



# Rendlesham Parish Council

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## MINUTES OF A MEETING OF RENDLESHAM PARISH COUNCIL TO BE HELD IN ROOM 16, RENDLESHAM COMMUNITY CENTRE ON MONDAY 15 MAY 2023 AT 7.30PM

*In accordance with Standing Order No: 38 any matter relating to an employee shall not be considered until the Council or Committee has decided whether or not the public shall be excluded (See SO No: 67). Due to the nature of the business to be transacted the meeting, or parts of it, may be closed to the press and public.*

*Under Standing Order No. 1. c) Meetings will last no longer than 2 hours and 1. d) If the business of the meeting has not been concluded after 2 hours a resolution will be taken to continue to conclude or defer the business in hand. In any event the meeting will last no longer than 2 hours 30 minutes.*

**Members:** Mike Stevenson; Victoria Proctor; Gareth Moir;  
Mike Parry; Dave Moore; Nikki Delacamp;

**Present:** Mike Stevenson; Victoria Proctor; Gareth Moir;  
Mike Parry; Dave Moore; Nikki Delacamp;

**In Attendance:** Mrs Heelis – Parish Clerk  
Cllr Alexander Nicoll  
Cllr Tim Wilson

### **PUBLIC FORUM – 15 minutes**

- County Councillor Report – Cllr Alexander Nicoll reported that he was dealing with mostly planning and highways, including sewer replacement in Yarmouth Road, Melton. Saddlemakers Lane has also been closed to prevent a rat run. Melton Parish Council are sponsoring a reduction in speed limit in Saddlemakers Lane. The same is being carried out between Wilford roundabout and Melton.

Potholes – currently working to be filled. There were concerns regarding the standard of the roads being built.

Cllr Nicoll left the meeting.

- District Councillor Report – Cllr Tim Wilson thanked Ray Herring for a smooth handover. 16 seats (Green party) + one independent now give the majority at the District Council. He has attended Butley and Tunstall Parish Council meetings so far and he looks forward to working with Rendlesham.

**1. ACCEPTANCE OF APOLOGIES.**

To receive and accept apologies for absence. None.

**2. MEMBERS' DECLARATION OF INTEREST AND REQUEST FOR DISPENSATION.**

To receive and record members' declaration of interest on any other matter on the Agenda. None.

**Action:** Clerk to circulate information on Interests to all councillors.

**3. APPROVAL OF THE MINUTES OF THE MEETING HELD ON:**

a) 6 March 2023 – **Agreed.**

**4. CLERK'S REPORT**

**Action:** Mike Stevenson to write to Cllr Tim Wilson regarding ASB.

**5. SAFER RENDLESHAM PROJECT**

a) Anti-Social Behaviour – Mike Parry – There have been incidents over the past couple of weeks. When ESC had the SNT meetings there was a way of networking between councils and the police had a clear view of the situation. The meetings stopped about 6 months ago and there is now no method of communication.

**Action:** Cllr Tim Wilson kindly offered to look into this.

b) SID – update – Noted.

**6. COUNTY BROADBAND**

Update – Dave Moore – It was noted that it has been nearly a year since the order was placed for the pavilion and the community centre. The lack of high speed broadband is resulting in not being able to put in improved CCTV and the upgrade of the office phone system. He is now corresponding with the CEO of County Broadband.

**7. TO APPROVE THE 2022-2023 ACCOUNTS**

Approval recommended by the Finance & Asset Committee at their meeting held on 20 April 2023

Mike Stevenson proposed that the accounts are accepted. Victoria Proctor seconded. **Agreed.**

**8. TO APPROVE SECTION ONE OF THE 2023 AGAR**

**Approved.**

**9. TO APPROVE SECTION TWO OF THE 2023 AGAR**

**Approved.**

**10. CHANGE OF ACCOUNTING SOFTWARE**

Update – the Clerk reported that the new software had all been set up.

**11. CLIMATE ACTION STRATEGY – ANNUAL REPORT**

Victoria Proctor reported that it was 2 years since the climate action strategy was accepted. Terms of Reference for Committees now include reference to the CAS. It was noted that Wickham Market PC are using Rendlesham's as a template for theirs.

Other points:

Transition Streets – the final chapter in the magazine is in the June magazine.  
Hedgehog conservation project with a Nature First grant for £1,000. An event had been held about hedgehog awareness. 10 hedgehog houses have been built and highway notices. The plans have now been passed to the Scouts to construct more.  
Community Centre solar panels.

Noted that Dave Moore was going to Martlesham Parish Council to talk about repair sheds.

**12. ARMED FORCES COVENANT**

Gareth Moir declared a non-pecuniary interest.

Dave Moore proposed. Mike Parry seconded. It was **resolved** to sign the covenant.

**Action:** Clerk to respond.

**13. SALC MEMBERSHIP RENEWAL**

It was **resolved** to renew membership. It was noted that Dave Moore had spoken to them twice to seek advice.

**14. RENDLESHAM YOUTH STRATEGY**

Victoria Proctor gave an overview of the background of the proposed youth strategy. Gareth Moir and Tim Wilson kindly offered to take a look at the document.

**Action:** Victoria Proctor to send the draft strategy to Dave Moore and Cllr Tim Wilson.

**15. PARISH MATTERS FOR THE NEXT MEETING.**

To raise any matters for inclusion on the next full Council agenda.

**16. DATE OF NEXT MEETING:**

- a) 2023 Meeting dates:  
10 July                      4 September                      6 November
- b) Annual Parish Meeting: 25 May 2023

SIGNED

DATED