

**MEETING OF RENDLESHAM PARISH COUNCIL
TO BE HELD AT THE COMMUNITY CENTRE, ROOM 16
ON WEDNESDAY 9th MAY 2018 at 7.30PM**

MINUTES

In accordance with Standing Order No: 38 any matter relating to an employee shall not be considered until the Council or Committee has decided whether or not the public shall be excluded (See SO No: 67). Due to the nature of the business to be transacted the meeting, or parts of it, may be closed to the press and public.

Under Standing Order No. 1. c) Meetings will last no longer than 2 hours and 1. d) If the business of the meeting has not been concluded after 2 hours a resolution will be taken to continue to conclude or defer the business in hand. In any event the meeting will last no longer than 2 hours 30 minutes.

Members: Mrs Nash (Chairman): Mr Stevenson (Vice Chairman):
 Mrs MacGregor: Mrs Thrush:
 Mr Harding: Mr Redfern
 Mr Ferguson Mr Parry
 Mr Rushbrook

In attendance: Mrs Heelis – Parish Clerk
 2 Members of the public

- Police Report – none.
- County Councillor Report – apologies received.
- District Councillor Report – apologies received.
- Any other local group attending- None.

PUBLIC FORUM – 15 minutes

Litter – Request for more litter picks to be arranged. It was confirmed that another one is arranged on 4 June.

1. ACCEPTANCE OF APOLOGIES.

To receive and accept apologies for absence.
Cllrs Bond and Nicoll.

2. MEMBERS' DECLARATION OF INTEREST AND REQUEST FOR DISPENSATION.

To receive and record members' declaration of interest on any other matter on the agenda.
None.

3. MINUTES

To approve the minutes of the Extra Ordinary meeting 5 March 2018. **Agreed.**

4. REPORTS:

- a) Action Report – **Action:** to circulate post meeting.
- b) Community Centre Management Committee – Nothing to report at this time.

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- c) SNT - Mrs MacGregor reported that whilst there was nothing raised at the meeting, there has since been crimes recorded in the village. The police are seeking volunteers to gain information on crimes. An article to go in the newsletter.
Action: Mrs MacGregor to supply an article to the Clerk

Public Space Protection Orders – Mrs MacGregor now has a contact at SCDC (Richard Best), who can provide further information if needed.

Mr Stevenson expressed concern that crime was on the increase with an incident in Saxmundham of 3 car thefts.

- d) Speed watch – Mr Harding has received the latest statistics on Speedwatch
Action: Mr Harding to send to the Clerk to circulate.
- e) Rendlesham Show Working Party – the last planning meeting was held last night. Palmers & Partners boards will be advertising the event. Programmes will be going out with the June newsletter. Draw tickets are now available.
- Help is needed on the day, please let Mrs Nash or Mrs Brason know. Mr Steveson, Mrs Thrush offered their help dismantling after the show.
 - Helpers needed to man the Parish Council stand. Mrs Thrush, Mr Harding.

It was noted that the bouncy castles were staffed by the company providing the bouncy castles.

BBQ – the Parish Council has purchased a commercial BBQ, however, storage of the gas needed to be addressed. Mr Ferguson offered to enquire as to whether the prison could construct a suitable container.

The meeting was closed to the press and public for comments from the public, then reopened.

Agreed to find alternative storage, off site.

5. GDPR

- a) Adoption of Privacy Policy – It was **agreed** to adopt the policy.
- b) Social Media Policy – It was **agreed** to adopt the draft policy subject to the removal of reference to 'Town'. **Agreed** to pin the disclaimer to the FB page that matters raised on FB would not automatically be added to the Parish Council meeting agendas.

6. ANNUAL ACCOUNTS AND RETURNS

Meeting date for adoption of the 2017-2018 accounts, and approval of AGAR Sections 1 & 2 proposed for Monday 4 June 2018, 7.30pm in the Community Centre. **Agreed.**

7. ANNUAL PARISH MEETING 16th April 2017

Feedback from the Annual Parish Meeting.

Mrs Nash gave an overview of the APM and matters raised.

8. CORRESPONDENCE

To consider the Correspondence List.

- A.1 Mr Redfern gave a summary of the site meeting. Recommendation **agreed**. There was some concern that vehicles were driving into the square to unload for play sessions and market days. It was **agreed** to ask if cars could be unloaded at the back of the Boardwalk.
- A.2 Recommendation **agreed**.
- A.3 It was **agreed** that the Parish Council is not in a position to provide the service requested.
- A.4 **Agreed** that Bawdsey could join the scheme.
- A.5 **Agreed** to offer the pavilion free for the taster session, and the normal hire charge of £15 for 2 hours if it becomes a regular event. Dates by negotiation. It was noted that the Parish Council are keen to support children's activities. Mrs MacGregor proposed. Mr Rushbrook seconded. 1abstention.

Correspondence B – noted.

9. VILLAGE CENTRE

- a) Visual impact of the boardwalk side wall (Mr Parry)
Mr Parry reported that the tenants of the Boardwalk are happy to carry out the work if materials were provided. Unfortunately it was private property and the Parish Council would not be able to fund this. It was unsure if the owner had been asked to provide materials. Noted.
- b) Cleaning of the Village Square paving (Mr Redfern)
Mr Redfern proposed that the Parish Council accept the cost of £1,000 to clean and re-sand the village square. Mrs MacGregor seconded. It was **agreed** to carry out the work, notify Walnut Tree Services that the work would be undertaken unless they had any objection, and ask if they would like to contribute towards the cost. One abstention. Funds to come out of the F&A Committee budget.

Action: Clerk to contact Walnut Tree Services and order the work.

10. RPC FACEBOOK PAGE

To appoint authorised users – The Clerk and the Chairman (in the absence of the Clerk). **Agreed**.

11. TREE WARDEN EVENT 14th April (Mrs Thrush)

Feedback from the event – Mrs Thrush reported that she was unable to attend.

12. CHRISTMAS SHOE BOX APPEAL (Chair)

Mrs Nash asked if the Parish Council would like to take part in the appeal again this year. It was **agreed** to support the appeal and use St Felix as the drop off point.
Action: Mrs Nash to respond.


13. FINANCE REPORT

Noted.

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14. **PARISH MATTERS FOR THE NEXT MEETING.**
To raise any matters for inclusion on the next full Council agenda.
a) Report from the Jubilee Park Committee – Mrs Thrush.
b) To publish minutes on the notice boards – Mr Parry.
c) To receive a formal report from the police – Mr Stevenson.
d) Streetlighting – Mrs Nash.
15. **DATE OF NEXT MEETING:** 2nd July 2018
16. **ITEMS FOR THE PARISH NEWSLETTER**
None.
17. **DATES OF 2018 MEETINGS**
3 September
5 November

Meeting closed at 20:53

SIGNED  DATED 4/6/18