

Meeting: Jubilee Park Committee
Date: Thursday 18 July 2019
Time: 7.30pm
Venue: Jubilee Park Pavilion

Members: Mike Stevenson (Ex-Officio); Doug Burness;
James Carter (Chairman); Mike Parry;
Wendy McKee; Victoria Proctor;
Peter Wyartt;

Present: James Carter (Chairman); Wendy McKee;
Victoria Proctor; Peter Wyartt;
Doug Burness;

In attendance: Heather Heelis –Parish Clerk

Public Session

A resident reported that trees have grown adjacent to 29 Mayhew Road. There has been an increase in noise from the basketball court and incidents of balls coming over the fence. He reported an incident last Saturday where the noise had become untenable. When asked, the 3 adults using the court had turned the music down. It was noted that the weekends are worse.

Peter Wyartt suggested planting Llylandii. James Carter suggested agreeing a height with residents for the trees which the PC could maintain. The resident offered to help co-ordinate a meeting to reach a consensus with the neighbours. Residents invited to the meeting would be 19,21,29,27,25 Mayhew Road.

Minutes

In accordance with Standing Order No: 38 any matter relating to an employee shall not be considered until the Council or Committee has decided whether or not the public shall be excluded (See SO No: 67). Due to the nature of the business to be transacted the meeting, or parts of it, may be closed to the press and public.

Under Standing Order No. 1. c) Meetings will last no longer than 2 hours and 1. d) If the business of the meeting has not been concluded after 2 hours a resolution will be taken to continue to conclude or defer the business in hand. In any event the meeting will last no longer than 2 hours 30 minutes.

1. **To receive and accept apologies for the meeting.**
Mike Parry, Mike Stevenson
2. **To approve the Minutes of the meeting held 20 June 2019 (circulated)**
The minutes were duly approved.
3. **Declaration of interests and consideration of dispensations.**
None.
4. **Action Report (Attached)**
 - a) Utility meter readings – reminder to take readings following the meeting.
Action: The Clerk to ask Mike Stevenson to action.



5. Maintenance

- a) Acoustics (Update) - (Wendy McKee/Clerk) Nigel Harding and Wendy McKee will liaise on the situation and report back to the next meeting.

- b) MUGA Fence Repair – update – **Agreed** Peter Wyartt would obtain a quote to weld the repair. It was noted that whilst the fence is still in dispute it was recommended that no work was undertaken on the fence that might invalidate the dispute.

Agreed to send a chasing letter to Haras.

Action: Clerk to send a chasing letter to Haras.

- c) Information Board – update. James Carter reminded the meeting that the decision to approve the purchase of the information was made at the May Jubilee Park meeting. Peter Wyartt refuted this, although he was not present at the May meeting. Peter Wyartt requested that his strong objection to the purchase of the sign be noted, in addition to his objection registered at the last meeting, and that he felt that it was a dereliction of the Parish Council's duties to spend the money on the sign.

- d) Meter Reading cupboard door replacement as hinges broken (Mike Stevenson) Ongoing.

6. Wickham Market Youth Football Club

- a) Request to relocate the goalposts – It was noted that the football club had kindly taken the goalpost removed and that the goal was stored safely.

7. Jubilee Park Masterplan

- a) Skate park (Clerk) Tender update. The Clerk reported that the tender document had been completed and advertised on the Contract Finder and the Parish Council website. The notice would also go in the newsletter.

It was noted that the responsibility for skatepark maintenance would come under the JP committee. In the tender was the remit to work with the user group and design a skatepark for all ages and abilities. The total budget for the project was £150,000 and would include a minimum of 2 sessions with the user group to contribute to the design.

- b) 5-a-Side all weather football pitch (Clerk) Tender update
The Clerk reported that the tender document had been completed and advertised on the Contract Finder and the Parish Council website. It was noted that the funds for the project are in place.

8. The Rendlesham Show

It was **agreed** to put the Show on the September full Council agenda.

It was **agreed** to discuss by-elections at the September meeting to be eligible for the GPC.

9. Purchase of distance markers for runners/walkers

James Carter proposed to spend £150 to purchase marker discs for post. 4 in favour. 1 against. It was therefore **agreed** to purchase marker discs up to the value of £150.

Action: Quotes to be obtained in the next 2 weeks.

Action: Clerk to draw up specification.

Action: Peter Wyartt would provide one quote.



10. Grass treatment (Peter Wyartt)

Peter Wyartt suggested obtaining a quote for scarifying (2-3 days) and re-seeding the grass commencing in the autumn, and an irrigation system. He reported that it would not be possible to use the pitches for 12 months if a long term solution is carried out. It was also noted that there was no minimum requirement for the standard of grass pitches.

Concern was noted about the long term proposal and the impact on the WMYFC.

Action: Peter Wyartt to provide the Clerk with a specification for the work.

Action: The Clerk/office to obtain 3 quotes.

Action: Clerk to bring the quotes to the September meeting.

11. Complaint – noise and trees

- 1) Further to the discussion in the Public Forum. It was **agreed** to send letters out proposing a date to meet with nearby residents to come to a consensus regarding the acceptable height of the trees.

It was **agreed** to put up a sign asking users of the basketball court to respect the neighbours.

Action: Clerk to install a sign asking users of the basketball court to respect the neighbours.

Action: Committee to review after the height of trees have been reduced.

Action: Clerk to purchase a sign.

Action: Clerk to write to residents

Action: James Carter to arrange the meeting with residents.

- 2) James Carter had visited a resident who wanted the Parish Council to cut back overhanging branches in her garden. It was **agreed** that this was her responsibility to prune anything overhanging her garden.

Action: Clerk to write to the resident.

- 3) Complaint received from a resident in Mayhew Road adjacent to the perimeter path that shrubs and trees are growing against and over their fence. It was noted that the resident can cut back any overhanging growth over the fence. It was **agreed** to explain our maintenance of the shrubs and that this year we would concentrate on keeping clearance between the shrubs and the fence.

Action: Clerk to write to the resident.

12. Articles for the next Rendlesham Newsletter

- a) Tender Notices.
b) TRS – September full Council meeting – Invite residents to attend.

13. Matters for the next meeting

- a) Review of the Park Keeper's hours – to be considered by the Personnel Committee meeting.


14. Date of next meeting: 19 September

15. Dates of 2019 meetings:

17 October 21 November 9 December

Meeting closed 21:05

SIGNED



DATED

19.9.19