



Rendlesham Parish Council

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MINUTES OF MEETING OF RENDLESHAM PARISH COUNCIL HELD AT THE COMMUNITY CENTRE, ROOM 16 ON WEDNESDAY 3RD JANUARY AT 7.15PM

DRAFT MINUTES

PUBLIC FORUM – 30 minutes

Members:	Mrs Nash (Chairman):	Mr Stevenson (Vice Chairman):
	Mrs MacGregor:	Mr Rushbrook:
	Mr Parry:	Mrs Thrush:
	Mr Harding:	Mr Ferguson

Present:	Mrs Nash (Chairman):	Mr Stevenson (Vice Chairman):
	Mr Rushbrook:	Mr Ferguson:
	Mr Parry:	Mrs MacGregor:
	Mrs Thrush	Mr Harding

In attendance: County Councillor Nicoll
District Councillor Bond
18 members of the public
Administration Assistant

Public Forum

Skate Park

- A member of the public supported the resolution for the Skate Park (agenda item 11a) – he has three young children and would value such a facility within the village, as he believes, would all of the public attending the meeting tonight.
- Another member of the public added that the Government talks about obesity of the young and this skate park proposal is a great opportunity to put in place an active leisure facility within Rendlesham, which youngsters could walk to (not reliant upon travel by car to Woodbridge) commenting also that there isn't much else for youngsters to do within the village
- A member of the public asked for the Council's thoughts on the location of the skate park in light of any future development within the village (i.e. avoiding any later

2018 - 1

relocation expenses). The Chairman replied that no decision has been taken on location. This will be a matter for Full Council and Jubilee Park Committee if the resolution is passed.

- When asked if the Council has made any decision on construction, the Chairman replied that nothing has been determined as yet, just ideas. There will be a consultation in due course - ideas from the floor for communicating that consultation to the youth of the village included smart phone messages, youth club promotion, social media and the Rendlesham Community Face book page (for parents).
- Councillor Bond expressed his wholehearted support for the skate park project commenting that the project is both desirable and feasible for Rendlesham's youth.
- The Chairman confirmed the skate park resolution could be moved up the order of business

Woods Lane Closure

- A member of the public asked for clarification on 'consultations with local residents' in a recent MP's letter. Cllr Nicoll replied that:
 - the County Council had insisted Bloor consult with local residents.
 - The survey result concluded the neighbouring residents do not wish to see extended working hours in order to bring forward completion of the building works.
 - Suffolk County Council will maintain pressure on Bloor to complete all work asap
 - The main sewer works are expected to hold the developers to the original timescale.
- Cllr Nicoll was asked if Suffolk County Council will reinstate the back roads damaged through use as unofficial diversion routes. Cllr Nicoll is happy to do so maintaining pressure on Bloor Homes to absorb these additional costs.

Police Report

- The SNT statistics are available online through the Suffolk Constabulary website.
- An edited report for County statistics from the Police and Crime Commissioner was circulated

County Councillor Report

Cllr Nicoll reported:

- Woods Lane – given the Woods Lane update (above) the next major issue is the handling of the Bloor Developments Community Infrastructure Levy (CIL) coming to Melton Parish Council. CILs may be used for the benefit of the wider community. As a number of Parish Councils have been affected by the work, as the wider community Rendlesham Parish Council might consider asking SCDC how the CIL will be distributed. What will it be spent on? As the Woods Lane development will add to pressure on local schools, might the CIL monies be spent on extending local education facilities?

- School Transport – The County Council budget consultation is coming to an end. School Transport remains a concern and further public debate is expected. He anticipates RPC will want to make a statement.
- Skate Park - He is happy to endorse the project and urges RPC to write to local businesses as well as local organisations for funding contributions.

District Councillor Report

Cllr Bond reported that:

- Woods Lane – it should be remembered that SCDC did not grant the planning permission; it was a government level decision.
- Collection Services for Garden Waste¹ - the real underlying problem is the Government burdening local councils with additional duties without commensurate funding. SCDC currently spends in excess of 17% of its Council Tax on the non-essential service of processing organic waste when 5700 households have no garden. Processing organic waste will inevitably become a chargeable service.

The meeting started at 7.45pm

1. ACCEPTANCE OF APOLOGIES.

All Councillors present

2. MEMBERS' DECLARATION OF INTEREST AND REQUEST FOR DISPENSATION.

- a) To receive and record members' declaration of interest on any other matter on the agenda. None received

3. MINUTES

The minutes of 6th November 2017 were agreed and accepted with one amendment at agenda item 5(e). Add "Thanks were recorded to all involved especially to Cllr Campbell and Mrs Chappell for their hard work".

4. CO-OPTION OF COUNCILLOR (3 vacancies)

Mr Redfern was unanimously co - opted and the declaration of office signed.

11. RESOLUTIONS

(a) Skate Park Location

It was noted that:

- Jubilee Park is the only land owned and available to Rendlesham Parish Council.
- The Council is still working to the Jubilee Park Master Plan and the skate park proposal sits within that plan and whilst it is not a central location within the village, the Park is the most likely location.

¹ Suffolk Coastal District Council is proposing to introduce a charge for collecting garden waste from homes during the next financial year (2018/19). People in Suffolk Coastal will be given the option of paying an annual charge of £43 per garden waste bin (the equivalent of paying about £1.65 per fortnightly collection). They will also be given the option of receiving a replacement free larger (240litre) bin for their garden waste, during the first year of the scheme.

- If there were significant changes the Council could reconsider any decision as to where to locate the Skatepark. The Council meanwhile will be mindful of issues of construction size and noise in Jubilee Park.
- The resolution, if made, would give authority to the Jubilee Park Committee to proceed in deciding a location without recourse to Full Council

IT WAS RESOLVED to approve the installation of a skate park at Jubilee Park and give delegated authority to the Jubilee Park Committee to take the project forward to completion.

