



Rendlesham Parish Council

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MINUTES OF A MEETING OF RENDLESHAM PARISH COUNCIL HELD AT THE COMMUNITY CENTRE, ROOM 16 ON MONDAY 7 JANUARY 2019 at 7.15PM

In accordance with Standing Order No: 38 any matter relating to an employee shall not be considered until the Council or Committee has decided whether or not the public shall be excluded (See SO No: 67). Due to the nature of the business to be transacted the meeting, or parts of it, may be closed to the press and public.

Under Standing Order No. 1. c) Meetings will last no longer than 2 hours and 1. d) If the business of the meeting has not been concluded after 2 hours a resolution will be taken to continue to conclude or defer the business in hand. In any event the meeting will last no longer than 2 hours 30 minutes.

Members:	Mrs Nash (Chairman):	Mr Stevenson (Vice Chairman):
	Mrs MacGregor:	Mrs Thrush:
	Mr Harding:	Mr Redfern
	Mr Ferguson	Mr Parry
	Mr Rushbrook	

Present:	Mrs Nash (Chairman):	Mr Stevenson (Vice Chairman):
	Mr Redfern	Mr Ferguson
	Mr Parry	Mrs Thrush

In attendance: Cllr Bond – District Councillor
Cllr Nicoll – County Councillor
Mrs Heelis – Parish Clerk

- Police Report - No report available since September 2018
- County Councillor Report - Cllr Bond reported that he had attended a meeting to discuss progress on CPO. Apologies were received from SCDC at the meeting for the lack of progress on the matter. SCDC were not going to proceed with CPO on the 2 main sites and he suggested formally going through the procedure for purchasing the little sites owned by Walnut Tree Property Ltd. He suggested the Boulevard as a starting point.

SCDC officers were keen to help with sourcing grants for the skatepark. Sport England and the Police Commissioner were suggested as good starting points.

The former offices of SCDC at Melton Hill were now slowly being vandalised. There had been no movement in developing the former site. A second application was put forward in September 2018 and rejected. He has requested that the words indicating that any development had to be of a contemporary nature be removed from the emerging Local Plan and this has been done. Mr Stevenson queried how this impacted on SCDC's finances and Cllr Bond clarified that the medium term financial strategy was not allowed to rely on funds tied up in assets.

The Chairman thanked Cllr Bond for attending.

- County Councillors Report – Cllr Nicholl noted that the former SCDC offices were degrading the longer they stood vacant and were not maintained.

He commended the Council on the commitment to become a Dementia Friendly Council.

He noted that he would be attending a meeting regarding Sizewell C on 22 January 2019 and noted that the pressure on roads will not only double but triple. This will include vehicular movements through Rendlesham for the 10 year building period. Funding will be available for infrastructure as well as other mitigation measures for the detrimental impact on communities and the environment. 2 representatives from Rendlesham Parish Council were invited to the meeting. He suggested focussing on 2 or 3 main issues to put forward.

Street lighting – Cllr Nichol had investigated the matter of the potential link between turning off street lights and crime. A recent study had been undertaken in Essex and found that there had been no evidence of a relationship between the two. He emphasised that any data the Parish Council can gather would be helpful to forward any campaign to turn the street lights back on after midnight. He would liaise with Tim Passmore on the matter.

- Any other local group attending - None

PUBLIC FORUM – 15 minutes

There were no public present.

1. ACCEPTANCE OF APOLOGIES.

To receive and accept apologies for absence. Mrs MacGregor, Mr Rushbrook and Mr Harding.

2. MEMBERS' DECLARATION OF INTEREST AND REQUEST FOR DISPENSATION.

To receive and record members' declaration of interest on any other matter on the agenda. None.

3. MINUTES

To approve the minutes of meeting 5 November 2018 - **Agreed**

4. REPORTS:

a) Action Report – Clerk

It was noted litter that had increased considerably since the shop has reopened.

Agreed to remove reference to action on Walnut Tree Avenue.

Parish map – Mr Redfern reported that the working group had met and as a result a solution of an inset map of the whole parish and a more detailed map

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as the feature map which would incorporate the parish facilities was suggested. This would cost £650 including VAT which would include 3 years of free updates. Payment is made when the Council were happy with the final product. The electronic map would include copyright for the Parish Council. Mr Redfern confirmed that it could be a layered interactive map. DWG, layered PDF and TIF formats would be ideal, if available.

Agreed to ask what file formats could be provided and whether layers could be added at a later date and how much this would cost.

Agreed to include location of the forest, the footpath to the forest.

Agreed to ask Cllr Nichol if he could fund this from his Locality Budget. If no funding available this would come from the full Council contingency budget.

It was noted business space could be sold on the back of the printed copy.

