

**MINUTES OF A MEETING OF
RENDLESHAM PARISH COUNCIL
HELD AT THE COMMUNITY CENTRE, ROOM 16
ON MONDAY 4th MARCH 2019 at 7.15PM**

In accordance with Standing Order No: 38 any matter relating to an employee shall not be considered until the Council or Committee has decided whether or not the public shall be excluded (See SO No: 67). Due to the nature of the business to be transacted the meeting, or parts of it, may be closed to the press and public.

Under Standing Order No. 1. c) Meetings will last no longer than 2 hours and 1. d) If the business of the meeting has not been concluded after 2 hours a resolution will be taken to continue to conclude or defer the business in hand. In any event the meeting will last no longer than 2 hours 30 minutes.

PUBLIC FORUM – 15 minutes

Members:	Mrs Nash (Chairman):	Mr Stevenson (Vice Chairman):
	Mrs MacGregor:	Mrs Thrush:
	Mr Harding:	Mr Redfern
	Mr Ferguson	Mr Parry
	Mr Rushbrook	

Present:	Mrs Nash (Chairman):	Mr Stevenson (Vice Chairman):
	Mrs MacGregor:	Mrs Thrush:
	Mr Redfern	Mr Ferguson
	Mr Rushbrook	

In Attendance: Heather Heelis – Parish Clerk
1 Member of the public

- Police Report - Circulated
- County Councillor Report – Apologies sent.
- District Councillor Report

A vote of thanks was given to Cllr Bond for his support for the Parish. **Agreed** to send him a thank you card.

- Any other local group attending

PUBLIC FORUM – 15 minutes

A member of the public thanked the Parish Council for everything they have done for the Council. They raised the matter of the car park lighting in the top end of the car park.

The Chairman explained that the lights were owned by Walnut Tree Services Ltd. The switch for the lower half of the car park were controlled by Costcutters. The lights at the top end were switched on from the community centre.

Mr Ferguson confirmed that there was nothing wrong with the controls in the community centre. It was **agreed** to report this to Walnut Tree Services Ltd.

The member of public left the meeting.

1. ACCEPTANCE OF APOLOGIES.

To receive and accept apologies for absence.
Mr Harding, Cllr Bond, Cllr Nicholl and Mr Parry.

2. MEMBERS' DECLARATION OF INTEREST AND REQUEST FOR DISPENSATION.

To receive and record members' declaration of interest on any other matter on the agenda. None.

3. MINUTES

To approve the minutes of meeting 7th January 2019 – **Agreed.**

4. REPORTS:

- a) Action Report – Clerk. Noted that the first draft of the map had been received. The garden waste has been removed.
- b) Community Centre Management Committee – Clerk – AGM is being held on 16 April. It was noted that Mrs Wilson (nee Brason) would not be restanding as Youth Group representative.
- c) SNT - Mike Parry – Nothing to report. Mr Rushbrook reported that there was allegedly drugs being sold at Jubilee Park.
- d) Speed watch – Mr Harding. The Clerk reported that Tunstall and Hollesley were in the process of purchasing their own equipment. **Action:** have some information on speedwatch at the Drop In event on 6 March.

5. 2019 ELECTIONS

- a) Elections expenses – noted.
- b) Purdah – Action – circulate some information
- c) Campaigning –noted.

6. BOUNDARY CHANGES FOR SUFFOLK COASTAL (update from Clerk)

The Clerk gave details of the new boundary Rendlesham and Orford Ward.

7. REDWALD ROAD APPEAL (290 houses) (update from Clerk)

The Clerk reported that the appeal has been withdrawn.

8. COMMUNICATIONS REVIEW (update from Clerk)

Deferred.

9. DEFIBRILLATOR

To note the defibrillator has been installed at the Community Centre and a training event is scheduled to take place 6th March, 6.30pm. Thanks were given to Mr Ferguson for installing and the Clerk for organising it.

10. SHOEBOX APPEAL 2019

Action: Kay to speak to Nigel to see if the Church are happy. It was **agreed** to take part in the 2019 appeal and be a drop off point.

11. THE RENDLESHAM SHOW

To check availability of Councillor help; setting up, at the event and taking down.

Mr Rushbrook (Saturday), Mr Stevenson (Friday and Saturday), Steph (Saturday – first Aid), Mrs MacGregor (Saturday), Mr Ferguson (Friday and Saturday).

KW

Action: Put on the May agenda for the incoming Council.

12. SCDC LOCAL PLAN (update from Clerk)

The Clerk gave a report on the response to SCDC.

13. TO REVIEW THE PARISH COUNCIL RISK ASSESSMENT

Agreed. **Action:** Add in the new Administration Assistant as a key holder.

14. CORRESPONDENCE LIST

A.1 **Agreed** to take part in the National Spring Clean in May. **Agreed** Monday 20 May at 7pm.

Action: Mr Redfern to co-ordinate. Ask Community Payback to litter pick the A1152. Advertise widely.

Action: Let Suffolk Norse know.

Action: Add to APM display.

A.2 **Agreed** to advertise for interest in the Newsletter.

A.3 **Agreed** to pass on details of the school, church and community centre and peace palace.

A.4 **Agreed** to decline the invitation due to the cost of the event.

A.5 The Chairman will be attending the welcome to the new vicar on 19 March 2019.

15. ANNUAL PARISH MEETING Wednesday 6 March 2019 (update from Clerk)

Attendance at the Drop In event: Mrs Nash, Dave Rushbrook, Mrs Thrush, Mr Ferguson and Mr Redfern (maybe).

16. CONSIDERATION OF A COUNCILLOR BEHAVIOUR POLICY

This has been produced by the Personnel Committee.

It was **agreed** to adopt the Procedure. Mr Rushbrook proposed. Mrs Thrush seconded. **Agreed** unanimously.

17. TO CONSIDER OUTCOMES FROM THE RENDLESHAM NEIGHBOURHOOD PLAN

The meeting will be closed for the duration of this item.

18. PARISH MATTERS FOR THE NEXT MEETING.

To raise any matters for inclusion on the next full Council agenda.

Mr Stevenson suggested that, in the interests of continuity, a briefing for the incoming council.

19. ITEMS FOR THE PARISH NEWSLETTER

20. DATE OF NEXT MEETING: 13th May 2019 (new Council)

21. DATES OF 2019 MEETINGS: 1 July 2 September 4 November

The Chairman thanked all Councillors past and present for all the hard work they have put into the Committee.

Mr Rushbrook thank Mrs Nash for all her hard work as Chairman of the Parish Council for the past 6 years.

Meeting closed at 21:47

SIGNED

DATED



11/4/19

2019 - 8

