



Rendlesham Parish Council

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Meeting: Jubilee Park Committee
Date: Thursday 16 January 2020
Time: 7.30pm
Venue: Jubilee Park Pavilion

Members: James Carter (Chair); Mike Stevenson; Mike Parry; Doug Burness;
Peter Wyartt; Victoria Proctor

Present: James Carter (Chair); Mike Stevenson; Mike Parry; Doug Burness;
Victoria Proctor

In attendance: Clerk

Minutes

In accordance with Standing Order No: 38 any matter relating to an employee shall not be considered until the Council or Committee has decided whether or not the public shall be excluded (See SO No: 67). Due to the nature of the business to be transacted the meeting, or parts of it, may be closed to the press and public.

Under Standing Order No. 1. c) Meetings will last no longer than 2 hours and 1. d) If the business of the meeting has not been concluded after 2 hours a resolution will be taken to continue to conclude or defer the business in hand. In any event the meeting will last no longer than 2 hours 30 minutes.

1. **To receive and accept apologies** Peter Wyartt (illness)
2. **To approve the Minutes of the meeting held 16 December 2019**
Agreed with the amendment of 16 December 2019 to 19 December 2019.
3. **Declaration of interests and consideration of dispensations.**
None.
4. **Action Report**
Noted.
5. **Maintenance and Repairs**
 - a) Acoustics (Update) (M Stevenson) The acoustic panels had been ordered.
Delivery was due in the next week.
 - b) MUGA Fencing Repairs – SCL was quoting for the repair of the fence in addition to the quote due from Peter Wyartt.

Action: Obtain a quote from SCL for 45 degree netting or equivalent above the goal on the residential side of the court.

- c) Car Park Hedge – Awaiting start date.
- d) Perimeter Path Hedge – The Park Keeper had cut the path side of the hedge back. Community Payback were due to cut back the fence side of the hedge when the new contract is in place.
- e) Defibrillator Repairs - The new cabinet has arrived and is awaiting installation.
- f) Ballast Roller compatible with X750 lawnmower - The new roller has arrived. The issue of purchasing track matting was discussed.

Action: Options to be brought to the next meeting – All.

- g) Tractor Winter Service - Completed.
- h) Playground Inspection - Noted that the inspection would take place in February 2020 and not January as first thought.
- i) Playground Repairs – Costs for recycled rubber mulch had been obtained. It was agreed to remove all existing bark and reuse on shrub beds as mulch and replace all safety surfacing with rubber mulch.

Action: Clerk to calculate volume required and cost using a natural coloured mulch.

6. **Legionella**

- a) Training - **Action:** Mike Stevenson to forward list of alternative training providers.
- b) Equipment recalibration due – Agreed to have the equipment recalibrated.

Action: Clerk to organise.

7. **Masterplan Implementation Report (Clerk)**

- a) Update on Skatepark – **Action:** Clerk to liaise with Maverick on a consultation programme.
- b) Update on 5-a-side – Noted that a response to the questions had been received and a new specification submitted following the changes.

Action: Clerk and Mike Stevenson to question:

- The revised costs
- Lead in time
- Construction time

Completion of construction to be prior to the Rendlesham Show.

8. **Grassed area - Treatment for Football Playing Surface**

Peter Wyartt had confirmed that the grass was still too wet to work on.

9. **Wifi for CCTV (Mike Parry)**

A quote from County Broadband had been requested.



10. Scouts Fundraising Event 2020

Noted that there was nothing more to add now that a date for the event had been received.

11. WMYFC – 2020-2021 fees

It was resolved to retain the annual fee at £400 for the 2020-2021 year.

12. New Community Pay Back Service contract

The new contract was due imminently.

Action: Clerk to sign when received.

13. Articles for the next Rendlesham Newsletter

a) 5-a-side pitch.

14. Matters for the next meeting: 20 February

a) Mike Stevenson proposed and James Carter seconded that a 10% of the profit, or £300 (whichever was the greater) would be given to EACAT for their services at The Rendlesham Show.


15. Dates of 2020 meetings:

19 March 16 April 1 May 18 June 16 July 17 September
15 October 19 November (No meeting December)

The meeting closed at 20:24

SIGNED

DATED


7/6/2021