



Rendlesham Parish Council

David Lines

Locum Parish Clerk

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You are summoned to a

MINUTES OF RENDLESHAM PARISH COUNCIL TO BE HELD IN ROOM 16, RENDLESHAM COMMUNITY CENTRE ON MONDAY 10th July 2023 AT 7.30PM

In accordance with the Openness of Local Government Regulations 2014 the Parish Council has chosen to undertake audio recording of the meeting to assist in the production on minutes. Access to this recording is on request to the clerks office

Members present:

Mike Stevenson; Victoria Proctor; Gareth Moir;
Mike Parry; Dave Moore; Nikki Delacamp;

1. There were no apologies for absence. Cllr Wilson ESDC sent a written report, Cllr Nichols made no report
2. There were no declarations of interest
3. 2 members of the public were observing including a possible co-optee
4. There were no minutes for consideration due to the absence of the Clerk
5. Action for the team building for the RYG staff is ongoing. ACTION MS
6. We still await the next ASB meeting with ESDC. MP thanked MS for his intervention with our district councillor
7. County Broadband is now installed. WiFi plans need to be brought forward to the respective committees Community Centre and Jubilee Park.

8. Scribe – RPC is now up to date, continue to work on RCC and RYG

9. Moved to end of meeting

10. 10 Vic presented her proposals.

Actions arising:

- a. Future posting of Agenda – MS
- b. Review meeting calendar – VP / ND
- c. Bring a plan for better use of social media – VP / ND
- d. Regular two way contract with major stakeholders WRT land – MS
- e. Bring a comms plan for the whole council – GM

11. Village appearance. Discussion on the neglect / no mow may look in the village. MS to continue to raise the matter with ESDC / Highways. MP to contact the local newspaper about this to bring pressure to bear on authorities

12. Meeting closed to public

Agenda item 9

a. Proposals for changing financial governance

i. To rescind all other appointments, designated powers, spending authority, and powers of attorney granted to the present clerk up to 23.59 on 10th July 2023. To appoint David Lines as Locum Clerk, Proper Officer, and Responsible Finance Officer with effect from 00.00 1th July 2023 until further notice. This appointment will expire 12 months from this appointment unless extended by full council or rescinded by full council.

ii. To appoint Michael Stevenson and David Moore as unpaid Deputy Responsible Finance Officers. Each to hold an authority up to £500 per transaction if acting singularly or unlimited if acting jointly with the RFO or DRFO. This appointment to expire 3 months from 11th July 2023 unless renewed by full council

iii. To nominate Carrie Broad and Ellie Hutchinson to have authority to spend up to £250 per transaction for budgeted council expenditure. This authority to expire 1 year from the 11th July 2023.

All three proposals were proposed D Moore, Seconded M Stevenson and carried unanimously.

b. Presentation of report from David Lines

Next meeting to be determined by those considering the meeting timetable.
DCM 11/7/23



24/3/2025