

Meeting: Jubilee Park Committee
Date: Thursday 20 June 2019
Time: 7.30pm
Venue: Jubilee Park Pavilion

Members: Mike Stevenson (Ex-Officio); Martyn Redfern;
James Carter;
Wendy McKee; Peter Wyartt;

Present: Mike Stevenson (Ex-Officio); Martyn Redfern;
James Carter;
Wendy McKee; Peter Wyartt;

In attendance: Heather Heelis –Parish Clerk

Minutes

In accordance with Standing Order No: 38 any matter relating to an employee shall not be considered until the Council or Committee has decided whether or not the public shall be excluded (See SO No: 67). Due to the nature of the business to be transacted the meeting, or parts of it, may be closed to the press and public.

Under Standing Order No. 1. c) Meetings will last no longer than 2 hours and 1. d) If the business of the meeting has not been concluded after 2 hours a resolution will be taken to continue to conclude or defer the business in hand. In any event the meeting will last no longer than 2 hours 30 minutes.

1. **To receive and accept apologies for the meeting.**
None.
2. **To approve the Minutes of the meeting held 23rd May 2019 (circulated)**
Agreed.
3. **Declaration of interests and consideration of dispensations.**
None.
4. **Action Report (Attached)**
 - a) Utility meter readings – reminder to take readings following the meeting. Noted.
5. **Maintenance**
 - a) Acoustics (Update) (Wendy McKee) - **Action:** Clerk to forward information to Wendy McKee.
 - b) MUGA Fence Repair – Quote received – The Clerk has responded to Heras, questioning their recommendation that the rigidity is not sufficient, making the fence unfit for purpose as the Parish Council have always insisted. A response had not been received to date. **Agreed** to wait for a response before taking any further action.
 - c) Information Board – Noted that all questions had been answered by the supplier and a costing for the installation was awaited. James Carter reported that District Cllr Ray Herring would support the project by £1,000 and suggested that County Cllr Alexander Nicoll may be able to contribute some funding.

Peter Wyartt requested that his disapproval of the purchase of the Information Board was registered.



- d) Meter Reading cupboard door replacement as hinges broken (Mike Stevenson)
Action: Mike Stevenson to speak to Andy Ferguson to see if he is able to fit a new electric meter box.

- f) Tractor Tax – Renewal – Completed.

6. Wickham Market Youth Football Club

- a) Request to relocate the goalposts – It was **agreed** to remove the goalpost nearest the pavilion.
Action: Publicise the intent to remove the goalpost in the newsletter. The far goal post will remain.
Action: Peter Wyartt to obtain a quote from D Sharpe for removal of the goal post.

7. Jubilee Park Masterplan

- a) Skate park (Clerk) Tender update. The Clerk reported that workload over the Rendlesham Show period had prevented further action on this point.
- b) 5-a-Side all weather football pitch (Clerk) Tender update
The Clerk reported that workload over the Rendlesham Show period had prevented further action on this point.

9. Play Inspections

- a) Fixed inspections with Play Inspection Company – Noted that the offer is only to schedule the inspections. There is no tie in or fixed term. **Agreed** to schedule the inspection.
Action: Clerk to schedule the inspection.

10. Outdoor gym

- a) Resident's request for new equipment – It was **agreed** to put this forward as a suggestion for the PB vote.

11. Summer Holiday Activities

- a) Consideration of mobile skatepark sessions – **Agreed** to proceed with the Skatepark sessions.
- b) Suffolk Wildlife Trust – **Agreed** in principle to support the use of Jubilee Park for summer activity sessions.

12. Articles for the next Rendlesham Newsletter

- a) Outdoor gym suggestion – to gather feedback on additional outdoor gym equipment.

13. Matters for the next meeting

- a) Emergency tree work – Noted that work had been undertaken on an ash tree.
- b) Grass treatment – Peter Wyartt.

14. Date of next meeting: 18 July – apologies Wendy McKee.

15. Dates of 2019 meetings:

19 September

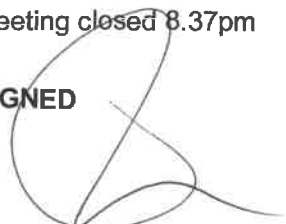
17 October

21 November1

9 December

Meeting closed 8.37pm

SIGNED



DATED

18.7.19