

**ANNUAL MEETING OF
RENDELSHAM PARISH COUNCIL
HELD AT
RENDELSHAM COMMUNITY CENTRE,
ON WEDNESDAY 9th MAY 2017 at 7 PM**

Under Standing Order No. 1. c) Meetings will last no longer than 2 hours and 1. d) If the business of the meeting has not been concluded after 2 hours a resolution will be taken to continue to extend the meeting for no longer than 30 minutes or defer the business in hand.

Any matter relating to a safeguarding issue shall not be considered until the Council or Committee has decided whether or not the public shall be excluded (See SO No: 67). Due to the nature of the business to be transacted the meeting will be closed to the press and public.

MINUTES

PUBLIC FORUM – 15 minutes

Mr Redfern raised the matter of a communal compost scheme, on behalf of a resident.
Mr Redfern to liaise with the Clerk to research the feasibility and what it involves.

Action: Clerk to put it on the next full Council agenda.

Present:	Mrs Nash (Chairman):	Mr Stevenson (Vice Chairman):
	Mrs MacGregor:	Mrs Thrush:
	Mr Harding:	Mr Redfern
	Mr Ferguson	Mr Parry
	Mr Rushbrook	

In attendance: Mrs Heelis – Parish Clerk
2 Members of the public

1. **ELECTION OF NEW CHAIRMAN** (Taken by Mrs Nash as outgoing Chairman)
Mrs Thrush proposed Mrs Nash. Mrs MacGregor seconded. **Agreed.** One abstention.
2. **SIGNING OF NEW CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE.**
The Declaration of Office was duly signed.
3. **APPOINTMENT OF VICE CHAIRMAN**
Mr Redfern proposed Mr Stevenson. Mr Ferguson seconded. **Agreed.** One abstention.
4. **ACCEPTANCE OF APOLOGIES**
Cllr Bond, Cllr Nicoll.
5. **MEMBERS' DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION**
None.
6. **CO-OPTION OF NEW COUNCILLORS**
Deferred.

7. TO APPOINT MEMBERS TO THE FOLLOWING COMMITTEES AND WORKING PARTIES:

- a) Finance & Asset Committee (6 members)
Mr Stevenson, Mrs Nash, Mr Parry, Mr Harding, Mr Redfern.
- b) Planning Committee (6 members)
Mr Parry, Mr Rushbrook, Mrs MacGregor, Mr Ferguson, Mr Redfern, Mrs Thrush.
- c) Personnel Committee (4 members)
Mrs Nash, Mr Rushbrook, Mrs MacGregor, Mrs Thrush
- d) Youth Group Charity Committee (5 members).
Mrs MacGregor, Mr Ferguson, Mr Harding, Mr Redfern
- e) Jubilee Park Committee (6 members).
Mr Harding, Mr Parry, Mrs Nash, Mr Ferguson
- f) Newsletter Working Party (4 members)
Agreed to encompass this within the F&A Committee
- g) Website Working Party (4 members)
Mr Parry, Mr Rushbrook, Mr Ferguson

8. APPOINTMENT OF REPRESENTATIVES TO THE FOLLOWING OUTSIDE BODIES:

- a) Rendlesham Community Centre Charity (2 Parish Council representatives and 1 Youth Group Charity representative)
RYG – Mrs Brason
RPC – Clerk and Mr Harding
- b) Suffolk Association of Local Councils (2 representatives)
Mrs Nash, Mrs MacGregor
- c) Safer Neighbourhood Team (2 representatives)
Mrs MacGregor and Mr Parry
- d) Speedwatch Co-ordinator
Mr Harding
- e) Greenprint Forum (1 representative)
Deferred. More information needed.

9. RENDLESHAM YOUTH GROUP CHARITY

- a) To Confirm the Bank Signatories for Rendlesham Youth Group Charity
Mrs Nash, Mr Stevenson, Mr Harding
- b) To Confirm the Councillors as Members of the Charity
All Councillors
- c) Appointment of the Health and Safety Officer
Parish Clerk
- d) Appointment of the Safeguarding Officer

Parish Clerk

10. **TO CONFIRM THE BANK SIGNATORIES FOR RENDLESHAM PARISH COUNCIL**
Mr Harding, Mrs Nash, Mr Stevenson
11. **APPOINTMENT OF THE HEALTH AND SAFETY OFFICER FOR RENDLESHAM
PARISH COUNCIL**
Parish Clerk
12. **APPOINTMENT OF THE SAFEGUARDING OFFICER FOR RENDLESHAM PARISH
COUNCIL**
Parish Clerk

Meeting closed 17:28

SIGNED  DATED 4/6/18