



# *Rendlesham Parish Council*

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**You are summoned to a**

## **MEETING OF RENDLESHAM PARISH COUNCIL**

**TO BE HELD IN ROOM 16, RENDLESHAM COMMUNITY CENTRE**

**ON MONDAY 20th November 2023 AT 19:30 – 22:00 Hrs**

### **Minutes**

In accordance with Standing Order No: 38 any matter relating to an employee shall not be considered until the Council or Committee has decided whether or not the public shall be excluded (See SO No: 67). Due to the nature of the business to be transacted the meeting, or parts of it, may be closed to the press and public.

Under Standing Order No. 1. c) Meetings will last no longer than 2 hours and 1. d) If the business of the meeting has not been concluded after 2 hours a resolution will be taken to continue to conclude or defer the business in hand. In any event the meeting will last no longer than 2 hours 30 minutes.

In accordance with the Openness of Local Government Regulations 2014 the Parish Council has chosen to undertake audio recording of the meeting to assist in the production on minutes.

**Members:   Mike Stevenson;       ;       Gareth Moir;**  
**Mike Parry;               Dave Moore;       Nikki Delacamp;**

### **PUBLIC FORUM – 15 minutes**

- **Street lighting – Acer Road – Suffolk Drive out - Needs to be reported to Suffolk Highways using the identification number and phone number on the lamp post.**
- **Speeding on main road & exceeding 30mph in the village - Community speed watch is unable to operate outside of 30mph limits.**

- **Lighting in Jubilee Park on footpaths – the reason there is no lighting in Jubilee Park is due to it being written in the handing over of the park to the Parish Council.**
- **ASB in Jubilee Park – Concerns raised about ASB in areas of Jubilee Park.**
- **County Councillor Report - No report**
- **District Councillor Report – No report**

**1. ACCEPTANCE OF APOLOGIES.**

- a) **To receive and accept apologies for absence.**
  - i. **Mike Parry - absent**

**2. MEMBERS' DECLARATION OF INTEREST AND REQUEST FOR DISPENSATION.**

- i. **To receive and record members' declaration of interest on any other matter on the Agenda. - None**

**3. CO-OPTING OF NEW COUNCILLORS**

- a) **Herman co-opted onto council**

**4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON:**

- a) **Minutes of meeting held 04 Sept 2023. – no minutes available**

**5. ACTIONS FORM PREVIOUS MEETINGS**

- a) **Dropped kerbs on Redwald Road – looking in to process and cost to have kerbs dropped.**
- b) **Village appearance - overview of what had been carried out by the parish council and other landowners.**

**6. PARISH COUNCIL PRIORITIES**

- i. **Keeping above board in the absence of the Clark.**
- ii. **Create a state of the parish council report.**
- iii. **Set up councillor surgery.**

**7. CURRENT FINANCIAL POSITION and BUDGET UPDATE**



- a) **D Moore**
  - i. **Summary of receipts and payments presented**
  - ii. **Discussion about CIL money**
  - iii. **Not overspending, on course to meet budget and not enter reserves.**

## **8. BUDGET PLANNING FOR 2024-25**

- a) **Strategy to agree and issue Precept request to Esc by Jan 2024**
  - i. **Requests have been made by committees for budget consideration, precept to be recommended by F&A committee for ratification at next full council meeting (January)**

## **9. VILLAGE ENGAGEMENT**

- a) **Communication Strategy (Gareth's Doc) carried over from Sept**
  - i. **G Moir to resend strategy around, for further review and identify some key communication mechanisms to begin using.**
  - ii. **Arrange a village engagement event**
- b) **Parish Magazine Options.**
  - i. **Cost £16,000 a year (staff time, printing) income (£6,000 revenue generated from advertising).**
    - 1. **Revive it...**
      - a. **Having it in smaller quantities in key places**
      - b. **Make it a chargeable publication**
      - c. **A reduce quality into a newsletter format.**
      - d. **Put it online in digital format.**
      - e. **Combination of the above**
    - 2. **Scrap it and use other means about**
- c) **Publication of Agenda and Minutes**

## **10. SAFER RENDLESHAM PROJECT**

- a) **Anti-Social Behaviour – Mike Parry**
  - i. **Issues raised about ASB in Jubilee park, noted from the public forum.**



- b) **SID – update. – Shared reasoning for location and capabilities to manage speed across the village.**

#### **11. PLANNING UPDATE**

- a) **Public Planning Update**
  - i. **MS – gave an update on what had been submitted.**

#### **12. LAND TRANSFER DISCUSSIONS WITH ESC (Meeting to be closed to Press and Public)**

#### **13. PERSONNEL UPDATE AND ACTIONS ON GOING (Meeting to be closed to Press and Public).**

#### **14. PARISH MATTERS FOR THE NEXT MEETING.**

- a) **Precept request for 2024-25 to be agreed at the next meeting**
  - i. **Set a F&A meeting for December to discuss precept.**
- b) **To raise any other matters for inclusion on the next full Council agenda. Need items for agenda by 3<sup>rd</sup> for publication on 7<sup>th</sup>**

#### **15. DATE OF NEXT MEETING:**

**15<sup>th</sup> Jan 2024**



15/1/24