

Meeting: Jubilee Park Committee
Date: Thursday 17th May 2018
Time: 7.30pm
Venue: Jubilee Park Pavilion

Members: Kay Nash; Andy Ferguson; Mike Parry; Nigel Harding

Present: Kay Nash; Andy Ferguson; Mike Parry

In attendance: Clerk; Admin Assistant

MINUTES

1. **Election of Chairman** Kay Nash appointed.
Proposed: Mike Parry Seconded: Andy Ferguson. Voted. 2 in favour 1 abstention
2. **Election of Vice Chairman** Mike Parry appointed.
Proposed: Andy Ferguson Seconded: Kay Nash Voted. 2 in favour 1 abstention
3. **To receive and accept apologies for the meeting.** Nigel Harding received and accepted; Prior Parish commitment
4. **To approve the Minutes of the meeting held 15th March 2018** Approved subject to a minor numbering amendment
5. **Declaration of interests and consideration of dispensations.** None
6. **Action Report** Noted
7. **Skate Park Event (26th May 2018)** Clerk report that good progress was being made. 4 skatepark companies contacted, BMX stunt team and digital graffiti wall confirmed plus BBQ and initial designs.
8. **Maintenance**
 - a) Acoustics (Update) (Nigel Harding) Deferred
 - b) MUGA Fence (update) The meeting noted the correspondence from the resident and manufacturer. Clerk to reply to resident. **ACTION:** clerk to reply
 - c) Pavilion Heating System Following the JPC March action point and subsequent correspondence dated 16.3.18 Ref RB6517 provided to the meeting, IT WAS **AGREED** to accept the quotation and proceed with the work recommended.
Proposed Kay Nash Seconded Andy Ferguson Unanimously carried
 - d) Fire equipment service charge – it was noted that the service has taken place at a cost of £75 + VAT + supplies
 - e) Approve Outdoor gym signage expenditure –Following relocation of the outdoor gym and pursuant to the annual playground inspection (December 2017) IT WAS **AGREED** to accept the manufacturer's quotation dated 26.4.18 for replacement adhesive signage at £108.25 = VAT

Proposed: Kay Nash Seconded: Mike Parry Carried unanimously

KN

Pursuant to the annual playground inspection (December 2017) IT WAS ALSO **AGREED** (a) to accept the junior playground safety sign improvement by adding the postcode IP12 2GU and (b) to accept the quotation at £55.80 for an A3 aluminium composite sign

Proposed: Kay Nash Seconded: Andy Ferguson Carried unanimously

ACTION:

- Clerk to order the Children's playground safety sign
- Clerk to order the Outdoor gym adhesive signage

- f) Purchase of socket set for Park keeper
Noted to a budget of £30

ACTION: Park keeper to confirm selected product within budget

9. Play Area

- a) Play Inspection Report Noted
- b) Playdale quotation As a result of additional information available to the meeting IT WAS **AGREED** to accept quotation 49610 and subsequently accept quotation 49615 if necessary (retracting 48393)
Proposed: Andy Ferguson Seconded: Mike Parry Unanimously carried

ACTION: Clerk to place order for the works

- c) Training on play inspection equipment
Refer any service requirements or issues to the Clerk
- d) Fence replacement
Completed

10. Bootcamp Contract

Defer to next meeting with information on renewal, new fees and draft contract terms

11. WMYFC Contract

Contract not yet issued but, in principle the action points from the last meeting regarding renewal, fees and keys, have been accepted

12. Suffolk Wildlife Trust

- a) Wild Tots – refer to Full Council Minutes 9.5.18
- b) Summer Holiday Sessions – refer to Full Council Minutes 9.5.18

ACTION: Clerk to revert to SWT

13. Masterplan Implementation Report

- a) Adnams Community Trust - Noted
- b) 5 Aside Football Pitch - IT WAS **RESOLVED** to go out to tender
Proposed Kay Nash Seconded Andy Ferguson Carried unanimously

ACTION: Clerk to issue tender

KN

14. Fireworks 2018 Next WP meeting 22 May

ACTION: Chase the signing of the Fireworks contract with Kimbolton

15. Articles for the next Rendlesham Newsletter:

16. Date of next meeting: 21 June

17. Dates of 2018 meetings:

19 July 20 September 18 October 15 November 20 December

Meeting closed 9.03pm

SIGNED 

DATED 19/7/18