decided whether or not the public shall be excluded (See SO No: 67). Due to the nature of the business to be transacted the meeting, or parts of it, may be closed to the press and public.*

*Under Standing Order No. 1. c) Meetings will last no longer than 2 hours and 1. d) If the business of the meeting has not been concluded after 2 hours a resolution will be taken to continue to conclude or defer the business in hand. In any event the meeting will last no longer than 2 hours 30 minutes.*

**Members:** Mike Stevenson (Chairman); Victoria Proctor (Vice Chairman);  
Martyn Redfern, James Carter; Mike Parry;  
Dave Moore; Mark Stones;

**Present:** Mike Stevenson (Chairman); Victoria Proctor (Vice Chairman);  
Martyn Redfern, James Carter; Mike Parry; Dave Moore;

**In Attendance:** Mrs Heelis – Parish Clerk

#### **PUBLIC FORUM – 15 minutes**

- County Councillor Report – Apologies were received from Cllr Nicoll.
- District Councillor Report – Cllr Ray Herring reported that it was budget time and there were increased pressures on local government. A proposed increase of 2.8% has been proposed, an additional £5 per year for Band D property. ESC are in a strong position financially which helps alleviate the impact on the electorate during times of hardship, allowing ESC to absorb some of the impact. When Waveney and SCDC merged it also took on the council housing which will increase the capital costs. The housing revenue account is ring-fenced.

ESC have undertaken a range of initiatives relating to the cost of living crisis.

The Alde & Ore estuary defence project has moved no further forward in the past 4 years, however, the Environment Agency is looking to resolve the issue regarding clay removal. Originally a £12m project, it has now escalated to around £27m.

The sale price of the former council office site was in the region of £6m. It was queried whether the sale money offset the council tax increase.

The Council thanked Cllr Herring for his report.

**1. ACCEPTANCE OF APOLOGIES.**

To receive and accept apologies for absence. Mark Stones – work commitments and Cllr Alexander Nicoll.

**2. MEMBERS' DECLARATION OF INTEREST AND REQUEST FOR DISPENSATION.**

To receive and record members' declaration of interest on any other matter on the Agenda.

None.

**3. APPROVAL OF THE MINUTES OF THE MEETING HELD ON:**

a) 7 November 2022 – **Agreed** unanimously.

**4. CO-OPTION OF COUNCILLORS**

No nominations had been received. It was **agreed** to put all efforts into attracting candidate for the May elections.

**5. REDWALD ROAD PLANNING APPLICATION**

Mike Stevenson recommended support. There were still concerns raised from SCC on drainage and flooding. Early allotment provision has been included. This needs to be firmed up and inclusion in the s106 agreement confirmed. ESC need to confirm that the maintenance aspect will be fit for purpose and honoured. It was queried whether there would be a reduction in the speed limit from Bentwaters roundabout to Ivy Lodge Road.

In the meeting with Persimmon the matter of inadequate parking was raised but not taken on board as the minimum requirement had been met.

**Action:** Mike Stevenson to draft the response.

**6. RENDLESHAM COMMUNITY RADIO**

Preparing for the future

Mike Stevenson has provided financial information to Malcolm Clark and has also discussed the future. It was noted that there was no movement in becoming a separate legal entity.

**Action:** Mike Stevenson and Dave Moore to meet with Malcolm Clark.

**Action:** Clerk to provide financial information.

**7. SAFER RENDLESHAM PROJECT**

a) Anti-Social Behaviour – Mike Parry reported that he had no further information following the cessation of the ASB meetings.

**Action:** Mike Stevenson to follow this up with a letter and ask what will be replacing the meetings.



2023 - 2

**8. PURCHASE OF A 10FT CONTAINER – Dave Moore**

Dave Moore reported that additional storage was needed for Parish Council assets and proposed the purchase of a 10ft container at £1,000 plus delivery. Victoria Proctor suggested a 20ft.

**Action:** Clerk to look at the budget.

**Action:** Dave Moore and Mike Stevenson to research containers.

**9. 2023 EVENTS**

a) To consider whether or not to hold a Coronation event – Mike Stevenson confirmed that the coronation date is in May. It was **agreed** that the Council would not organise a coronation event but would help publicise and promote other events in the village.

b) To consider whether to make the 2023 Parish Meeting a 'Mediaeval' event to reflect the heritage and history of the meeting

*This is, in legal terms, a quite separate body from the Council, but it is invariably the Council that arranges it (simply because it is unlikely that anyone else will do so). Its decisions are not binding on the Council, though a wise Council will normally want to take heed of what is said at the meeting.*

*It may help you to remember the difference between the two meetings. The Annual Parish Meeting is a legacy from the Middle Ages, when Local Councils did not exist, and all local decision making was carried out by meetings of the whole community, taking place in the church vestry.*

*The Annual Parish Meeting is open to all electors of your Town or Parish, who have the right not only to attend but also to speak on any matter of local interest. This is in contrast to a Council meeting, where electors who are not Councillors have no automatic right to speak (though many councils do, of course, have a set time before or after the Council meeting when electors can raise matters of concern to them eg a public forum).*

It was **agreed** to look into having the meeting with a medieval theme. Victoria Proctor offered to lead on the event. **Agreed** to hold it on Friday 14 April 2023 at 6pm subject to purdah.

**Action:** Clerk to find out when Purdah is.

**10. COUNTY BROADBAND**

Update – Dave Moore reported that County Broadband are waiting for BT to carry out work on the ducts for the Community Centre and Pavilion. It was likely that the work at the Pavilion would be carried out first.

**11. APPOINTMENT/ENGAGEMENT OF A BUILDING SERVICES ENGINEER TO CARRY OUT SURVEYS TO ALLOW THE COUNCIL TO BETTER UNDERSTAND THEIR ASSETS**

Noted Dave Moore is putting together a folder for the Pavilion, an operating manual.

**Action:** Clerk to pass to Mike Stevenson the Community Centre drawings.

**Agreed** to hold off of the appointment of a building services engineer.

Noted that a quote had been received for clearing the drains in the village square and car park.

**Action:** Mike Stevenson to pass the quote to the Clerk.

**Agreed** to spend £85 on repairing the gutter at the Pavilion.

Noted that the French drains at the Pavilion need clearing out of vegetation.

**12. COMMITTEE REPORTS**

- a) Planning Committee – no report.
- b) F&A Committee – **Action:** Mike Stevenson to write the precept article for the March magazine.
- c) Youth Group Committee – **Action:** Mike Stevenson to liaise with the youth workers regarding team building.
- d) Jubilee Park Committee

It was **agreed** to remove Committee Reports from the agenda.

It was **agreed** to arrange the magazine distributor thank you coffee and cake event. It was suggested to link up with the pop up coffee shop.

**Action:** Clerk to arrange.

**13. PARISH MATTERS FOR THE NEXT MEETING:**

To raise any matters for inclusion on the next full Council agenda.

- a) Promotion of the 2023 Parish Council elections. A 'surgery' style event with a bar was considered. It was noted that the Good Neighbours were producing a leaflet for people who are moving into the village, to go out with the sales packet.
- b) Update on SID.

**14. DATE OF NEXT MEETING:**

- a) 2023 Meeting dates:  
6 March      15 May      10 July      4 September  
6 November

Meeting Closed at 21:21

SIGNED



DATED

6/3/23