Proposed by Cllr Stevenson

Seconded by Cllr Thrush

Vote: Unanimous vote in favour of passing the resolution

(b) 5-a-side football pitch project

IT WAS RESOLVED to allocate the £20,000 from Bentwaters Park to the 5-a-side football pitch project

Proposed by the Chair

Seconded by Cllr Ferguson

Vote: Unanimous vote in favour of passing the resolution

All but one of the public left the meeting

5. REPORTS:

- Action Report. Noted
- Community Centre Management Committee
Nigel Harding reported that the recent decorating was almost complete, noting the new flooring in the washrooms
- SNT
Sue MacGregor reported that following reports of youngsters on scooters in the village centre, she had spoken with the SCDC ASB officer who in turn suggested a meeting with the Active Communities officer to liaise on ASB

ACTION: Cllrs Harding and MacGregor to arrange meeting with SCDC.

- Speed Watch The Clerk has volunteered which now makes up the numbers for a Rendlesham team to operate

ACTION: Confirm the Clerk is undertaking her Speedwatch role as a volunteer only outside of her role as Clerk

6. CORRESPONDENCE

- It was agreed to refer the correspondence to the Newsletter Working Party to consider how best to encourage more Rendlesham based items of interest.

ACTION: Chair to reply

- Refer to Planning Committee

7. **BOTTLE BANKS** Bottles are accumulating in the area of the former bottle banks. This has been reported to the landowner and passed to Suffolk Coastal Norse to follow through with their enforcement team. The Clerk has been in discussion with the owners of Rendlesham Mews who have returned with the question 'will the Parish Council contribute up to £1500 towards hardstanding with a form of licence of occupation to host a bottle bank site?' The challenges of the Mews site include accessible footfall and traffic safety exiting to/from the highway. The Mews was the next best site following previous site assessments within the village and it does permit a recycling facility in the village.

ACTION: Enquire about ongoing licence fees with the Mews land owner.

IT WAS RESOLVED TO contribute up to £1500 (or 50% of the cost whichever is the lesser amount) of the costs to install hardstanding to accommodate space for 4 bottle banks subject to confirmation there will be no ongoing fees or costs for drawing up the licence to occupy

*Proposed by Chair
Seconded by Cllr Harding*

*Voting:
In favour 7
Against 2
No abstentions*

ACTION: The Clerk to request the landowner uses a local contractor for the work

Cllr MacGregor left the room 8.35 -8.37

8. **GENERAL DATA PROTECTION REGULATIONS**
The training date proposed has not been confirmed. Defer to Personnel Committee

9. **MATTERS OF INTEREST TO RESIDENTS**
a) Woods Lane Closure 8 January – 13 April 2018 Discussed in public session
b) SCDC Proposal to introduce garden refuse disposal charges Refer back to public session

ACTION: Clerk to write a letter expressing the Parish Council's disappointment and expressing concerns about waste being dumped rather than disposed through Council facilities

10. **ANTI-SOCIAL BEHAVIOUR**

The meeting noted a Police presence in the village over the Christmas break

ACTION: Cllr MacGregor to make enquires of the SNT

12. **TO APPROVE THE 2018-2019 PRECEPT**

Draft budget papers were circulated prior to the meeting to all Councillors.

Cllr Stevenson reported that the Parish Council has identified some significant projects (including the skate park and 5 aside football pitches) and ongoing maintenance commitments at Jubilee Park. The Finance Committee therefore proposes an increase of £2.63 per week per council tax band D property.

IT WAS RESOLVED to approve the 2018/19 precept request at £128,081.08

*Proposed by Cllr Stevenson
Seconded by Cllr Ferguson*

Voting :

- 8 in favour
- None against
- 1 Abstention

13. TO REVIEW THE PARISH COUNCIL RISK ASSESSMENT

Draft risk assessment papers were circulated prior to the meeting to all Councillors.

IT WAS RESOLVED to accept the risk assessments as drafted

*Proposed by Chair
Seconded Cllr Thrush*

Voting:

- 8 Favour
- None against
- 1 Abstention

14. TO REVIEW THE EFFECTIVENESS OF INTERNAL AUDIT

Draft audit papers were circulated prior to the meeting to all Councillors.

IT WAS RESOLVED to adopt the draft audit policy papers as circulated

*Proposed by Chair
Seconded by Cllr Thrush*

Voting:

- 9 Favour
- None against
- No Abstentions

15. REDWALD ROAD DEVELOPMENT

The meeting noted that the Christchurch consultation statement has been revised. Concessions have been made. No planning application has been received to date.

NOTE: So as not to confuse any future application with any other planning application for Redwald Road, this matter should be referred to in future as the "Christchurch planning application"

Meeting closed at 20.55 to the public (due to commercial sensitivity of the subject)

Meeting opened

17. PARISH MATTERS FOR THE NEXT MEETING.

ACTION: Newsletter Working Party to consider features such as introducing new councillors

ACTION: Circulate meeting dates for 2018

18. ITEMS FOR THE PARISH NEWSLETTER

- Article inviting Rendlesham matters of interest to be submitted
- Fly tipping article

19. DATE OF NEXT MEETING: 5th March 2018

20. MEETING DATES:

9th May (including Annual Parish Council Meeting) Confirmed 7pm start followed by ordinary meeting at 7.30pm

Annual Parish Meeting – 16th April 2018

2nd July

3 September

5th November

Meeting closed 9.15pm

SIGNED



DATED

15/2/18