Mr Redfern proposed the £650 for the inset style map. **Agreed** unanimously.

b) Community Centre Management Committee – Clerk

- Mr Ferguson kindly offered to have a look at the lights in the top end of the car park to investigate why they weren't working
- Community Payback would undertake work on the community centre shrub beds.
- **Agreed** to raise with the Community Centre the garden fence which has broken.
- Noted that the broken gents toilet door closer had been replaced.

c) SNT - Mr Parry reported that he had attended the last meeting and raised the matter of nails in tyres. It was emphasised that incidents must be reported. He noted that PCSO Graham Hawkes had retired.

Action: Clerk to send the SNT minutes to Mr Parry.

d) Speed watch – The Clerk reported that the equipment would be returning to Rendlesham in a couple of weeks.

5. **2019-2020 Precept**

To set the 2019-2020 Precept

Mr Stevenson proposed a precept request of £136,219. Mr Parry seconded. **Agreed** unanimously.

Action: Mr Stevenson to write an article for the March newsletter.

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6. **VILLAGE SHOP AND POST OFFICE** (update from Clerk)
The shop was opened successfully with a ribbon cutting ceremony on 15 December 2018 and the new management had been received well by the community. It was noted that the Post Office is due to open in February 2019.
- Action:** Clerk to contact the owners regarding switching on the car park lights.
7. **COMMUNICATIONS REVIEW**
To consider undertaking a review of how the Parish Council communicates with the public
- This item had been forwarded to the full Council from the F&A Committee.
- Agreed** to put a questionnaire in the newsletter and on ENEWS, a FB poll and a website poll if possible.
- Suggestions for questions included 'Do we still want it in paper format or just electronic?' and 'should the newsletter be monthly, quarterly etc.'
- Action:** Clerk and Martyn to construct a questionnaire and commence the consultation.
8. **DEFIBRILLATOR**
Consideration of installation of a defibrillator at Jubilee Park
- It was **agreed** to pass this item onto the Jubilee Park Committee.
- The Clerk gave an update on the installation of the Community Centre AED. Mr Ferguson kindly offered to carry out the installation at no charge with any materials to be purchased by the Parish Council.
- Mrs Thrush kindly offered to provide free training at the APM drop in session.
- Action:** Clerk to inform RCC.
Action: Mr Ferguson to install the AED cabinet.
9. **Tree Preservation**
a) Tree Guardians - A tree audit is currently being undertaken by the Tree Warden.
- Action:** Clerk to bring the Tree Audit back to the full Council when completed.
10. **STREETLIGHTING**
Update on the proposal for street lighting after midnight
Covered in the public forum. **Agreed** to remove from the agenda.
11. **CORRESPONDENCE LIST**
A1. **Agreed** to ask Mr Rushbrook if he can attend the SCDL Local Plan briefing.
A2. **Agreed** to confirm whether the resident had reported the matter to the police on 101. **Action:** Mr Parry will take the matter to the SNT meeting.
B1&B2. Noted that Mr Stevenson will be attending the meeting on 22 January and also one of the public consultation sessions. **Resolved** that all Sizewell C correspondence to be considered at the Planning Committee.

12. PARISH COUNCIL ELECTIONS 2019

To consider a strategy for recruitment of new councillors for the May 2019 elections

- Drop in session 6.30pm – 7.30pm prior to the APM
- Article in the newsletter
- ENEWS
- FB
- Website

13. BECOMING A DEMENTIA FRIENDLY PARISH (Report attached)

The Council thanked the Clerk and Administration Officer for their work in registering Rendlesham Parish Council as a Dementia Friend.

Agreed to the proposal of promoting the initiative with delegated authority to the Clerk up to £160.

Agreed to use the room (FOC) on a month when the council don't meet.

Action: Ask Cllr Nichol for funding.

14. ADOPTION OF STANDING ORDERS (Circulated 29/11/2018)

Mrs Nash proposed the adoption of the Standing Orders with minor amendments. Mr Stevenson seconded. **Agreed** unanimously.

15. ANNUAL PARISH MEETING

To consider the agenda for the Annual Parish Meeting to be held on Wednesday 6 March 2019

As per item 12 plus the normal format with reports, Q&A plus refreshments afterwards.

Action: Invite district and county councillors and request a written report from Therese Coffey MP.

16. PARISH MATTERS FOR THE NEXT MEETING.

To raise any matters for inclusion on the next full Council agenda. None.

17. ITEMS FOR THE PARISH NEWSLETTER

None.

18. DATE OF NEXT MEETING: 4 March 2019 (Last meeting of current Council)

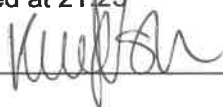
19. DATES OF 2019 MEETINGS:

13 May	1 July
2 September	4 November

Apologies were received from Mr Parry for meeting to be held on 4 & 6 March 2019.

Meeting closed at 21:23

SIGNED



DATED

4/3/19