



# Rendlesham Parish Council

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**Meeting:** Jubilee Park Committee  
**Date:** Thursday 17<sup>th</sup> January 2019  
**Time:** 7.45pm  
**Venue:** Jubilee Park Pavilion

**Members:** Kay Nash (Chair); Mike Parry (Vice Chair); Andy Ferguson; Nigel Harding

**Present:** Kay Nash (Chair); Andy Ferguson; Nigel Harding

**In attendance:** Heather Heelis – Parish Clerk

## Minutes

*In accordance with Standing Order No: 38 any matter relating to an employee shall not be considered until the Council or Committee has decided whether or not the public shall be excluded (See SO No: 67). Due to the nature of the business to be transacted the meeting, or parts of it, may be closed to the press and public.*

*Under Standing Order No. 1. c) Meetings will last no longer than 2 hours and 1. d) If the business of the meeting has not been concluded after 2 hours a resolution will be taken to continue to conclude or defer the business in hand. In any event the meeting will last no longer than 2 hours 30 minutes.*

1. **To receive and accept apologies for the meeting.**  
Absent: Mike Parry.
2. **To approve the Minutes of the meeting held 15<sup>th</sup> November 2018 (no meeting December)**  
Agreed.
3. **Declaration of interests and consideration of dispensations.**  
None.
4. **Action Report (Attached)**
  - a) Utility meter readings – reminder to take readings following the meeting.  
Noted.
  - b) Boiler pressure readings – update on meeting with J T Wilding. Kay Nash reported that JT Wilding found a very small leak in the plant room which was rectified. He inspected the pipework in the loft, where not lagged. Pressure readings are showing that pressure was lost every 3 days.

JT Wilding would need to isolate the boiler and pressure test as the next step. This would result in the hot water and heating being turned off for a week.

**Action:** Get back to JT Wildings and ask to come out and pressure test. Timing to be agreed.

KN

## 5. Maintenance

- a) Acoustics (Update) (Nigel Harding)  
Nigel Harding had written to chase when the company were returning to finish the installation but no response has been received.
- b) Internal & External Redecoration – completion of the decoration.  
The decoration has been completed. **Agreed** it looked very nice.
- c) Anglian Water Statutory Inspection – There were no matters arising from the inspection.
- d) Weed control in play area (update) - Awaiting a start date. **Agreed** to weed spray then ask Community Payback to pull the weeds.

**Action:** Clerk to arrange and liaise with Mike Parry.

- e) Weed control on footpath (quote awaited) - Quote received of £45 per treatment. **Agreed** to proceed and have the footpath sprayed.

**Action:** Clerk to arrange.

- f) Community Payback Service  
The Community Payback Service would be tackling the path on 21 January. Noted.
- g) Annual Play Inspection  
Noted that all were low and very low risk. All actions could be done in house within the maintenance budget. Actions raised included the gate closure.
- h) Play area fence and gate closure (Update)  
**Agreed** gate closure now comes under g). **Agreed** to remove from the agenda.
- i) Breach of boundary fence  
It was suggested that anti-climb paint is applied to deter people climbing over. **Agreed**.
- j) Replacement Play Park Signage  
It was **agreed** to obtain 2 other quotes for a larger, comprehensive sign in the play area due to the current signs constantly being vandalised. The first design was well received.

**Action:** Clerk to obtain 2 further quotes.

- k) Replacement of pavilion lighting  
Completed. Thanks were given to Andy Ferguson for carrying out the work.

**Action:** Arrange disposal of the old lights.

## 6. 5-a-Side all weather football pitch

**Agreed** to go with advice from Nottsports to carry out a closed tender process in order to comply with the Public Contracts Regulations.

**Action:** Clerk to proceed with Nottsports with the closed tender process.

Ken

7. **Masterplan Implementation Report**
  - a) Skate park (update) – event arranged for 21 January with Maverick Skateparks.  
The event had been advertised widely in Rendlesham and Eyke.
8. **Consideration of installation of a defibrillator at the Pavilion**  
**Agreed** to have a defibrillator at the pavilion.  
  
**Action:** Clerk to ask for funding from Cllr Nicoll.
9. **Boot Camp sessions**  
In principle no objections.
10. **Articles for the next Rendlesham Newsletter**
  - a) Skatepark.
11. **Matters for the next meeting**  
None.
12. **Date of next meeting: 21 February**
13. **Dates of 2019 meetings:**

21 March	18 April	23 May	20 June
18 July	19 September	17 October	21 November
19 December			

Meeting closed at 20:28

**SIGNED**



**DATED**

21/3/19