

**MINUTES OF THE ANNUAL MEETING
OF RENDLESHAM PARISH COUNCIL
HELD VIA ZOOM
ON WEDNESDAY 5 MAY 2021 at 7PM**

In accordance with Standing Order No: 38 any matter relating to an employee shall not be considered until the Council or Committee has decided whether or not the public shall be excluded (See SO No: 67). Due to the nature of the business to be transacted the meeting, or parts of it, may be closed to the press and public.

Under Standing Order No. 1. c) Meetings will last no longer than 2 hours and 1. d) If the business of the meeting has not been concluded after 2 hours a resolution will be taken to continue to conclude or defer the business in hand. In any event the meeting will last no longer than 2 hours 30 minutes.

Members:	Mike Stevenson;	Martyn Redfern;	Douglas Burness;
	James Carter;	Victoria Proctor;	Dave Moore;
	Mike Parry;	Peter Wyartt;	Steff Evans;
	Malcolm Booth;	Ali Gibbs;	

Present:	Mike Stevenson;	Martyn Redfern;	Douglas Burness;
	James Carter;	Victoria Proctor;	Dave Moore;
	Mike Parry;	Steff Evans;	Malcolm Booth;

<https://zoom.us/j/93720933549?pwd=d1JQNlpNbU1pU2ZnSEhma3NqSnY5UT09>

In Attendance: Mrs Heelis – Parish Clerk
1 Member of the Public

PUBLIC FORUM – 15 minutes

The resident congratulated RPC on the RNP but queries the value of it when ESC do not take it on board when developments are permitted that contravene the RNP.

Mike Stevenson clarified the situation and confirmed that the Parish Council will continue to object to applications that do not comply with the RNP.

Martyn Redfern provided an in-depth explanation of how the Parish Council is dealing with planning applications and the lengths they went to in trying to have the Sports Centre site application called in by the Secretary of State.

Victoria Proctor encouraged residents to be vocal with ESC and express their opinions.

- 1. ELECTION OF CHAIRMAN** (This item is taken by Mike Stevenson as outgoing Chairman)
Victoria Proctor proposed Mike Stevenson. James seconded. **Agreed** unanimously
Martyn Redfern recognised how much time Mike Stevenson had given to the Parish Council during his time as Chairman.
- 2. SIGNING OF CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE.**
Resolved that the Chairman would sign the Declaration of Office the following day.



3. **APPOINTMENT OF VICE CHAIRMAN**
James Carter proposed Martyn Redfern. Dave Moore seconded. **Agreed** unanimously.
4. **ACCEPTANCE OF APOLOGIES**
To receive and accept apologies for absence
Ali Gibbs – Leave of absence
Peter Wyartt – accepted on medical grounds
5. **MEMBERS' DECLARATION OF INTEREST**
To receive and record members' declaration of interest on any other matter on the agenda.
None.
6. **TO APPROVE THE MINUTES OF THE MEETING HELD ON 1 MARCH 2021**
Martyn Redfern proposed the minutes be accepted as a true record. Mike Parry seconded. **Agreed.**
7. **APPOINTMENT OF MEMBERS TO COMMITTEES:**
 - a) Finance & Asset Committee (6 members) – Mike Parry, Martyn Redfern, James Carter, Dave Moore, Malcolm Booth, Peter Wyartt.
 - b) Planning Committee (6 members) - Martyn Redfern, Victoria Proctor, Malcolm Booth, Mike Parry, Dave Moore, James Carter
 - c) Personnel Committee (4 members) – Mike Stevenson, James Carter, Victoria Proctor, Dave Moore
 - d) Youth Group Charity Committee (5 members) – Dave Moore, Victoria Proctor, Steff Evans, Mike Stevenson
 - e) Jubilee Park Committee (6 members) – James Carter, Victoria Proctor, Mike Stevenson, Dave Moore, Mike Parry, Peter Wyartt
 - f) Speedwatch Co-ordinator – Doug Burness
 - g) Parish Tree Warden – Peter Wyartt
8. **APPOINTMENT OF REPRESENTATIVES TO THE FOLLOWING OUTSIDE BODIES:**
 - a) Rendlesham Community Centre Charity (2 Parish Council representatives and 1 Youth Group Charity representative) – Clerk, Dave Moore, Mike Stevenson
 - b) Suffolk Association of Local Councils (2 representatives) – Mike Stevenson, James Carter
 - c) Safer Neighbourhood Team (1 representatives) - Mike Parry
 - d) Greenprint Forum (1 representative) - Victoria Proctor
9. **YOUTH GROUP CHARITY APPOINTMENTS**
 - a) Health & Safety Officer - Clerk
 - b) Designated Safeguarding Lead - Clerk
 - c) Data Protection Officer - Clerk
10. **RENDLESHAM PARISH COUNCIL APPOINTMENTS**
 - a) Health & Safety Officer - Clerk
 - b) Designated Safeguarding Lead - Clerk
 - c) Statutory Duty Holder for Water Services - Clerk
 - d) Data Protection Officer - Clerk

Meeting closed at 19:31

SIGNED 

DATED  11/7/2021